

ONCHAN DISTRICT COMMISSIONERS

Hawthorn Villa,
Main Road, Onchan.

IN PUBLIC

31st January 2007

Sir/Madam,

You are hereby summoned to attend an **ORDINARY meeting of the Authority** to be held in the Boardroom, at Hawthorn Villa, 79 Main Road, Onchan, to transact the undernoted business at:

7.00 p.m. on Wednesday 7th February 2007

which will be followed by a meeting of the Board sitting *In Committee*.

Yours faithfully,

P.M. HULME
CHIEF EXECUTIVE/CLERK

AGENDA

The order of business at every meeting of the authority shall be in accordance with that laid down in Standing Order No 4 unless varied by the Chairman at his discretion (with the exception of items 1, 2 or 3 which cannot be varied) or by a resolution duly moved and seconded and passed on a motion which shall be moved and put without discussion.

1. To choose a person to preside if the Chairman and vice-chairman be absent

2. To deal with any business required by statute to be done before any other business

2.1 Review of Standing Committee Membership following the recent election of Commissioner June Kelly.

3. To approve as a correct record and sign the Minutes of the:-

3.1 Ordinary meeting held on 20th November 2006 (Minutes –
APPENDIX 3)*

3.2 Ordinary meeting held on 8th January 2007 (Minutes –
APPENDIX 3A)

***Minutes to follow**

4. To dispose of business (if any) remaining or arising from the last and any intermediate extraordinary meeting.

None

ODC MEETING 7th February 2007
PUBLIC

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5. To dispose of business (if any) remaining or arising from meetings held prior to the last ordinary meeting.

None.

6. To deal with any business expressly required by statute to be done.

6.1 Report by the Chairman of the Policy and Finance Committee on the financial year to 31st March 2007 and the estimates for the year to 31st March 2008.

7. To receive and consider reports, minutes and recommendations of committees. (Note: See Standing Order Number 7(1) attached)

- 7.1 Housing Committee
- Meeting Held 9th January 2007 (Minutes – APPENDIX 7.1)
- 7.2 Works and Cleansing Committee
- Meeting Held 15th January 2007 (Minutes – APPENDIX 7.2)*
- 7.3 Leisure and Amenities Committee
- Meeting Held 22nd January 2007 (Minutes – APPENDIX 7.3)*
- 7.4 Policy and Finance Committee
- Meeting held 29th January 2007 (Minutes – APPENDIX 7.4)
- 7.5 Rural Committee
- Meeting Held 24th January 2007 (Minutes – APPENDIX 7.5)
*Minutes to follow

8. To consider letters, petitions, memorials and other communications.

- 8.1 Planning decisions/communications from the D.L.G.E. Planning Committee
1.1 Planning Communications – list circulated
1.2 Plans – list circulated
1.3 Planning Recommendations, Rural Committee – 24TH January 2007
- 8.2 Letter from ENPT re: Opening hours of public conveniences
- 8.3 Letter from Peveril Motorcycle Club re: F.I.M. Trials (copy circulated)

9. To consider any report from the clerk or the surveyor

None

10. Chairman's Announcements

Chairman to report

- 11. To answer questions asked under standing order 7** (*Note: See Standing Order 7(2) to 7(4) attached*)
- 11.1** Commissioner Mrs W. Megson to ask the Chairman of the Board re: Tender Process – Copy Circulated **(Appendix 11.1)**
 - 11.2** Commissioners Mrs W. Megson to ask the Chairman of the Board re: Appointments to Committees No 27 – Copy circulated **(Appendix 11.2)**
 - 11.3** Commissioner Mrs W. Megson to ask the Chairman of the Board re: Quorum of Committees and Sub-Committees – Copy circulated **(Appendix 11.3)**
 - 11.4** Commissioner Mr B. Stowell to ask the Chairman of the Works and Cleansing Committee re: Provision and Maintenance of Decorative Lighting over Christmas Period 2006/07 **(Appendix 11.4)**
 - 11.5** Commissioner Mr B. Stowell to ask the Chairman of the Works and Cleansing Committee re: Cost of Provision of Decorative Lighting over Christmas Period **(Appendix 11.5)**
- 12. To consider Motions in the order in which notice has been received.** (*Note: See Standing Order No 5 attached*)
- 12.1** Motion No. 48 – Re: Board Members Training - Commissioner W.E. Megson to move
 - 12.2** Motion No. 49 – Re: Meetings of the Authority - Commissioner W.E. Megson to move.
 - 12.3** Motion No. 50 – Re: Constitution of Committees – Commissioner W. E. Megson to move.
 - 12.4** Motion No. 51 – Re: Clear Days Notice - Commissioner W.E. Megson to move.
- 13. Other Business, if any, specified in the summons**
- None.

Extracts from Standing Orders relating to Agenda items 7, 11 and 12

Standing Order No. 5 - Notices of Motion

5. (1) Notice of every motion, other than a motion which under standing order 6 may be moved without notice, shall be given in writing and signed by a member of the Authority and delivered, at least five clear days before the next meeting of the Authority, at the office of the clerk, by whom it shall be dated, numbered in the order in which it is received and entered in a book which shall be open to the inspection of every member of the Commission.
- (2) The clerk shall set out in the summons for every meeting of the Authority all motions of which notice has been duly given in the order in which they have been received, unless the member giving such a notice intimated in writing, when giving it, that he proposes to move it at some later meeting or has since withdrawn it in writing.
- (3) If a motion thus set out in the summons be not moved either by a member who gave notice thereof or by some other member on his behalf it shall, unless postponed by consent of the Authority, be treated as withdrawn and shall not be moved without fresh notice.
- (4) If the subject matter of any motion of which notice has been duly given comes within the province of any committee or committees it shall, upon being moved and seconded, stand referred without discussion to such committee or committees, as the Authority may determine, for consideration and report.
- (5) Every motion shall be relevant to some matter in relation to which the commission have powers or duties or which affects the district.

Provided that the chairman may, if he considers it convenient and conducive to the dispatch of business, allow the motion to be dealt with at the meeting at which it is brought forward.

Standing Order No. 7 - Questions

7. (1) A member of the Authority may ask the chairman of a committee any question upon an item of the minutes, report or recommendations of a committee when that item is under consideration by the Authority.
- (2) A member of the Authority may:-
- (a) if one clear day's notice in writing has been given to the clerk ask the Chairman or the Chairman of any committee any question on any matter in relation to which the Authority has powers or duties or which affects the district.

- (b) with the permission of the chairman put to him or the chairman of any committee any questions relating to urgent business, of which such notice has not been given; but a copy of any such question shall, if possible, be delivered to the clerk not later than three o'clock in the afternoon of the day of the meeting.
- (3) Every question shall be put and answered without discussion, but the person to whom a question has been put may decline to answer.
- (4) An answer may take the form of:-
 - (a) a direct oral answer; or
 - (b) where the desired information is contained in a publication of the Authority, a reference to that publication; or
 - (c) where the reply to the question cannot conveniently be given orally, a written answer circulated to members of the Authority .

Minutes of the ordinary meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday 8th January 2007 at 7.00 p.m.

Present: Mr D. Crellin (Chairman)
Mr G.K. Astill
Mr S.T. Black
Mr M.J. Kennaugh
Mr E.D.R. Killey
Mrs W. Megson
Mr A.T.W. Norton
Mr B. Stowell
Mr J.K. Watterson

In Attendance: Mr P.M. Hulme (Chief Executive/Clerk)
Mr T. R. Craig (Deputy Clerk)
Mr B. T. Price (District Surveyor)

C07/01/01/01
BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE

None.

C07/01/01/02
MINUTES

The minutes of the public section of the ordinary meeting held on 20th November 2006. The Deputy Clerk apologised and advised the Board that due to other pressures within the office he had been unable to finish the minutes.

C07/01/01/03
BUSINESS ARISING

None.

C07/01/01/04
ANY BUSINESS REMAINING OR ARISING FROM MEETINGS HELD PRIOR TO THE LAST ORDINARY MEETING

None.

C07/01/01/05
ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

C07/01/01/06
HOUSING COMMITTEE MINUTES

The minutes of the public section of the Housing Committee meeting held on 27th November 2006, copies of which having previously been circulated, be and are hereby received. There were no recommendations contained therein requiring the consent of the Board.

C06/07/01/07
WORKS AND CLEANSING COMMITTEE MINUTES

The minutes of the public section of the Works and Cleansing Committee meeting held on 4th December 2006, copies of which having previously been circulated, were considered. The following matters were arising from the minutes:-

1. Street Lighting

In answer to question regarding the timing mechanisms, the District Surveyor advised that street lighting have a lunar clock which adjusts the per time of year also photocells which control the timing.

2. Second Stage Conservation Area

District Surveyor advised that there was no further information available.

3. W/06/12/10(a) – Governors Road

In answer to question the District Surveyor advised the Board that the smiley face would be going up during this week which acts as a prompt to drivers to slow down.

4. WC/06/12/09(i) – Wembley Arena

In answer to enquiry, District Surveyor advised that this matter is going before the Department of Local Government and the Environment but there was a hold up over funding.

5. WC/06/12/10(c) – Ballachurry Avenue

In answer to enquiry regarding the camper van and trailer parked near a junction, the District Surveyor advised that these had been removed.

6. WC/06/12/10(e) – Summerhill Road

In answer to enquiry regarding the boat and trailer left on Summerhill, the District Surveyor advised that these had been removed.

C06/07/01/08
RECEIVING OF MINUTES

It was resolved that the minutes of the public section of the Works and Cleansing Committee Meeting held on 4th December 2006 be and are hereby received. There were no recommendations contained therein requiring the consent of the Board.

C06/07/01/09
LEISURE AND AMENITIES COMMITTEE

The minutes of the Public Section of the Leisure and Amenities Committee meeting held on 11th December 2006, copies of which, having previously been circulated, were considered. The following matters were arising from the minutes:-

1. LA/06/12/04 – Playgrounds and Parks

In response to an enquiry the Chairman of Leisure and Amenities Committee advised that the Committee were still not satisfied with the standards of the Green.

2. LA/06/12/9(c) – Christmas Lights Competition

Mr Astill enquired as to who the competition winners were. He was advised that this information would be given later in the meeting.

C07/01/01/10
RECEIVING OF MINUTES

It was resolved that the minutes of the public section of the Leisure and Amenities Committee Meeting held on 11th December 2006 be and are hereby received. There were no recommendations contained therein requiring the consent of the Board.

C07/01/01/11
POLICY AND FINANCE COMMITTEE MINUTES

The minutes of the public section of the Policy and Finance Committee meeting held on 18th December 2006, copies of which having previously been circulated were considered. There were no matters arising therefrom.

C06/05/02/12
RECEIVING OF MINUTES

It was **RESOLVED** that the public section of the Policy and Finance Committee meeting held on 18th December 2006, be and are hereby received. It was further **RESOLVED that the resolution contained therein requiring the consent of the Board be approved as follows:-**

1. ***That the said payments from revenue account as detailed on the lists attached to the minutes be endorsed.***

C06/05/02/13
RURAL COMMITTEE MINUTES

The minutes of the public section of the Rural Committee meeting held on 13th December 2006, copies of which having previously been circulated were considered. There were no matters arising.

C06/05/02/14
RECEIVING OF MINUTES

It was **RESOLVED** that the minutes of the public section of the Rural Committee meeting held on 13th December 2006 be and are hereby received. The following matter was arising therefrom:-

1. **R/06/12/03(d) – Shannon Rae Site**

After discussion it was confirmed by the Chairman of the Rural Committee that the bus stop at the Shannon Rae Site had been sited.

C06/05/02/15
LETTERS, PETITIONS, MEMORIALS AND OTHER COMMUNICATIONS

1. **Planning Decisions/Communications From The Department Of Local Government And The Environment Planning Committee**

- 1.1 The following planning communications were considered:-

P A NUMBER	DESCRIPTION	COMMENT
06/01634	Additional use of dwelling as a beauty salon, 26 Wentworth Close	ODC recommendation - Refusal Planning decision – Refusal An appeal request has been received

- 1.2 The following plans were considered:-

- 1.2.1 **WC02/01/01(4) – Plot 7, Bay View Road**

District Surveyor detailed the Works Committee concerns with regard to the erection of a new dwelling. After discussion it was **RESOLVED to oppose the planning application as the size of the dwelling is over intensive and is not in keeping with the surrounding area.**

For: Mr Watterson

Against: Messrs Astill, Black, Crellin, Kennaugh, Killey, Norton, Stowell and Mrs Megson.

1.2.2 WC02/01/01(4) – 26 Governors Road

District Surveyor detailed the Works Committee concerns with regard to the erection of a new dwelling, which would result in 6 trees being felled. After discussion it was **RESOLVED to oppose the planning application as it was considered the building was too large for the plot and access would be a problem..**

*For: Messrs Black, Norton, Stowell and Mrs Megson
Against: Messrs Astill, Crellin, Kennaugh, Killey and Watterson.*

1.2.3. WC02/01/01(3) – 46 Ballachurry Avenue

Mr Kennaugh declared an interest and left the meeting for consideration of this item.

Mr Watterson advised that there were only 2 members present at the meeting. After enquiry, the District Surveyor produced the plans for consideration of this planning application and explained the situation regarding the continuance of existing objection. It was unanimously **RESOLVED to accept the decision of the Works and Cleansing Committee meeting held 27th December 2006 to object to the application.**

Mr Kennaugh returned to the meeting.

1.2.4 WC02/01/01(2) – 82 Royal Avenue

Enquiry was made regarding the projection of the extension beyond the building line, District Surveyor gave guidance which was duly noted.

1.3 Planning Recommendations – Rural Committee

The planning recommendations of the Rural Committee, formulated at a meeting of that Committee held on 13th December 2006 had been previously circulated. It was unanimously **RESOLVED that the decisions of the Rural Committee relating to planning matters debated at the meeting held on 13th December 2006, be and are hereby endorsed.**

1.3.1 Glenville House, Scollag Road

Mr Stowell declared an interest and the left the meeting at 8.00 p.m., during consideration of the following items.

Unanimously **RESOLVED to approve this application.**

1.3.2 Larkhill Farm, Abbeylands (Barn) – Mr Harvey

Unanimously **RESOLVED to approve this application.**

Mr Stowell returned to the meeting

2. Mr P. Karran MHK - G.H. Manufacturing Unit

Letter previously circulated from Mr P. Karran MHK. Discussion ensued with regard to validity of making enquiries regarding the purchase of the site for land for housing. It was **RESOLVED that Deputy Clerk write to Mr Karran MHK and advise that the Commissioners do not wish to make further enquiries regarding purchasing G.H. Manufacturing.**

*For: Messrs Black and Killey
Against: Messrs Astill, Crellin, Kennaugh, Stowell, Watterson, Crellin and Mrs Megson*

3. MHK's request for meeting

After discussion it was agreed to hold an extraordinary meeting of the Board on 29th January 2007 at 7.00 p.m. Agenda to be circulated beforehand. Board to confirm whether all Onchan MLC's to also be invited to attend the meeting.

4. Boundary Review Committee

After discussion it was **RESOLVED that this to be discussed at joint meeting with MHK's and MLC's on 29th January 2007.** It was further **RESOLVED that the Chief Executive write to the Secretary to the Boundary Review Committee and advise that this will be considered at an extraordinary meeting of the Board to be held on 29th January 2007 and forward the Commissioners comments thereafter.**

5. Road Transport Licensing Committee – Circular No 184

The applications, decisions and notices which had previously been circulated was noted.

6. Richmond Hill Consultative Committee

The minutes of the meeting of the Richmond Hill Consultative Committee held on 26th October 2006, copies of which had previously been circulated, were considered and noted.

C07/01/01/16
CLERKS REPORT

None.

C07/01/01/17
DISTRICT SURVEYORS REPORT

None.

C07/01/01/18
CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcements:-

1. Christmas Tree Lights Competition

The Chairman announced that the winners of the Christmas Lights Competition were Mrs Beattie for the residential section and the Onchan Pensioners Club for commercial section.

2. Chairman's Appointments

The Chairman announced that he had attended the Onchan Ladies Choir Carol Service with Mr S.T. Black.

C07/01/01/19
QUESTIONS

The following questions were submitted under the provisions of Standing Order No 7:-

(a) Commissioner Mrs W. Megson to the Chairman, Onchan District Commissioners:-

“Can the Chairman please clarify precisely the interpretation of Standing Order No.7(2)(a) referring to "one clear day's notice" on the presentation of a Question Paper?”

The Chairman of Board answered the questions in written form as follows:-

It has been common practice over many years to interpret this statement as one full working day prior to the day of the relevant Committee Meeting. This is to allow time for research and for written answers to be circulated if necessary.

(b) Commissioner Mrs W. Megson to the Chairman, Onchan District Commissioners:-

- “1. *Can the Chairman give consideration to arranging training for all members of the Board in the expectation of Chairmanship of Standing Committees etc, and Rules of Debate in order that a common standard may be applied?*
2. *Can the Chairman give a ruling on the conduct of a Standing Committee Chairman where debate has been inappropriately curtailed?*
3. *Can the Chairman confirm: -*
 - a. *It is best practice for the Chairman of a Standing Committee to ensure all debate in the residents' interests is heard appropriately and is not curtailed.*
 - b. *It is best practice for the Chairman of a Standing Committee to ensure a facility of equal opportunity for all interests to be obtained.*
 - c. *It is best practice for the Chairman of a Standing Committee to ensure due and orderly dispatch of business.*
 - d. *What procedures are in place should a Chairman of a Standing Committee in particular not adhere to best practice?”*

The Chairman of Board answered the questions in written form as follows:-

1. The Authority welcomes and supports all relevant training that may develop the efficiency, effectiveness and professionalism of elected members and staff.

I understand that the Department of Local Government and the Environment will shortly be issuing a corporate governance roll out which covers confidentiality and integrity and this will be available to all Local Authority Members in the near future.

2. Under Standing Order 9(12) any member may move that the Authority move on to the next business. If this is seconded, the mover of the original motion shall be given a right to reply - 12(a) - and the Chairman puts to the vote the motion to proceed to the next business. Similarly, under Standing Order 12(b) there may be a motion that the question now be put, or under 12(c) that the debate be adjourned.

In all cases it is the Chairman who must decide whether the matter has been sufficiently or insufficiently discussed. In the case of an adjournment of a debate, members will have the opportunity to respond at a future Meeting.

3. It is best practice for a Chairman of a Standing Committee to ensure that all debate is heard appropriately and that equal opportunity is given to all members to respond. In the interest of ensuring a due and orderly dispatch of business the Chairman may decide at any time that the matter before the meeting has been sufficiently discussed.

Major or persistent breaches of conduct or protocol by Commissioners should be referred to the Chairman of the Authority.

C07/01/01/20
MOTIONS

None.

C07/01/01/21
ANY OTHER BUSINESS

1. **Holocaust Memorial Day – 28th January 2007**

It was confirmed that the following Commissioners would be able to attend the Service:-

Messrs Astill, Norton, Stowell, Watterson and Mrs Megson

Apologies given by Mr D. Crellin, J.P.

There being no further business the meeting terminated at 8.45 p.m.

Minutes of a meeting of the **HOUSING COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan on Tuesday, 9 January 2007, commencing at 7.50 pm.

Present: Mr J.K. Watterson (Chairman)
Mr S.T. Black
Mr D Crellin (Chairman, ODC)

Apologies: Mrs W Megson

In attendance: Mr A.B. Sutherland (Housing Maintenance Manager)
Mrs S. Dougherty (Administrative Assistant)

The Chairman opened the meeting after establishing that there was a quorum present.

H07/01/01/01
MINUTES

The minutes of the meeting of the Committee held on Monday, 27 November 2006, copies of which having previously been circulated, were considered, and it was proposed by Mr Black and seconded by Mr Crellin, and agreed to be a correct record of proceedings and signed by the Chairman.

H07/01/01/02
MATTERS ARISING FROM THE MINUTES

None.

H07/01/01/03
BUSINESS ARISING FROM PREVIOUS MEETINGS

None.

H07/01/01/04
HOUSING AND OTHER ESTATES BUSINESS

1. **H07/01/01/04(1) - Maintenance Report**

The report, dated 9 January 2007, had been circulated with the agenda and the Housing Maintenance Manager having answered questions thereon:

2. **H07/01/01/04(2) – Asbestos Surveys**

The Housing Maintenance Manager advised that Asbestos Surveys were continuing when properties became vacant.

3. **H07/01/01/04(3) Any Other Business Arising**

None.

H07/01/01/05
SPRINGFIELD COURT MATTERS

1. **H07/01/01/05(1) Maintenance Report**

The Housing Maintenance Manager reported that the new carpet had been fitted in the lounge at Springfield Court.

H07/01/01/05(2) Parking – Obstruction of Emergency Services

The Housing Maintenance Manager advised that it had been suggested by the Department of Transport that the parking at Springfield Court should be self-regulating, but after discussion it was decided that further enquiries should be made of the Department of Transport for its recommendations.

2. **H07/01/01/05(3) Any other Business Arising**

None.

H07/01/01/06
HEYWOOD COURT MATTERS

1. **H07/01/01/06(1) Maintenance Report**

None.

2. **H07/01/01/06(2) Tables & Chairs for Community Lounge**

It was reported that the organisations Soldiers Sailors and Air Force Association (SSAFA) and Joint Ex-services Association (JESA) had provided new chairs for the Community Lounge at Heywood Court. The Commissioners voiced their appreciation, and requested a letter of thanks be written to the organisation.

3. **H07/01/01/06(3) Any Other Business Arising**

None

H06/01/01/07
GARAGE MATTERS

1. **H07/01/01/07(1) Maintenance Report**

The Department of Transport had repaired the ground outside the garages at Hackett Close with a new tarmac wearing course.

2. **H07/01/01/07(2) Any Other Business Arising**

None.

H07/11/01/08
PLANNED HOUSING MAINTENANCE

H07/01/01/08(1) Schemes 1 and 2 Nursery Avenue

The Housing Maintenance Manager reported that several firms had received tender documentation for the electrical rewire on Schemes 1 and 2, Nursery Avenue, and tenders were to be delivered by hand not later than noon on 12 January 2007.

H07/01/01/08(1) Proposed Renewal of Fencing, Rear Gates and Forming Concrete Hardstands – Scheme 2 Nursery Avenue – Nos 53 – 73 Inclusive

The Housing Maintenance Manager reported that Parkinson Ltd had been awarded contract and work was expected to commence the week beginning 8 January 2007.

H07/01/01/08(2) Asbestos Surveys

The Housing Maintenance Manager reported that Safety Net was continuing with surveying different house types from the housing stock.

H07/01/01/08(3) Any Other Business

None.

H07/01/01/09
HEALTH AND SAFETY MATTERS

H07/01/01/09(1) Health and Safety Matters

The Housing Maintenance Manager's report had been circulated, and it was noted that all housing and drainage workers, and the Housing Maintenance Manager had attended an Asbestos Awareness Training Course which covered learning about asbestos products and their fireproof and insulation use in buildings, health hazards, and to providing workers with the skill to ensure that any asbestos, where existing, would not be disturbed.

H07/01/01/09(2) Accidents or Incidents

None.

H07/01/01/09(3) – Any Other Business Arising

None.

H07/01/01/10
ENVIRONMENTAL CONTROLS

None.

H07/01/01/11
REPORTS FROM THE DEPUTY CLERK

1. **H07/01/01/11(1) - Housing Allocations Report**

The Administrative Assistant advised the Committee of the current situation in regard to recent allocations.

2 **H07/01/01/11(2) - Outstanding Matters – Monitoring of Action Taken**

The Administrative Assistant advised that this item was still under review.

3. **H07/01/01/11(3) – Tenancies**

The Administrative Assistant answered questions on various tenancies.

4. **H07/01/01/11(4) – Sky Dish at Marion Court**

An enquiry had been received in regard to Sky Plus at Marion Court. The Housing Maintenance Manager advised that it had been the practice to have one central sky dish so as to not have a lot of individual dishes erected. The Housing Maintenance Manager would look to the experts in regard to upgrading the system, and a letter would be sent by the Administrative Assistant to the enquirer.

5 **H07/01/01/11(5) – Clauses in Tenancy Agreement**

The Administrative Assistant advised that tenants' behaviour towards other tenants was covered in the Common Tenancy Agreement, and written permission should be sought for the keeping of dogs and cats. Onchan District Commissioners had a policy in regard to the keeping of animals, normally restricted to a limit of one dog and one cat.

6. **H07/01/01/11(6) – Sheltered Housing Form**

The Administrative Assistant advised that the new Sheltered Housing Form had not yet been prepared.

7. **H07/01/01/11(7) – Management Software System**

The Administrative Assistant advised that the new housing software system had gone live in some areas.

8. **H07/01/01/11(8) – Marion Court Car Parking**

Further discussion took place, and the Administrative Assistant was to write to residents advising them of the situation.

Business was suspended from 9.20 pm to 9.30 pm

9. **07/01/01/11(9) – Heywood Court Parking**

An enquiry had been received in regard to Disabled Parking at Heywood Court, and discussion took place as to the future plans for the area. It was agreed that no action should be taken at this time, and that the Administrative Assistant should reply to the letter so advising.

The Housing Maintenance Manager left the meeting at 9.40 pm

7. **07/01/01/11(11) – Ballachrink Bus Stop**

Nothing to report.

8. **07/01/01/11(12) – Any Other Business Arising**

None.

07/01/01/12 – Any Other Correspondence/Communications

None.

H07/11/01/13
FINANCIAL MATTERS

1. **H07/01/01/13(1) – Housing Maintenance Expenditure**

None

2. **H07/01/01/13(2) - EPC Maintenance Expenditure**

None.

3. **H07/01/01/13(3) – Rent/Mesne Profit Receipt Report**

None.

4. **H07/01/01/13(4) - Garage Rental Receipt**

None.

5. **H07/01/01/13(5) - Housing and EPC Deficiency Claims**

None

6. **H07/01/01/13(6) – Repossession Action**

Nothing to report.

7. **H07/01/01/13(7) – Estimates**

Nothing to report.

8. **H07/01/01/13(8) – Any Other Business Arising**

None.

H07/01/01/14
MATTERS REFERRED BY THE BOARD/OTHER COMMITTEES

None.

H07/01/01/15
ANY OTHER BUSINESS

1. **H07/01/01/15(1) - Date of Next Meeting**

It was noted that the next meeting of the Housing Committee would take place on Monday, 12 February 2007, commencing at 7.00 pm.

2. **H07/01/01/15(2) - Commissioners' Surgery**

It was noted that the next Commissioners' Surgery was to take place on a date to be advised.

There being no further business, the meeting closed at 10.15 pm.

Minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday 29th January 2007, at 5.30 p.m.

Present: Mr A.T.W. Norton (In the Chair)
Mr G.K. Astill
Mr J.K. Watterson

Apologies: Mr D. Crellin

In Attendance: Mr P.M. Hulme (Chief Executive/Clerk)
Mr C.D.C. Clague (Chief Finance Officer)

PF07/01/01 **MINUTES**

Minutes of the meeting held on 18th December 2006, copies of which having previously been circulated, were taken as read, confirmed and signed.

PF07/01/02 **BUSINESS ARISING**

There was no business arising from the minutes of the meeting other than those dealt with in the Clerk's and Finance Officer's reports and those matters listed separately on the agenda paper.

PF07/01/03 **BUSINESS ARISING FROM PREVIOUS MEETINGS**

There was no business arising from previous meetings meeting other than those dealt with in the Clerk's and Finance Officer's reports and those matters listed separately on the agenda paper.

PF07/01/04 **OUTSTANDING MATTERS**

None.

F06/01/05 **CLERK'S REPORT**

There were no matters for consideration in public.

F06/01/06 **FINANCE OFFICER'S REPORT**

The Finance Officer's Report copies of which having previously been circulated was considered and arising therefrom:-

1. Rates Collected

It was noted that the total estimated collectable rates and cash received in the current financial year to 23RD January 2007 compared with the previous financial year were as follows:-

2005/06 estimated amount collectable including arrears brought forward	£1,461,625
2005/06 collected to 23 rd January 2006 less refunds	£1,465,624(100.27%)

Comparative figures

2006/07 estimated amount collectable including arrears brought forward	£1,586,968
2004/05 collected to 23 rd January 2007 less refunds	£1,568,852 (98.86%)

2. **Revenue Account Payments**

The list of payments from revenue account during the month of December 2006 copies of which having previously been circulated were considered. Following discussion, it was subsequently **RESOLVED***:-

That the said payments from revenue account as detailed on the list attached to the minutes be endorsed.

PF07/01/07

CORRESPONDENCE AND OTHER COMMUNICATIONS

None.

PF07/01/08

MATTERS REFERRED BY COMMISSIONERS/OTHER COMMITTEES

None.

PF07/01/09

RECOMMENDATIONS WITH POLICY OR FINANCIAL IMPLICATIONS FROM OTHER COMMITTEES

None.

PF07/01/10

OTHER BUSINESS

None.

PF07/01/11

DATE OF NEXT MEETING

It was agreed that the next ordinary meeting of the Committee be held at 5.30 pm on Monday 5th March 2007.

There being no further business the meeting terminated at 7.00 p.m.

Minutes of a meeting of the **RURAL COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan on Wednesday 24th January 2007 at 5.15pm.

Present:

Mr J.K. Watterson	(in the Chair from 5.29pm)
Mr G.K. Astill	
Mr M.J. Kennaugh	(from 5.16pm)
Mr B.H. Moore	
Mr W.A. Skillicorn	(in the chair from 5.15pm to 5.29pm).

Apologies: Notification was received just prior to the commencement of the meeting from the Chairman that he was stuck in traffic on Douglas Promenade and would be arriving late.

In attendance:

Mr Peter Kelly	(Administrative Officer)
Mr B.T. Price	(District Surveyor)

R/07/01/1
MINUTES

Minutes of the meeting held on 13th December 2006, copies of which having previously been circulated, was taken as read, confirmed and signed by the Vice Chairman.

R/07/01/2
PLANNING MATTERS

a) **New Applications for Consideration in Public**

PA 07/41 Retrospective application for the placing of a port-a-cabin in field 534360, Creg-na-Baa for Mr David Slater

Members viewed the application and noted that the proposed use of the 13 metre by 3 metre port-a-cabin was for the storage of agricultural materials and animal feed. It was further noted that only the field in question was shown as being within the ownership of the owner and that extended to little more than approximately an acre. The photographs supplied of the field did not indicate that it was used for stock and the fencing around the perimeter was unsuitable for stock appeared. After further consideration it was

***RESOLVED**

“to recommend refusal of the application on the grounds that no proof of agricultural necessity had been supplied with the application to justify the placing of the port-a-cabin in a rural area”.

PA 07/64 Erection of agricultural building over existing ménage area to provide covered horse riding facilities and occasional agricultural storage for Mrs A. Darville

Members viewed the application including the aerial photograph of the site. The Chairman reminded members that approval had been given for the ménage area but this was in fact on a different site within the farm complex than where it was constructed. After further consideration it was

***RESOLVED**

“to recommend approval of the application subject to a condition limiting the use of the building to equine and agricultural purposes only”.

b) **Planning Decisions**

Notification of the following planning decisions had been received from the Planning Department.

PA 06/1824 Approval in principle for the erection of a dwelling and two garages field 534135 Little Mill Road, Onchan for Miss C. McCoubrey – Refused

Members noted that the reasons for refusal was the non-compliance with the Onchan Local Plan, the general provisions of planning circular 1/88, having an adverse impact or effect on an area of

ecological interest and its location within the proximity of the Clype and Kerrowdhoo Reservoirs which may increase the possibility of pollution of an existing or future water supply. Noted.

PA 06/1904 Erection of a wind turbine on south facing gable of garage, Sunnymead, Bibaloe Beg Road for Mr M.G. Lamb – **Approved**

PA 06/1979 Demolition of existing garage and conservatory and erection of extensions to side and rear elevations Fy-Yerrey, Creg-na-Baa Back Road for Mr & Mrs J. Wootton – **Approved**

The approval notice contained a note advising that prior to the commencement of any works the applicant should consult with the Chief Fire Officer to ensure adequate fire precautions are taken.

PA 06/2023 Approval in principle for the erection of a dwelling land to the rear of Sunnyside, Whitebridge Road for Mrs P.S. Druggan – **Refused**

Reasons for refusal included being contrary to the Onchan Plan, contrary to planning circular 1/2000 and contrary to planning circular 1/88. Noted.

PA 06/2128 Erection of agricultural building, Larkhill Farm, Abbeylands for Mr M.Harvey – **Approved**
Subject to a condition limiting the use for agricultural purposes only. Noted.

c) **Planning Appeals**

The Surveyor advised that an Appeal had been lodged in respect of PA 06/1824 Approval in principle for the erection of a dwelling and two garages, field 534135 Little Mill Road for Miss C. McCoubrey. Noted.

R/07/01/3

MATTERS ARISING

a) **Brandish Corner - Lack of Railings**

The Surveyor advised that he had contacted the Planning Enforcement Officer regarding the non-compliance with the approved plan, but had not received a reply to date. Members expressed their concerns regarding the delay and the Surveyor was asked to pursue a response.

Members were made aware of complaints from residents in Slegaby Lane, in particular that mud was washing down across the lane entrance. It was agreed that the Surveyor write to the Department of Transport requesting a solution.

b) **Ballacottier Road – Traffic Count Figures**

The Surveyor produced to the meeting the traffic count figures in respect of the period 24th October to 31st October 2005. A further set of figures were provided for the period 12th December to 19th December 2005. In respect of the latter only one position was indicated whereas in the earlier traffic count there were three separate locations but the site of which was not annotated. Site three gave the highest readings of 875 north bound and 847 south bound with average vehicles per day being 149 north bound and 142 south bound. The figures for the second period although being lower in total had higher daily averages of 170 west bound and 156 east bound. Members noted the figures.

c) **TT Road Closures and Parking on Ballacottier Road**

The Surveyor advised that there had not been a meeting of the Eastern Sector of recent. Noted and agreed that this item should be raised by the Surveyor at the next meeting.

d) **Port-a-Cabin Creg-na-Baa**

This matter was now the subject of a retrospective planning application.

R/07/01/4

OUTSTANDING MATTERS

The list of outstanding matters had been circulated prior to the meeting and there was no further update on any of them.

R/07/01/5

MATTERS FROM PREVIOUS MEETINGS

a) **Shannon Rae Site**

A member enquired as to the current position regarding the tyre tracks on the Shannon Rae site. The Administrative Officer advised that a further letter and comparative photographs had been sent to the auctioneers but no response had been received to date. Agreed that the matter should be pursued.

R/07/01/6

MATTERS REFERRED BY BOARD/OTHER COMMITTEES

Nil.

R/07/01/7

ANY OTHER BUSINESS

a) **Time and Date of next meeting**

Wednesday 28th February 2007 at 5.15pm.

b) **Planning Appeal Submission**

The Administrative Officer advised members of a telephone conversation with the Planning Appeals Assistant regarding Appeal AP06/268, a warehouse at Tromode. The applicant was concerned over the time an oral hearing would take to schedule, and the Appeals Office had indicated that the only way to speed the process up was to rely on written statements from all parties. After discussion and review of the Administrative Officer's comprehensive submission, it was **RESOLVED***:-

"to agree to the Appeal in respect of AP06/268 being considered by written submission should a formal request to do so come from the Planning Appeals Office".

c) **Clucas PLC**

Members were advised of correspondence from Clucas Plc regarding development of the estate at Tromode. Following discussion, it was agreed to meet with representatives of Clucas Plc to discuss planning and use issues that had arisen. It was further agreed that the meeting, could either be with the Rural Committee with other Board members present or the full Board with Rural Committee members present.

d) **Street Lighting**

A member asked to be provided with the cost of street lighting in the Rural Ward. It was agreed that the Surveyor be asked to provide an averaged cost based on all lights in Onchan.

e) **Website**

Members noted that the website did not hold up to date minutes, and on proposal of Mr Moore, seconded by Mr Skillicorn it was **RESOLVED***:-

"to request the Board to ensure that the minutes of the various committees are maintained up to date on the Onchan Website".

Meeting terminated at 6.09pm.