

ONCHAN DISTRICT COMMISSIONERS

Hawthorn Villa,
Main Road, Onchan.

IN PUBLIC

16th May 2007

Sir/Madam,

You are hereby summoned to attend an **ORDINARY meeting of the Authority** to be held in the Boardroom, at Hawthorn Villa, 79 Main Road, Onchan, to transact the undernoted business at:

7.00 p.m. on Monday, 21st May 2007

which will be followed by a meeting of the Board sitting *In Committee*.

Yours faithfully,

P.M. HULME
CHIEF EXECUTIVE/CLERK

AGENDA

The order of business at every meeting of the authority shall be in accordance with that laid down in Standing Order No 4 unless varied by the Chairman at his discretion (with the exception of items 1, 2 or 3 which cannot be varied) or by a resolution duly moved and seconded and passed on a motion which shall be moved and put without discussion.

1. **To choose a person to preside if the Chairman and vice-chairman be absent**
2. **To deal with any business required by statute to be done before any other business**
3. **To approve as a correct record and sign the Minutes of the:-**
 - 3.1 Ordinary meeting held on 16th April 2007 **(Minutes – APPENDIX 3)**
 - 3.1 Extra-Ordinary meeting held on 30th April 2007 **(Minutes – APPENDIX 3.1)**
 - 3.2 Annual meeting held on 1st May 2007 **(Minutes – APPENDIX 3.2)**
4. **To dispose of business (if any) remaining or arising from the last and any intermediate extraordinary meeting.**

None
5. **To dispose of business (if any) remaining or arising from meetings held prior to the last ordinary meeting.**

None.

6. To deal with any business expressly required by statute to be done.
7. To receive and consider reports, minutes and recommendations of committees.
(Note: See Standing Order Number 7(1) attached)
- 7.1 Housing Committee
- Meeting Held **23rd April 2007** (Minutes – APPENDIX 7.1)*
- 7.2 Works and Cleansing Committee
- Meeting Held **30th April 2007** (Minutes – APPENDIX 7.2)
- 7.3 Leisure and Amenities Committee
- Meeting Held **2nd April 2007** (Minutes – APPENDIX 7.3.1)
- Meeting Held **2nd May 2007** (Minutes – APPENDIX 7.3.2)*
- 7.4 Policy and Finance Committee
- Meeting held **14th May 2007** (Minutes – APPENDIX 7.4)
- 7.5 Rural Committee
- Meeting Held **4th April 2007** (Minutes – APPENDIX 7.5.1)*
- Meeting Held **16th May 2007** (Minutes – APPENDIX 7.5.2)*
- *Minutes to follow
8. To consider letters, petitions, memorials and other communications.
- 8.1 Planning decisions/communications from the D.L.G.E. Planning Committee
- 1.1 Planning Communications – **list circulated** (to follow)
- 1.2 Plans – **list circulated** (to follow)
- 1.3 Planning Recommendations, Rural Committee – **16th May 2007** (to follow)
- 8.2 Richmond Hill Consultative Committee – Meeting held 11th January 2007
– **minutes circulated**
9. To consider any report from the clerk or the surveyor
- None
10. Chairman’s Announcements
- Chairman to report
11. To answer questions asked under standing order 7 (Note: See Standing Order 7(2) to 7(4) attached)
- None
12. To consider Motions in the order in which notice has been received. (Note: See Standing Order No 5 attached)
- 12.1 Motion No. 52 – Re: Amalgamation of Wards – Commissioner B. Stowell **Copy attached.**
13. Other Business, if any, specified in the summons
- None.

Extracts from Standing Orders relating to Agenda items 7, 11 and 12

Standing Order No. 5 - Notices of Motion

5. (1) Notice of every motion, other than a motion which under standing order 6 may be moved without notice, shall be given in writing and signed by a member of the Authority and delivered, at least five clear days before the next meeting of the Authority, at the office of the clerk, by whom it shall be dated, numbered in the order in which it is received and entered in a book which shall be open to the inspection of every member of the Commission.
- (2) The clerk shall set out in the summons for every meeting of the Authority all motions of which notice has been duly given in the order in which they have been received, unless the member giving such a notice intimated in writing, when giving it, that he proposes to move it at some later meeting or has since withdrawn it in writing.
- (3) If a motion thus set out in the summons be not moved either by a member who gave notice thereof or by some other member on his behalf it shall, unless postponed by consent of the Authority, be treated as withdrawn and shall not be moved without fresh notice.
- (4) If the subject matter of any motion of which notice has been duly given comes within the province of any committee or committees it shall, upon being moved and seconded, stand referred without discussion to such committee or committees, as the Authority may determine, for consideration and report.
- (5) Every motion shall be relevant to some matter in relation to which the commission have powers or duties or which affects the district.

Provided that the chairman may, if he considers it convenient and conducive to the dispatch of business, allow the motion to be dealt with at the meeting at which it is brought forward.

Standing Order No. 7 - Questions

7. (1) A member of the Authority may ask the chairman of a committee any question upon an item of the minutes, report or recommendations of a committee when that item is under consideration by the Authority.
- (2) A member of the Authority may:-
- (a) if one clear day's notice in writing has been given to the clerk ask the Chairman or the Chairman of any committee any question on any matter in relation to which the Authority has powers or duties or which affects the district.
- (b) with the permission of the chairman put to him or the chairman of any committee any questions relating to urgent business, of which such notice has not been given; but a copy of any such question shall, if possible, be delivered to the clerk not later than three o'clock in the afternoon of the day of the meeting.
- (3) Every question shall be put and answered without discussion, but the person to whom a question has been put may decline to answer.
- (4) An answer may take the form of:-
- (a) a direct oral answer; or
- (b) where the desired information is contained in a publication of the Authority, a reference to that publication; or
- (c) where the reply to the question cannot conveniently be given orally, a written answer circulated to members of the Authority.

Minutes of the ordinary meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday 16th April 2007 at 7.00 p.m.

Present: Mr D. Crellin, J.P. (Chairman)
Mr G.K. Astill
Mr S.T. Black
Mrs J. Kelly
Mr M.J. Kennaugh
Mr E.D.R. Killey
Mrs W. Megson
Mr A.T.W. Norton
Mr B. Stowell
Mr J.K. Watterson

In Attendance: Mr P.M. Hulme (Chief Executive/Clerk)
Mr B. T. Price (District Surveyor)
Mr T. R. Craig (Deputy Clerk)

C07/04/01/01
BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE

None.

C07/04/01/02
MINUTES

The minutes of the public section of the ordinary meeting held on 12th March 2007 were considered. A concern was expressed that the minutes do not reflect the full content of the meeting. Members further discussed the planning recommendation from the Rural Committee PA07/186 Middle Ballacashen, Abbeylands, and Mr Watterson confirmed that Middle Ballacashen and Mines House are one and the same property, and further confirmed that he does not have a close relationship with Mr Harvey nor anything personal against him.

Minutes were agreed subject to the following amendment:-

“The Chairman confirmed that he felt every case of this nature should be viewed individually and on its merits. Mr Black felt that the minutes reflect his view that the planning condition should be released permitting the property to be sold for the best price in order to finance the purchase of Mr Harvey’s new farm.”

Following further brief discussion, it was **RESOLVED** that the minutes of the ordinary meeting of the Board, held on 12th March 2007, as amended, were agreed as a correct record of proceedings and signed by the Chairman.

For: Mr Crellin, Mrs Kelly, Mr Norton, Mr Black and Mrs Megson
Against: Messrs Watterson and Kennaugh
Abstention: Messrs Stowell, Killey and Astill

C07/04/01/03
BUSINESS ARISING

None.

C07/04/01/04
ANY BUSINESS REMAINING OR ARISING FROM MEETINGS HELD PRIOR TO THE LAST ORDINARY MEETING

None.

C07/04/01/05
ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

C07/04/01/06

HOUSING COMMITTEE MINUTES

The minutes of the public section of the Housing Committee meeting of 12th February 2007, copies of which having previously been circulated, were considered. There were no matters arising therefrom.

C07/04/01/07

RECEIVING OF MINUTES

It was **RESOLVED** that the minutes of the public section of the Housing Cleansing Committee Meeting held on 12th February 2007 be and are hereby received. There were no resolutions contained therein requiring the consent of the Board.

C07/04/01/08

HOUSING COMMITTEE MINUTES

The minutes of the public section of the Housing Committee meeting of 19th March 2007, copies of which having previously been circulated, were considered. The following matters were arising from the minutes:-

1. **H07/03/01/03(1) – Ballachrink Bus Stop**

In answer to question, the District Surveyor advised that officers had considered the three available sites provided by the Department of Tourism and Leisure, and were progressing discussions regarding the best ones with the Department.

C07/04/01/09

RECEIVING OF MINUTES

It was **RESOLVED** that the minutes of the public section of the Housing Cleansing Committee Meeting held on 19th March 2007 be and are hereby received. There were no resolutions contained therein requiring the consent of the Board.

C07/04/01/10

WORKS AND CLEANSING COMMITTEE MINUTES

The minutes of the public section of the Works and Cleansing Committee meeting of 26th March 2007, copies of which having previously been circulated, were considered. The following matters were arising from the minutes:-

1. WC07/03/01(b) – Shoprite Land/Lane

In answer to question, the District Surveyor advised that the meeting to be held with a representative from Shoprite had been cancelled at their request due to illness, and had yet to be rearranged.

2. WC07/03/11(b) – Sprinkler Systems

In answer to question, the Chairman of the Committee advised that a sprinkler system had been costed for Pennington Hall but was not felt to be cost effective to add to the scheme at this stage given that the finances were already in place. The Committee Chairman confirmed that it would be desirable to have a sprinkler system in the building should funds become available. The Committee Chairman was asked for a written response to the question, and the matter was referred back to the Works and Cleansing Committee for answer. The Committee Chairman reminded Members that under the provisions of Standing Orders, Committee Chairman may decline to answer.

3. WC07/03/06(b) – Village Clock

It was noted that the clock attached to the Manx Arms was not working, and the District Surveyor advised that this was due to problems with electricity supply coming through the Manx Arms. The matter was to be investigated further.

C07/04/01/11

RECEIVING OF MINUTES

It was **RESOLVED** that the minutes of the public section of the Works and Cleansing Committee meeting held on 26th March 2007 be and are hereby received. There were no resolutions contained therein requiring the consent of the Board.

C07/04/01/12

LEISURE AND AMENITIES COMMITTEE

The minutes of the Public Section of the Leisure and Amenities Committee meeting held on 2nd April 2007, copies of which, having been circulated at the meeting, were considered.

Prior to consideration of the minutes in detail, the Chairman commented on their length and content, and asked Members that the in public minutes be considered, on this occasion, in full, in committee. The same concern was also expressed regarding the public section of the Rural minutes and it was requested that those be likewise considered. It was noted that the Rural minutes contained several questions which appeared to be for the Board to answer, and the Chairman gave assurance to the Chairman of the Rural Committee that these questions would be addressed.

The proposal was discussed during which Members agreed that it was important to establish the level of detail required within the minutes and the level of personalisation. Following further discussion it was proposed by Mr Watterson, seconded by Mr Kennaugh, that the Leisure and Amenities Committee and the Rural Committee minutes be accepted in the format that they had been presented.

For: Mrs Megson, Messrs Watterson, Kennaugh
Against: Messrs Stowell, Black, Crellin, Killey, Astill and Mrs Kelly

A further proposal was put by Mr Stowell to refer the minutes of the Leisure and Amenities Committee and Rural Committee in to the Committee Section of the Board, where discussion of a uniform criteria for all minutes could take place.

For: Messrs Black, Stowell, Norton, Killey, Astill, Crellin and Mrs Kelly
Against: Messrs Watterson, Kennaugh and Mrs Megson

Consideration of the public section of the Leisure and Amenities Committee minutes of the meeting held on 2nd April 2007 together with the minutes of the Rural Committee meeting held on 4th April 2007 was deferred to the Committee Section of the Board meeting.

C07/04/01/13

POLICY AND FINANCE COMMITTEE MINUTES

The minutes of the public section of the Policy and Finance Committee meeting held on 10th April 2007, copies of which having previously been circulated, were considered. There were no matters contained therein requiring the consent of the Board.

C07/04/01/14

RECEIVING OF MINUTES

It was **RESOLVED** that the minutes of the public section of the Policy and Finance Committee meeting held on 10th April 2007, be and are hereby received.

C07/04/01/15

RURAL COMMITTEE MINUTES

Consideration of the public section of the Rural Committee meeting held on 4th April 2007 was deferred to the In Committee section of the Board meeting.

C07/04/03/16

LETTERS, PETITIONS, MEMORIALS AND OTHER COMMUNICATIONS

1. Planning Decisions/Communications From The Department Of Local Government And The Environment Planning Committee

1.1 The following planning communications were considered:-

P A NUMBER	DESCRIPTION	COMMENT
07/00091	Retention of multifunctional play equipment in the shape of a pirate ship, part of play area adjacent to Ashley Avenue Jubilee Park	ODC recommendation - Approval Planning decision – Approval District Surveyor reported that planning approval had been granted.

1.2 The following plans were considered:-

1.2.1 PA 06/02088 – Field, 531824, Plot 26, Governors Road

The amended plans for the erection of a dwelling showing trees to be removed and retained were considered and it was agreed that the application as submitted be refused.

1.2.2 PA 07/00561 – A18 Bemahague Road, Highway Improvements

Plans for a revised road layout from The Nook to Governors Road submitted by the Department of Transport were considered and it was agreed that the application be approved as submitted.

1.2.3. PA 07/00589 – Balnahow, 139 King Edward Road – Rebuild and extend sun room on front elevation

The application for an enlarged sunroom on the front elevation of the property was discussed and it was agreed to approve the application as submitted.

1.2.4 PA07/00600 – 16 Summerhill Road – Additional Use as Holiday Accommodation

The application for the above property to be used as holiday accommodation was considered and approved as submitted.

1.2.5 PA07/00610 – 26 Majestic Close – Retention of Extension to Rear

Members considered the above application to retain an extension to the rear porch, and after discussion the application was referred back to the District Surveyor to clarify.

2. Tynwald Garden Party

Members noted the receipt of an invitation to send a representative of the Authority to the Tynwald Garden Party. After brief discussion it was agreed that the Chairman should attend.

3. Onchan Ladies Bowling Club

Members noted an invitation to the Chairman to present the Trophies at a tournament to be held on 25th July 2007. The Chairman-Elect indicated that he would attend.

3. Friends of Chernobyl's Children

Members noted receipt of a letter asking for nominees from the Authority to sit on their Committee. After brief discussion, it was agreed that Mrs Megson's name be put forward.

C07/04/01/17
CLERKS REPORT

None.

C07/04/01/18
DISTRICT SURVEYORS REPORT

None.

C07/04/01/19
CHAIRMAN'S ANNOUNCEMENTS

None.

C07/04/01/20
QUESTIONS

None.

C07/04/01/21
MOTIONS

1. Motion 53 - Sharing of Resources with Braddan Parish Commissioners.

A Notice of Motion had been received from Mr Stowell, as follows:-

“That Onchan District Commissioners formally invite Braddan Parish Commissioners to meet with them for the purpose of discussing the possibility of making savings to the ratepayers and increasing the level of service provided to the residents of both districts through a sharing of resources”

Was laid before the Board.

Mr Stowell spoke briefly on the motion and explained that the intention was for the ratepayers of both parishes to share the benefits of combined resources, and was not Local Government Reform. He advised Members that by talking to Braddan Parish Commissioners they were not taking a bold step, simply looking to do the best for both sets of ratepayers.

An amendment to the motion was proposed by Mrs Megson, to invite Members of Laxey and Lonan Commissioners to attend the meeting also. The amendment was seconded by Mr Stowell.

The Chairman called for a seconder to the original motion as presented, and none was forthcoming.

The motion failed.

Following discussion of the motion, there was further discussion regarding comments made by a Member on Manx Radio during a broadcast interview which could be taken to reflect poorly on other Members of the Board. The Chairman asked that the Member refer to the Clerk for advice, and to choose his words with regard to any future interview. The Member advised that the phrase used was simply his way of speaking and he was sorry if it had upset people but he was not withdrawing the comment made on the radio.

C07/04/01/22

ANY OTHER BUSINESS

1. Village Fair

Mr Black enquired whether the Commissioners proposed to hold a Village Fair in 2007. Following discussion it was agreed that a fair be held on the Village Green on 7th July 2007, and that the Members of the Board be invited to assist. It was further agreed that all local MLC's and MHK's together with charitable and voluntary organisations be invited to contribute their assistance.

There being no further business the meeting terminated at 8.40 p.m.

Minutes of the extraordinary meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, Onchan, on Monday 30th April 2007 at 6.30 p.m.

Present: Mr D. Crellin, J.P. (Chairman)
Mr G.K. Astill
Mr S.T. Black
Mrs J. Kelly
Mr M.J. Kennaugh
Mr E.D.R. Killey
Mr A.T.W. Norton
Mr B. Stowell
Mr J.K. Watterson

Apologies: Mrs W. Megson

In Attendance: Mr P.M. Hulme (Chief Executive)
Mr T.R. Craig (Deputy Clerk)

C07/04/02/01
RURAL COMMITTEE MINUTES – 4TH April 2007

The Chairman welcomed Members and members of the public, and spoke as follows:-

“The questions presented here were noted in the draft minutes of the Rural Committee dated 4th April 2007, and considered by the Board on 16th April 2007.

Although these questions had not been correctly submitted under standing Order No 7, the Chairman agreed to respond to these, so that the answers could be returned to the Rural Committee without delay.

Cognisance was taken of the Board’s previously agreed timetable – that there is to be a Public Meeting on the subject on the 9th May 2007, that the Rural Committee would be preparing their report and recommendations on 16th May, and that a public Board meeting would be debating the issue on 21st May 2007.

The Chairman accepted, therefore, that the draft minutes were due notice of the questions, and declared that answers should be available promptly.

Written answers were provided to the questions at a meeting of the Board on 23rd April and the answers were placed on public record.

Although there is no opportunity for debate of these questions at this present meeting and, indeed, the answers are already in the public domain, the Board resolved that interested members of the public should be given the opportunity to attend and receive copies of the questions and answers.”

... Answers to the questions were circulated and are attached to these minutes at Appendix A.

The Chairman noted that the answers were already in the public domain, and declined to take questions from Members.

There being no further business the meeting terminated at 6.32 p.m.

Minutes of the **ANNUAL MEETING** of the Onchan District Commissioners held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Tuesday, 1st May 2007 at 7.00 pm.

Present: Mr G.K. Astill
Mr S.T. Black
Mr D. Crellin
Mr M.J. Kennaugh
Mrs J. Kelly
Mr E.D.R. Killey
Mrs W.E. Megson
Mr A.T.W. Norton
Mr B. Stowell
Mr J.K. Watterson

In Attendance: Mr P.M. Hulme (Chief Executive/Clerk)
Mr T. Craig (Deputy Clerk)
Mr B.T. Price (District Surveyor)

Mr. Crellin took the chair for the commencement of the meeting.

C/07/05/01/01
APPOINTMENT OF CHAIRMAN 2006/07

The outgoing Chairman, expressed his thanks to the Clerk, Deputy Clerk and Vice-Chairman for their support and sought nominations for the election of Chairman of the Onchan District Commissioners for the year 2007/2008

On the proposal of Mr Stowell, seconded by Mrs Megson it was unanimously **RESOLVED** that Mr A.T.W. Norton be elected Chairman of the Onchan District Commissioners for the forthcoming year commencing on 1st May 2007.

The Chain of Office of the Chairman was presented to the incoming Chairman.

The Chain of the Chairman's Lady was presented to Mrs Norton by Mrs Crellin.

The incoming Chairman thanked his colleagues for the honour of appointing him to the prestigious office of Chairman of the Commissioners for the forthcoming year. He stated that it was his intention to play his part in maintaining Onchan District Commissioners good record as a well run Local Authority. He expressed the gratitude of all of the Members to Mr. Crellin for his work as Chairman during the previous twelve months, and to Mrs. Crellin for her support of her husband in that role.

Mr Norton presented a commemorative plaque to Mr Crellin. Mrs Norton presented Mrs Crellin with a bouquet of flowers.

C/07/05/01/02
APPOINTMENT OF VICE-CHAIRMAN 2007/08

The Chairman invited nominations for the position of Vice-Chairman to the Board. On the proposal of Mr Kennaugh, seconded by Mr Watterson it was **RESOLVED** that Mr E.D.R. Killey be elected as Vice-Chairman of the Onchan District Commissioners for the year commencing on 1st May 2007.

For: Messrs Astill, Black, Crellin, Kennaugh, Norton and Stowell, Mrs Kelly and Mrs Megson
Abstained: Mr Watterson

C/07/05/01/03
ELECTION OF CHAIRMEN AND MEMBERS OF COMMITTEES

On the proposal of Mr Black, seconded by Mr Kennaugh, it was unanimously **RESOLVED** that the Chairmen and membership of the various Committees of the Authority be established in accordance with the recommendations of the Selection Committee. *A copy of the adopted membership of the Committees is attached at Appendix One to the Minutes.*

There being no further business the meeting closed at 7.11 p.m.

Minutes of a meeting of the **HOUSING COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan on Monday 23rd April 2007, commencing at 7.00 pm.

Present: Mr J K Watterson (Chairman)
Mr S T Black
Mr D Crellin JP (Chairman, ODC)
Mr M K Kennaugh
Mrs W Megson

In attendance: Mr T R Craig (Deputy Clerk)
Mr A B Sutherland (Housing Maintenance Manager)
Mrs S Dougherty (Administrative Assistant)
Mr K.W. Bragg (Chief Cashier)

As it was the last meeting of the municipal year Mr Watterson, retiring Chairman of the Committee, thanked fellow Commissioners and Officers for their support during the year.

H07/04/01/01
MINUTES

The agenda was amended and minutes of the meetings of the Committee held on 12th February 2007 and 19th March 2007, having previously been circulated, were confirmed and signed.

H07/04/01/02
FINANCIAL MATTERS – RENT REPORT

The Chief Cashier attended the meeting to explain financial items on the agenda, therefore items 13.3 and 13.6 were brought forward.

1. Repossession Action

The Chief Cashier explained repossession proceedings and all efforts made to point tenants who were falling in to arrears with their rent in the right direction. The procedure devised by The Department of Local Government and the Environment Housing Directorate was now followed. All repossession actions had been started again from January 2007 to ensure that all stages of the policies had been adhered to.

2. Governance – Policies

The Deputy Clerk explained that the Department of Local Government and the Environment Housing Directorate were monitoring all housing issues on the Island. Policies for Onchan District Commissioners were to be looked at and updated. However, this was not a subject for discussion at this meeting as the next meeting of the Housing Committee would be with a new membership and better placed to take the review forward.

The Chief Cashier was thanked for his contribution to the meeting.

Mr Bragg left the meeting at 7.30 p.m..

H07/04/01/03

MATTERS ARISING FROM THE MINUTES

1. H07/03/01/02(1) – Sky Plus Dish at Marion Court

Following the presentation “Going Digital” and investigation, the Deputy Clerk advised that either everybody or nobody has the new Sky Plus installed at Marion Court. He asked the Committee was it their will to install Sky Plus and increase the cost or refuse the installation. The Committee requested that further enquiries should be made by the Deputy Clerk in regard to pointing on the properties and what impact there would be on the rent.

2. H07/03/01/03(1) – Ballachrink Bus Stop

Previously it had been decided that there was to be no cost to the Onchan District Commissioners with regard to this bus stop. However, the Deputy Clerk reported that following meetings it had been ascertained that there will be a small cost to the Commissioners in cutting and reinstatement the pavement. It was unanimously *RESOLVED that this cost should be accepted by the Commissioners.*

H07/04/01/05

HOUSING AND OTHER ESTATES BUSINESS

1. Maintenance Report

The report of the Housing Maintenance Manager, dated 19 April 2007, having been circulated with the agenda was considered and noted. A copy of the report is attached to the minutes at *Appendix A*.

The Housing Maintenance Manager reported that the voids on 46 Barrule Drive and 81 Barrule Drive had overrun by one month. He further reported that should there be a glut of voids in the future, as there has been recently, then Contractors would be used so that the direct labour force could concentrate on reactive repairs. Voids would be turned around more quickly and it would be more cost effective.

2. H07/03/01/04(4) - Asbestos Surveys

A report was due from SafetyNet imminently, there was nothing of any real concern. The Commissioners were therefore awaiting recommendations.

H07/04/01/06

SPRINGFIELD COURT MATTERS

1. Maintenance Report

The report of the Housing Maintenance Manager dated 19th April 2007 having been circulated with the agenda was considered and noted. A copy of the report is attached to the minutes at *Appendix B*.

H07/04/01/07

HEYWOOD COURT MATTERS

1. Maintenance Report

The report of the Housing Maintenance Manager, dated 19th April 2007, having been circulated with the agenda was considered and noted. A copy of the report is attached to the minutes at *Appendix B*.

2. H07/03/01/06(3) - Windows

The Housing Maintenance Manager reported that Anaco had completed their defective work to patio doors and windows but a number of further failed units had been brought to notice. They will carry out the work in the future. Parkinsons and the Architects had been informed of the work and have been asked to carry out a water test.

3. H07/03/01/06(3) - Steps from Patio Doors

Quotations had been received for the paved steps to be placed outside those flats who have patio doors. The lowest price received came from Sapphire Developments £2,931. Sapphire Developments had

previously carried out work for the Commissioners at Barrule Drive in 1995. It was proposed by Mrs Megson, seconded by Mr Kennaugh, and unanimously

RECOMMENDATION

that the quotation of £2,931 from Sapphire Developments be accepted.

Discussion further took place with regard to the colour and texture of the steps, the Chairman of the Committee being concerned about the clarity of the colour. The Housing Maintenance Manager advised that the paving stones were of a different texture from those there already. It was recommended that there should be a risk assessment taken and consultation should be made with the Manx Blind Welfare. The bottom line was that there should be enough room around the steps and enough contrast in the colour so that somebody with poor sight would not trip over these steps.

The Housing Maintenance Manager agreed to reassess the colour of the slabs to be used and would speak to the District Surveyor in his role as Health and Safety Officer.

4. Summer Fair

The Deputy Clerk advised that he had been approached by the Warden of Heywood Court to ask the Committee if Heywood Court could hold a Fair on the 20th May 2007, issue invitations to the Committee Members both old and new to attend. The Committee were happy for Heywood Court to have their Fair and wished them every success in their venture.

H07/04/01/08

GARAGE MATTERS

None.

The report of the Housing Maintenance Manager, dated 19th April 2007, having been circulated with the agenda is attached to the minutes at *Appendix C*.

H07/04/01/09

PLANNED HOUSING MAINTENANCE

None.

H07/04/01/10

HEALTH AND SAFETY MATTERS

There were no accidents or incidents to report. However, there were some training courses due on the question of quarterly health and safety meetings, there had not been any recently but there was one due to be held. Details would follow.

H07/04/01/11

ENVIRONMENTAL CONTROLS

None.

H07/04/01/12

OFFICERS REPORT

1. Housing Allocations

The Administrative Assistant reported on new and completed allocations.

2. H07/03/01/11(2) - Barrule Drive Parking

There was nothing further to report as funding was awaited.

3. H07/03/01/11(4) – Quality Assurance

The Deputy Clerk advised that he would bring forward policies at the next meeting.

The Housing Maintenance Manager left the meeting at 9.40 p.m.

07/04/01/13

ANY OTHER CORRESPONDENCE/COMMUNICATIONS

None.

H07/04/01/14

FINANCIAL MATTERS

This item was considered at the beginning of the meeting.

H07/04/01/15

MATTERS REFERRED BY THE BOARD/OTHER COMMITTEES

None.

H07/04/01/16

HOUSING APPLICATIONS

1. Housing Application Waiting List

The waiting list had previously been circulated for housing allocations. It was under review and a new list in a new format would be provided shortly.

2. New Applications Received

For the same reason there was no note of new applications received and this would be updated for the next meeting.

3. Review of Applications

None.

4. Appeals

None.

H07/04/01/17

SHELTERED HOUSING APPLICATIONS

1. Sheltered Housing Application Waiting List

The Sheltered Waiting list had previously been circulated.

2. New Applications

The Administrative Assistant reported that there have been two applications since the previous meeting.

3. Review of Applications

None.

4. Appeals

None.

H07/04/01/18

HOUSING/TRANSFER APPLICATIONS – UPDATES AND SURGERY VISIT REPORTS

1. Transfer Applications

The transfer application waiting list had previously been circulated.

2. Letters/File Notes/Reports

The Administrative Assistant answered questions on letters previously circulated.

3. Surgery Visit Reports

The Administrative Assistant answered questions of Surgery Visitors, reports having been previously circulated.

4. Transfer Sheltered Housing Applications Review

None.

H07/04/01/19

ANY OTHER BUSINESS

1. Date of Next Meeting

It was noted that the next meeting of the Housing Committee would take place on Tuesday 29th May, 2007, commencing at 7.00 pm.

2. Commissioners' Surgery

It was noted that the next Commissioners' Surgery was to take place on Thursday 24th May 2007.

H07/04/01/20

REVIEW OF MINUTES/RESOLUTIONS

It was agreed that the Deputy Clerk should decide upon any minutes to be placed in the Private (In Committee) Section of the minutes.

There being no further business, the meeting closed at 11.00 pm. The Chairman once again thanking everyone for their support during the year.

Minutes of a meeting of the **WORKS & CLEANSING COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday 30th April 2007 at 6.45pm.

Present: Mr E.D.R. Killey (In the chair)
Mrs J. Kelly
Mr G.K. Astill
Mr D. Crellin JP
Mr M.J. Kennaugh

In attendance: Mr B.T. Price (District Surveyor)
Mr P.R. Kelly (Administrative Officer) (*from 6.55 p.m.*)

As members had attended another meeting beforehand, the Chairman decided to begin the meeting prior to the time given on the summons to the meeting.

WC/07/04/1
MATTERS ARISING

The following matters were arising from the minutes:-

a) **Shoprite Land/Lane**

The District Surveyor reported that he was in correspondence with Shoprite's representative and that the matter was progressing.

WC/07/04/2
MATTERS FROM PREVIOUS MEETINGS

None.

WC/07/04/3
WASTE MANAGEMENT AND OTHER CLEANSING BUSINESS

a) **Officer's Report**

Copies of the Waste Operations Manager's report had been circulated prior to the meeting and was noted with the following items being discussed further:-

i) **Street Cleaning**

Several areas were identified where cleaning was required, mainly the lanes within the district. The District Surveyor noted the locations and ensured that the areas would be attended to.

ii) **Green Waste Collection Survey**

The District Surveyor confirmed that following receipt of the questionnaires consideration would be given to what would be the easiest and most cost effective method of collection. In answer to question, he advised that the small brown wheelie bins were used for a test many years previous but the grade of compost achieved was insufficient to make the service viable.

iii) **Bio-Diesel**

The District Surveyor advised that he was awaiting any further developments in relation to the introduction of a 30% blend which would be acceptable to vehicle manufacturers.

WC/07/04/4

STREET LIGHTING/SIGNS/FURNITURE

a) Officer's Report

Copies of the District Surveyor's report had been circulated prior to the meeting. The Chairman commented on the number of street lighting columns yet to be painted.

WC/07/04/5

PLANNING APPLICATIONS

The following new planning applications were considered at 7.00pm:-

PA07/614 – Alterations and Extensions, 18 Victoria Avenue for Mr and Mrs A. Kelly

Members noted the proposals were for a two storey rear extension. The District Surveyor was of the opinion that it should not affect any of the neighbouring properties.

RESOLVED to recommend approval of the application.

PA07/07/622 – Alterations and Extensions, 27 Heywood Close for Mr and Mrs P. McIlwaine

The District Surveyor pointed out that the extension was to incorporate an office in the roof which in reality created a three storey building.

RESOLVED to object to the application on the grounds of over-intensive use of the site and an elevation which would dominate the neighbourhood.– Neighbours to be notified.

PA07/644 – Erection of Conservatory to enclose existing balcony, 4 Seacliff View for Mr J. Richards

The District Surveyor confirmed that the proposal was not exceeding the existing footprint of the building.

RESOLVED to recommend approval of the application.

PA07/661 – Convert Garage in to Utility Room, 17 The Fairway for Mrs P.K. Noble

RESOLVED to recommend approval of the application. Neighbours on opposite side of the road and adjoining to be notified.

PA07/690 – Erection of Utility Room Extension, 32 Snaefell Crescent for Miss M. Nivison

RESOLVED to recommend approval of the application.

PA07/700 – Installation of Double Doors to replace existing rear window, 22 Victoria Avenue for Mr and Mrs Corkill

RESOLVED to recommend approval of the application.

PA07/715 – Erection of Conservatory, 39 Eskdale Road for Mr Corkhill

District Surveyor pointed out that due to the juxtaposition of the property in relation to the cliff face at Royal Terrace, the conservatory was in fact at first floor level. It was noted, however, that this should, generally, not affect any other property.

RESOLVED to recommend approval of the application. Neighbours to be notified.

WC07/04/6

MINUTES

Minutes of the meeting held on 26th March 2007, copies of which having previously been circulated, were taken as read, confirmed and signed.

WC07/04/7

DRAINAGE FUNCTION

a) Officer's Report

Copies of the District Surveyor's report had been circulated prior to the meeting and were noted with the following point being raised further:-

i) Governors Road – Sewer Blockage

In answer to question, the District Surveyor advised that the sewer in Governors Road which had presented problems over the Easter weekend was located in the rear gardens of numbers 11 to 13 Governors Road.

b) Other Drainage Matters

The District Surveyor advised members as to the indisposition of the sewer operative and members requested that their good wishes be extended to him for a speedy recovery.

WC/07/04/8

PLANNING COMMUNICATIONS

The District Surveyor reported on the following planning communications:-

a) Planning Decisions

PA06/1849 – Alterations and erection of two storey extension to replace existing single storey rear outlet, raise roof level and create new first floor accommodation together with erection of double garage at 125 King Edward Road (At Appeal)

The District Surveyor advised that this application had been to appeal. The Commissioners had originally recommended refusal of the application but the Planning Committee approved it. The recommendation of the Inspector and the decision of the Minister was to refuse the application on the grounds of the design being haphazard and a retrograde step.

PA06/2239 – Erection of utility extension to rear and creation of raised terrace together with car parking to front elevation, 7 Glen View Road

The Commissioners had recommended refusal on the grounds that too much of the frontage was taken up for parking, but the Planning Committee had approved the application. Members debated whether to seek appeal or not. Mr Crellin was of the opinion that the Commissioners should be consistent with their approach and therefore an appeal application should be lodged. District Surveyor made reference to recent applications within the Ballachurry Estate and how the Planning Committee had accepted similar parking applications in those areas. After discussion, it was *RESOLVED* not to seek appeal.

b) Isle of Man Strategic Plan

The District Surveyor advised that he had been given a copy of the latest draft of the Strategic Plan by the Clerk on the previous Friday. He had not had time to digest the content and members concurred that he should provide a report for the next meeting of the Committee.

c) Proposed Building Registration

District Surveyor advised of the receipt of a letter from Department of Local Government and the Environment regarding the proposed registration of Royal Buildings, Royal Avenue/Main Road. Adverse comments were made in respect of the current appearance of the building but the Chairman pointed out that the exterior was in fact of an attractive design. The District Surveyor reminded members that the current proposals for the adjoining site included the renovation of the building. After further discussion it was *RESOLVED* to raise no objection to the registration.

WC07/04/9

CAPITAL AND REVENUE SCHEMES

a) **Officer's Report**

Copies of the chart had been circulated prior to the meeting and was noted with no further comment in public.

WC/07/04/10

HIGHWAY AND TRAFFIC MATTERS

a) **Traffic Management Meeting**

District Surveyor reported attending the Central Traffic Liaison Management Committee meeting on the previous Wednesday. He further advised that the message for the TT fortnight was "if you don't have to go out – don't". The traffic lights in the centre of Onchan would have their timing changed to improve traffic flow for the TT period. Mr Kennaugh made reference to the temporary traffic lights at the bottom of Summerhill, pointing out that the traffic travelling along the promenade and wishing to turn up Summerhill often stopped when the red light was lit, whereas this referred to the traffic travelling along the promenade. He suggested that a filter light be incorporated. Matter to be referred to the Department of Transport.

b) **Any Other Traffic and Highway Matters**

(i) **Smiley Face**

Mr Kennaugh pointed out that the smiley face speed indicators at Laxey and Braddan were fully lit and operational 24 hours a day. The District Surveyor replied that those signs had been purchased by the Local Authority and were adapted to work from the mains supply within the lamp standards to which they were attached. The smiley face in Onchan was on loan from the Department of Transport who did not wish it to be left out after dark. District Surveyor was instructed to obtain a price for the purchase of such a sign and to look in to converting the present sign to run from mains electricity and have working for TT week.

c) **Traffic Count**

Mrs Kelly enquired as to the purpose of wires across the road near the Birch Hill Estate. The District Surveyor confirmed this was to provide information in respect of a traffic count.

WC/07/04/11

FURTHER REPORTS FROM CLERK/SURVEYOR

None.

WC/07/04/12

CORRESPONDENCE/OTHER COMMUNICATIONS

a) **T.T. Centenary**

A letter reported as received from the Director of Highways dated 10th April 2007 advising that he had been requested to put signs welcoming visitors to the Centenary T.T. and requesting them to take it easy on existing welcome to town and village signs. After brief discussion it was *RESOLVED* to raise no objection to the proposal.

b) **Trade Licences**

Copies of proposals to amend the Road Traffic Amendment Act 2006 in respect of trade licences (trade vehicle plates) had been circulated prior to the meeting and was noted.

c) **Cafés, Kiosks, etc, in the Highway**

Letter circulated as received from the Department of Transport and dated 17th April 2007, enquiring whether the Commissioners had issued any licences for pavement obstructions, and taken any enforcement measures or had received any complaints about obstructions. The letter further enclosed copy of proposed amendments to Section 78 of the Highways Act 1986.

Members concurred that a licence had previously been granted to Robinsons in respect of display of flowers in front of their shop. Reference was then made to obstructions without a licence in Central Drive, Imperial Terrace and Main Road. District Surveyor to take the appropriate action. Contents of the letter and amendments to the Act were noted.

d) Cutting of Vegetation etc from the Highway

Letter circulated as received from the Department of Transport and dated 16th April 2007, in respect of proposed amendments to Highways Act Sections 51 and 83 so as to make provision that should the Department have to cut back vegetation over the road then the cost involved could be reclaimed from the property owner. Noted. The Chairman made reference to the fact that there were now several overgrown bushes and trees along footpaths and highways in the district. Matter referred to the Community Officer for action.

e) King Edward Bay Management Company

District Surveyor reminded members of a request recently received from the management company of King Edward Bay Apartments requesting street lights in the area. Further letter had been received from which it was noted that they no longer wished this matter to be progressed.

WC/07/04/14

OUTSTANDING MATTERS

The list of outstanding matters had been circulated prior to the meeting and was noted with the following matters being discussed further:-

WC05/04/14(c) Church Avenue – One-way suggestion – Delete as no support for the proposal.

W00/03/19(b) Properties Abutting Lanes rear of Nursery/Church Avenues/Elm Drive – The Community Officer to produce report – Delete as no longer required.

WC05/04/13 Environmental Improvements – War Memorial Area – Delete as replanting taken place and new litter bin provided.

WC05/07/02(a) Land at Ridgeway Road – Awaiting response from DOLGE re proposals – Delete as outline scheme already viewed.

W97/6/8(6) Amend Dog Byelaws to include Wetlands – District Surveyor to check if included in the proposed Dog Byelaws for the district.

WC/07/04/14

MATTERS REFERRED BY BOARD/OTHER COMMITTEES

a) Questions from Mr Watterson

The District Surveyor had re-circulated questions posed by Commissioner Watterson in respect of sprinkler systems at Pennington Hall and the Refuse Depot. Questions 2 and 7 had not previously been discussed and answered by the Committee.

Question 2 related to the fitting of a sprinkler system either during the construction or as soon after as possible at Pennington Hall. This matter was to be referred to the new Committee.

Question 7 related to the installation of a sprinkler system at the existing Refuse Depot at Snugborough. As no funding was currently available, it was agreed that this matter be placed on the list of outstanding matters.

WC/07/04/15

ANY OTHER BUSINESS

a) Time and Date of Next Meeting

Monday 4th June 2007 at 7pm.

b) Commercial Vehicles

Concern was expressed with regard to the continuing presence of commercial vehicles in Belgravia Road and particularly now that Onchan Park was open. After brief discussion it was agreed that a letter should be sent to the Police asking for an update on action taken to date.

c) Minutes/Resolutions

Agreed this be left to the Administrative Officer to divide between the public and committee sections of the minutes.

d) Thanks

The Chairman extended his appreciation to the officers and outgoing committee for their work during the past municipal year.

Meeting terminated at 8.14pm.

Minutes of a meeting of the **LEISURE AND AMENITIES COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday 2nd April 2007 at 6.56pm.

Present: Mrs W. Megson (in the chair), Mrs J. Kelly, Messrs S.T. Black and D. Crellin JP

Apologises: B. Stowell

In attendance: Peter Kelly (Administration) and R.C. Quane (Amenities Officer)

LA/07/04/1
MINUTES

Minutes of the meeting held on 26th February 2007, copies of which having previously been circulated, was taken as read, confirmed and signed.

LA/07/04/2
MATTERS ARISING

There were no matters arising which were not already on the agenda.

LA/07/04/3
MATTERS FROM PREVIOUS MEETINGS

Nil.

LA/07/04/4
PLAYGROUNDS/PARKS

a) Playground Log Books

The Amenities Officer advised that there were no items of concern to report to the committee. In answer to question, he advised that the logbooks had not been signed by the Surveyor for the past three weeks. Mr Crellin enquired as to what the legal position of the commissioners would be in the event of an accident if the logbooks had not been countersigned by the Surveyor. Agreed this matter be referred to the Clerk for investigation and reporting back.

b) Amenities Officer's Report

Copies of the Amenities Officer's Report had been circulated prior to the meeting and was noted with the following matter being discussed further:-

Stadium Entrance Floor

The Amenities Officer advised that this work would be carried out after the school Easter holidays.

Members then raised the following points which were not in the report:-

i) Notice Board

Mr Black referred to the large notice board in the park and the fact that whilst What's On posters were added to it the old posters were not removed. The Amenities Officer to rectify.

ii) Grass Cutting

The Vice Chairman enquired as to grass cutting in the playgrounds. The Amenities Officer replied that there had been two or three cuts already but in answer to further question it transpired that this related to Onchan Park only which was undertaken by the commissioners' own staff whilst other playgrounds had only received one cut by the contractor and the next cut was due in about three weeks time.

c) Park Foreman's Report

Copies of the Park Foreman's report covering the period 27th February to 2nd April 2007 had been circulated prior to the meeting and was noted without further comment in public.

d) Community Officer's Report

The Administrative Officer advised that he had gone through the circulated papers for the previous Board meeting and could not find a copy of the Community Officer's report from which items relevant to the park and open spaces could be extracted. After discussion it was agreed that arrangements should be made for a copy to be sent direct to the Administrative Officer once the report was prepared.

e) Annual Tour of the Park 2005 & 2006

Copies of the lists of items noted during the tours in 2005 and 2006 had been circulated prior to the meeting with the following items being discussed further:-

- i) Crown Green Shelter – Re-roofing. This work was started and approximately half complete. Its completion was dependant on the workforce being left in the park.
- iii) Taverners Playground – Clean down/redecorate equipment. Much of the work had been carried out. The cleaning down and treatment of timber roofs to the central unit would be carried out after the Easter holidays. The Vice Chairman advised that she had received compliments from residents regarding the painters in the park.
- iv) Palm Tree to be kept. Agreed this item be deleted from the list.

Members gave initial consideration to arranging a date for the next inspection but it was agreed to leave this to the new municipal year and the new committee.

f) Lighting in Onchan Park

The Administrative Officer distributed photographs as taken by the Community Officer showing the effect of the new lighting. The Community Officer was to be thanked for taking the photographs. Mr Crellin was of the opinion that the lighting was satisfactory but Mrs Kelly did not think so.

g) Sand and Gravel

The Amenities Officer advised that a trial run to see if one tonne bags could be delivered alongside the workshop in Nursery Avenue lane had still not taken place. The committee reiterated its instruction for this to happen soon as the Pennington Hall compound would shortly no longer be available and an alternative site would have to be found in any event. Trial run to be undertaken at the same time as the antique lamps are moved.

h) Antique Lamps

The Amenities Officer advised that these had not as yet been placed in the garage behind Hawthorn Villa. The three motorboats which had been stored and painted in that location would be coming out on Wednesday of that week and therefore the lamps should be positioned the next day.

j) Alternative Use for Aviary

The Amenities Officer suggested that the only use for the aviary would be to revert it back to being part of the shelter. The Vice Chairman queried whether the schools should be contacted to see if they could come forward with any ideas. The Administrative Officer then gave a report on the aviary as it stood and its disadvantages for immediate alternative uses particularly due to the closeness of the mesh which was very difficult to see through. He outlined what would be necessary in order to remove the aviary in terms of alteration to the existing structure but pointed out that this would be an expensive exercise just to stand still. The conversion of the current bird food store and nesting area to a baby changing area was thwarted by the lack of electricity, water and drainage. Returning the area to a shelter could be achieved but as there was a policy of not having seats in the shelter to discourage the congregation of youths on dark nights then little would be achieved. Conversion of the area into a form of art gallery would necessitate the replacement of the mesh with Perspex which is subject to scratching and in any event the artwork would in reality be in the open atmosphere. The provision of play equipment under cover, whilst desirable would

inevitably result in misuse by youths in the hours of darkness. The Vice Chairman thanked the Administrative Officer for his report and hoped that the new committee would come up with ideas.

k) Planning Application for Port-a-Cabin etc

The Amenities Officer advised that he had not been informed by the Surveyor as to whether this application had been made as yet. The Administrative Officer was aware from seeing copy correspondence that the application had been made. Noted.

m) Taverners Playground – Entrance

The Amenities Officer informed members that he had looked again at the pedestrian entrance at the top end of the Taverners Playground and was of the opinion that the existing bow top fencing could be realigned so as to bring the pedestrian gate alongside the vehicular gate and thus keep pedestrians on a solid footing until such time as they crossed to the various pieces of equipment. After a brief discussion it was agreed that the Amenities Officer provide a sketch plan showing the proposals, this to be circulated with papers for the next meeting of the Board.

n) Future of Onchan Park

In answer to question, the Amenities Officer advised that he had not been provided with any costings for Mrs Megson's scheme by the Surveyor.

LA/07/04/5
OPEN SPACES

a) Amenities Officer's Report

Copies of the Amenities Officer's report had been circulated prior to the meeting and was noted with the following items being discussed further:-

i) Arbor Week

Reference was made to the tree planting in Sunnybank Avenue and the centenary tree planted by the scouts in Centenary Park. Mr Crellin advised that he had not received any notification in respect of the latter planting ceremony. The Administrative Officer reminded members that the Clerk to the Commission had circulated details to all members including details of the revised date.

ii) Wembley Arena

The Vice Chairman requested that notification of the commencement date be provided at the next meeting of the Board.

iii) Port Jack Glen

In answer to question, the Amenities Officer advised that the site was secure and the work was progressing well.

iv) Public Seats

Members noted the costing for redecorating the hardwood slatted, concrete ended, seats. In answer to question, the Amenities Officer advised that redecoration took place every two years. As a result of further discussion it was confirmed that when memorial seats are provided they should be located in the position of yellow painted seats which should then be taken out of circulation.

b) Centenary Park

The Amenities Officer advised that whilst manure had been collected from Mr Stowell's livery stables this had been used on flowerbeds throughout the district and to date none had been taken to Centenary Park for soil enhancement.

c) Ballachurry Play Area

The Amenities Officer advised that weed spraying would be taking place on Wednesday of that week. The Vice Chairman requested that the safety flooring be inspected at the same time. PVC mesh reinforcement was to be purchased to use at the entrance in order to provide a better footing in wet weather. Further details of this to be given at the next meeting.

d) Skateboard Park

There were no copies of the planning application available for inspection. The Administrative Officer advised that the Surveyor had revisited the planning approval notice and what was required was details of the jumps to be submitted together with any details of lighting and the Planning Committee would then decide whether a further planning application was required. The question of lighting was discussed and members RESOLVED that lighting should not be provided on the skateboard park so as to discourage night time use. Details of what was to be submitted to the Planning Committee was however to be distributed to members in the pouches that Friday. Mr Crellin made reference to the skateboard park recently completed at Ramsey. A suggestion was made that the committee pay a formal visit, with the consent of Ramsey Commissioners, to view the facility but members concurred that the matter be left with members to make their own visit in their own time. Mrs Kelly suggested that details be obtained from Ramsey Commissioners in respect of the work they had carried out.

e) Jubilee Playground – Pirate Ship

The Administrative Officer advised that the planning application had been considered the previous Friday by the Planning Committee rather than by delegation and had been approved. Details of the application, officers report etc were on the DOLGE website. A copy of the approval notice was still awaited.

The Amenities Officer referred to criminal damage which had taken place of recent at the pirate ship and that the police had apprehended four youths who had admitted causing the damage. Details of cost of repair had been requested by the police. This was to be referred to the contractors who were still responsible for the site until such time as the work was complete. Mr Crellin suggested a letter of thanks be sent to the police for apprehending the youths. With regard to the work being complete onsite, the Administrative Officer was instructed to circulate a report in the pouches on Friday.

f) Memorial Seat

The Administrative Officer advised as to cross correspondence with the Department of Transport regarding the positioning of the seat which was on land in the ownership of the department. Two alternative sites had been marked on the ground and the DoT had now given approval to one of the sites. Matter left with the Amenities Officer to seek confirmation from the donor as to payment in full to cover the seat and base being forthcoming prior to the work commencing.

g) Lakeside Gardens - Football

Letter as received from young people residing in Lakeside Gardens requesting the provision of football nets in the open space at Lakeside Gardens had been circulated prior to the meeting. The Administrative Officer outlined the history of football in the area and the policy of the commission in respect of providing goalposts in other play areas. After discussion it was agreed that white painted round posts should be inserted in the ground as goalposts but without crossbars or nets. The writers of the letter to be thanked for drawing the matter to the attention of the commissioners and they be advised as to the course of action to be taken.

h) Other Matters

Mr Black enquired whether the flat grassed area at the School Road Recreation Ground could be aerated. Members made reference to the fact that the Wembley Arena was shortly to be erected and whilst this did not take up the whole of the area obviously the contractors would need a greater area during the contractual period. After further discussion it was RESOLVED that should there be sufficient space upon which football could be played after the erection of the site compound, then this area be aerated.

LA/07/04/6

PUBLIC CONVENIENCES

a) Amenities Officer's Report

Copies of the report had been circulated prior to the meeting. The Amenities Officer added to his report that since writing it there had been a small case of graffiti in the entrance foyer of the Main Road toilets but this had been attended immediately it was noticed.

b) Draft Contract

Members advised that a copy of the draft contract for the cleaning of the public conveniences had not been circulated as previously requested. It was confirmed that the draft should be circulated in the pouches on the coming Friday.

LA/07/04/7

PUBLIC LIBRARY

a) Librarian's Report

Copies of the Librarian's report had been circulated prior to the meeting and was noted. With reference to bat and bird boxes being provided by Royal Skandia as part of the BBC Breathing Places campaign the Amenities Officer advised that these were probably to be made at the Eastcliffe Resource Centre. There would be no cost to the commissioners as these were being paid for by Royal Skandia. Noted.

b) Amenities Officer's Report

Members noted the two minor items of maintenance required to the heating boiler and replacement light bulbs.

LA/07/04/8

YOUTH & COMMUNITY CENTRE

a) Amenities Officer's Report

It was noted that no maintenance had been necessary during the past month.

LA/07/04/9

PROMOTIONS/ADVERTISING/PUBLIC INFORMATION

a) Website

Statistics received from WebOne UK regarding the Onchan Website for the months of February and March 2007 had been received.

Total hits for the month of February 46,291 compared to 38,040 the previous year; page views were 16,983 compared to 12,586 and visits were 10,341 compared to 6,473.

For the month of March total hits were 55,480 compared to 47,334 the previous year; page views 22,288 compared to 17,654 and visits 12,990 compared to 10,250.

The Administrative Officer advised that the website had been updated during the month by the addition of two tourist premises; photographs and descriptions had been added in respect of the Arbor Week tree planting and the scouts centenary tree planting. Another item added was photograph and information regarding the signing of the Eastern Neighbourhood Partnership. Minor changes had taken place to club secretaries as and when notified by the various clubs who were currently holding AGM meetings. The What's Happening section was kept up to date and the monthly calendar of events had just been posted up for the month of April. Noted.

b) Enquiries

The Administrative Officer reported that the enquiry in respect of the old post office at the top of Summerhill Road had been completed and delivered to the enquirer. A further enquiry came in regarding the history of

fish and chip shops in the centre of Onchan which had also been researched and the information provided to the enquirer.

c) Britain in Bloom

The annual invitation from the Department of Tourism to enter the Island in Bloom competition had been received. Whilst it was noted that Onchan had very little to enter in the majority of the categories it was resolved to enter as usual.

d) Passports 2007

The Administrative Officer reported that the draft minutes of the Board meeting held on 12th March 2007 indicated that the Leisure and Amenities Committee's recommendation that the Onchan Park Passport be issued again this year but restricted to the month of June was shown as being approved by the Board in addition, however, the recommendation from the Policy and Finance Committee that they should be valid from April to the end of June was also shown as being approved. Since that time the passports had been issued as part of a newsletter but neither the Administrative Officer or his secretary was asked to proof read the passport and consequently they had gone out showing an erroneous commencement time of 5pm.

LA/07/04/10

OUTSTANDING MATTERS

The list of outstanding matters had been circulated prior to the meeting and was noted with the following items being discussed further:-

LA/01/12/14 Pennington Hall – Tenders required from the architects (via the Works Committee) – amend to read commencement awaited.

LA/05/04/3(f) Wembley Football Arena –Borrowing powers and playground grant to be requested from DOLGE – amend to read commencement awaited.

LA/06/11/15(b) Amenities Officer to attend first available spraying course – Amenities Officer advised that this was to be on 16th April 2007.

LA/07/04/11

MATTERS REFERRED BY BOARD/OTHER COMMITTEES

a) Second Set of Goalposts at Onchan Park

At the previous meeting the suggestion was put forward that a second kickabout area be provided on the grassed area top side of Nivison Stadium but the decision of the committee was to move on. This had been referred back to the committee for consideration. Mr Black was of the opinion that it was not needed and youths could play football without the goalposts. Mrs Kelly commented that if there were then a total of four goalposts rather than just two the area of grass disturbed in the goalmouths would increase thus having a greater detrimental affect on the area. After further discussion it was RESOLVED not to provide a second set of goalposts.

LA/07/04/12

CORRESPONDENCE OR OTHER COMMUNICATIONS

a) Taverners Playground

Request from Commissioner Norton that the path to the roundabout in the Taverners Playground which was suitable for use by disabled children should be improved as it was not wheelchair friendly, had been circulated prior to the meeting. Members expressed concern as there was no footpath to the roundabout and therefore it could not be improved.

b) Port Jack Lighting

A suggestion from Commissioner Norton that decorative festoon lighting be placed between the lampposts on the seaward side of King Edward Road from the boundary with Douglas up past Port Jack, had been

circulated prior to the meeting. The Administrative Officer outlined the history of festoon lighting in this area which used to extend not only from the boundary but up to the end of Imperial Terrace. This was taken down in the late 1980s at a time when evening events such as It's a Knockout had finished at Onchan Stadium, the Douglas Bay Hotel had closed, White City Amusement Arcade had closed, the Majestic Hotel had closed and the Howstrake Holiday Camp had closed. At that time it was felt there was no longer a need for decorative lighting in an area that was no longer used by hundreds of people of an evening. The festoon lighting was given in 1993 to the Groudle Glen volunteers for use in Groudle Glen as part of the 1993 centenary of the Manx Electric Railway and Groudle Glen. After a brief discussion it was RESOLVED that decorative lighting should not be provided in this area and that in any event no provision had been made in the estimates for its purchase or erection.

c) TT Parking

A suggestion from the Clerk that consideration be given to turning the tennis courts in Onchan Park into additional parking for motorbikes whilst "The Big One" takes place in Nivison Stadium, had been circulated prior to the meeting. Whilst members accepted that there was likely to be more bikes on the island for the Centenary TT the accommodation in Nivison Stadium was limited and as in the past it had always been full then no more people could get in and therefore there should be no more motorbikes to accommodate. The entrance to the tennis courts was via concrete steps set between two solid walls and whilst this may not be suitable for most motorbikes there was the concern of oil spillage on the decorative surface to the tarmac as well as damage from foot rests. After further discussion it was RESOLVED not to turn the tennis courts into an overflow car park.

d) Other Correspondence

The Administrative Officer reported briefly on other correspondence relating to repeat requests which he had been empowered to approve viz:-

Isle of Man Children's Centre – Out2Play Session Friday 13th April 2007 in the School Road Recreation Ground.

Onchan School Association – School Fair in the School Road Recreation Ground 16th June 2007.

2nd Onchan Scout Troop – Use of boating lake on the evening of 30th March for water based activities.

Onchan Crown Green Bowling Club – exclusive use of the crown green for men's open bowling competitions, 3rd June, 23rd June, 19th August and 22nd August 2007.

Douglas Dog Training Club – Use of grassed area top side of Nivison Stadium for out door training from May to September 2007.

LA/07/04/13

ANY OTHER BUSINESS

a) Time and Date of Next Meeting

Wednesday 2nd May 2007 at 7pm.

b) Port Jack Glen Lighting

The Vice Chairman enquired whether costing could be prepared for the provision of lighting through Port Jack Glen. Comment was made from other members as to the potential of encouraging misuse of the area if it was illuminated. In any event no provision had been made in the estimates for the work to be carried out. It was therefore RESOLVED not to proceed with the suggestion.

c) Boating Lake

Mr Crellin enquired whether there was sufficient water in the lake having gathered naturally during the winter months. The Amenities Officer replied that the water had risen to the underside of the tyre fenders and the lake had to be fed with mains water up to the final level. The bumper boat pool had received some repairs on the previous Friday and would be filled in time for the Easter opening.

d) Congratulations

Mr Crellin expressed his congratulations to the Vice Chairman for the manner in which she had conducted the meeting.

Meeting terminated 9.55pm.

Minutes of a meeting of the **LEISURE AND AMENITIES COMMITTEE**, held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Wednesday 2nd May 2007 at 7.00pm.

Present: Mrs W. Megson (Chairman), Mrs J. Kelly, Messrs S.T. Black, A.T.W. Norton (ex-officio) and J.K. Watterson

In attendance: Peter Kelly (Administrative Officer), R.C. Quane (Amenities Officer) and T.R. Craig (Deputy Clerk)

LA/07/05/1
WELCOME

The Chairman welcomed the new committee to its first meeting of the municipal year.

LA/07/05/2
MINUTES

Minutes of the meeting held on 2nd April 2007, copies of which having previously been circulated, was taken as read, confirmed by those members who were present at the last meeting, and signed.

LA/07/05/3
MATTERS ARISING NOT ALREADY ON THE AGENDA

The Administrative Officer advised that Mr Norton had indicated by email he was not happy with the decision of the committee in respect of the two items he had referred to them for consideration and requested that they be considered again.

a) **Access to Roundabout, Taverners Playground**

After discussion it was agreed that the matter be viewed and considered further during the park inspection.

b) **Festoon Lighting**

Concern was reiterated over the installation and future running costs. Mr Watterson was of the opinion that as there were retail outlets at Port Jack decorative lighting in that area maybe beneficial but he accepted that it was an exposed site. After further consideration members requested that the Amenities Officer obtain approximate costing for the installation of festoon lighting from the boundary with Douglas to Port Jack.

LA/07/05/4
MATTERS FROM PREVIOUS MEETINGS

None for consideration in public.

LA/07/05/5
PLAYGROUNDS/PARKS

a) **Playground Log Books**

The Amenities Officer advised that there was no maintenance out of the ordinary other than the fitting of some shackles to swings at Onchan Park and School Road Recreation Ground. The

logbooks were no longer countersigned by the Surveyor. The Chairman expressed her concern that the policy of the committee appeared to have been overruled. Copies of a report from the Clerk to the committee regarding potential annual inspection of the equipment by professionals had been circulated prior to the meeting. Members recommended that the Amenities Officer make contact with the commissioners' insurers and investigate.

d) Amenities Officer's Report

Copies of the Amenities Officer's Report had been circulated prior to the meeting and it was noted with the following matters being discussed further:-

i) Sand and Gravel

Members were advised that sand and gravel were now to be purchased in small 25 Kg bags rather than in tonne bags as and when required.

v) Perimeter Fencing

In answer to question, members were advised that youths playing football and then cutting the perimeter fencing to Nivison Stadium to get their ball back would probably result in daily inspections and a number of repairs, particularly before events took place in the stadium.

e) Park Foreman's Report

Copies of the Park Foreman's report covering the period 2nd April to 2nd May 2007 had been circulated prior to the meeting with the following points being discussed further:-

i) Bowser Plywood Pump

In answer to question the Amenities Officer informed members that this meant the fitting of plywood under the water Bowser on the pickup truck and connecting up the pump for watering purposes.

ii) Job Descriptions

The Chairman queried whether it would be beneficial if the Foreman were to indicate the time taken in respect of the tasks listed in his report. Members were of the opinion that this would be a time consuming exercise and of no benefit to them.

iii) Damage to Pickup Truck

In answer to question, the Amenities Officer advised that criminal damage had taken place to the windscreen, the matter had been referred to the police and a crime number obtained.

d) Community Officer's Report

Sections relevant to the committee from the Community Officer's report for April were noted.

f) Annual Tour of the Park 2005 & 2006

Copies of the lists of items noted during the tours in 2005 and 2006 had been circulated prior to the meeting with the following items being discussed further:-

- i) Sand and Gravel – Trial run to take place with delivery to plot alongside joiners' workshop January/February – Delete as alternative decision taken.*
- v) Crown Green Shelter – Re-roof in 2006/07 – Delete as work complete.*
- vi) Taverners Playground – Clean down roof boards to centre unit and establish stability prior to redecorating – Delete as work now undertaken.*
- vii) Antique Lamp Standards – To be placed in new garage/warehouse behind Hawthorn Villa. The Amenities Officer confirmed that these had not been moved as he had promised at the previous meeting as his line manager had overruled the decision. They were to be moved when the port-a-cabin at Pennington Hall was moved to its temporary location in the park. In answer to question the Administrative Officer advised that the long term plan for the standards was for lighting through the village green. Noted.*

Future Inspection of Onchan Park

After discussion it was agreed that this should take place on Friday 27th July 2007 at 2.30pm. Noted.

f) Employment of Students

The Amenities Officer advised that only one student was employed for a two week period to help catch up with parks work due to staff sickness. This was financed out of the parks seasonal staff budget.

g) Crown Green Shelter Surplus Roofing for Reuse on Canopy at the side of the Greenkeepers Hut

Matter discussed and agreed that the canopy be viewed and considered further during the park inspection.

h) Planning Application

Members were informed that the planning application for the port-a-cabin and compound within Onchan Park as a temporary measure during the rebuilding of Pennington Hall had been submitted. No date given for consideration by the planning committee.

j) Notice Board in Onchan Park

Members were advised that this had been tidied up and redecorated. Mr Norton raised that it had previously been agreed to replace the notice board.

k) Pedestrian Entrance to Taverners Playground - Alteration

Members were advised that this would be carried out in-house during the winter period. In answer to query raised, the Administrative Officer informed members that the gate could be painted a bright colour to highlight its position. Scheme approved by consensus.

m) Future of Onchan Park

It was agreed that the Surveyor take up the no obligation offer from UAC for costing. Mr Watterson spoke in favour of the suggestion. Mrs Kelly concurred but Mr Black spoke against. Mrs Kelly then enquired about when the flowers were to be put in the flowerbeds to which the Amenities Officer replied the week before TT Week.

n) Park Takings

Members were provided with a copy of the break down of park receipts for the period of opening up until 29th April 2007. These showed an increase on the previous year. Members noted that the Chief Cashier had offered to provide more comprehensive figures for the next meeting.

p) Any Other Business

Mr Black reported that he understood the bumper boats had not been in operation during the Saturday afternoon previous. The matter is to be investigated.

LA/07/05/6

OPEN SPACES

b) Amenities Officer's Report

Copies of the Amenities Officer's report had been circulated prior to the meeting and it was noted with the following items being discussed further:-

i) Lakeside Gardens - Goalposts

Members were advised that they had been installed. In answer to question, the Amenities Officer confirmed that they were timber posts set into metal bases which in turn were well buried.

ii) Memorial Seat

Members were advised that confirmation had been received from the donor that full payment would be made. Arrangements had been made with the Department of Transport in respect of the exact siting and it was anticipated that the seat would be in position before the next meeting. Noted.

vi) Wembley Arena

Members were informed that whilst construction was intended to commence after TT Week it would now be slightly later so as not to coincide with the Onchan School Fair which is to take place in the Recreation Ground.

vii) Skateboard Park

Members noted that the tender documents were to be issued on 4th May 2007. The Chairman thanked the Administrative Officer for the comprehensive report on the skateboard park at Ramsey.

v) School Road Recreation Ground

In answer to question, the Amenities Officer advised that the space left after the construction of the Wembley Arena would be the equivalent length of the sports hall in the Youth and Community Centre. It was agreed that there would be little point in aerating this ground until such time as construction work on the Wembley Arena was complete as it was likely to be compacted in the meantime.

b) Centenary Park – Soil Enhancement

Members were advised that the obtaining and spreading of manure in this area was being handled by the Parks Foreman. Noted.

c) Ballachurry Play Area

The Amenities Officer confirmed that the weeds had been removed and that the gaps in the safety tiling were increasing. Members agreed that all safety flooring in all of the playgrounds should be inspected and a comprehensive report put together with regard to carrying out replacements as one scheme. Allowance to be made in next year's estimates to carry out the work. With regard to improving the pedestrian entrance into the Ballachurry Play Area the Amenities Officer advised that this was ongoing. Noted.

d) Jubilee Playground – Pirate Ship

Members were advised that the Administrative Officer had written to the police to congratulate them on apprehending the four culprits responsible for criminal damage. The Amenities Officer advised that the contractors had now appointed a local landscaper to undertake the reinstatement work to the ground. Mrs Kelly referred to weeds between the safety flooring of the principal set of swings. The Amenities Officer to rectify.

e) Any Other Matters – Port Jack Glen Shelter - Glazing

In answer to question, the Administrative Officer advised that the glazing to the front was to be removed in its entirety as part of the alterations to the shelter which was shortly to take place.

LA/07/05/7

PUBLIC CONVENIENCES

a) Amenities Officer's Report

Copies of the report had been circulated prior to the meeting. The following matters being considered further:-

i) Port Jack Toilets

Members were informed that the Parks Foreman had tidied an area outside of the toilets and this had been grass seeded. Noted.

ii) Onchan Park Toilets

Mrs Kelly advised that there were spiders' webs in the ladies toilets. The Amenities Officer to investigate and rectify.

LA/07/05/8

PUBLIC LIBRARY

b) Librarian's Report

Copies of the Librarian's report had been circulated prior to the meeting. The Chairman commented on the decrease in use of the library for book loans during the quarter 1st January to 31st March 2007 compared with the previous year. Mr Watterson made reference to the Librarian and staff continuing to be proactive in attempting to gain a greater use of the library.

b) Amenities Officer's Report

It was noted that no maintenance had been necessary during the past month.

LA/07/05/9

YOUTH & COMMUNITY CENTRE

a) Amenities Officer's Report

It was noted that no maintenance had been necessary during the past month.

b) Use of YCC by Children of Chernobyl

Letter dated 24th April 2007 as received from the Friends of Chernobyl's Children (Isle of Man) regarding their request to use the sports hall at the Community Centre on the afternoons of Monday 23rd July and Wednesday 25th July 2007 for fencing lessons was noted. The question of providing the hall free of charge as this was registered charity was considered. It was noted that the only probable cost to the commissioners would be for the cleaners to come in after the use of the building. On the proposal of Mr Watterson, seconded by Mrs Kelly it was RESOLVED that the charity be advised that they could have the free use of the sports hall on the dates requested providing the building, and in particular the toilets, were left clean, tidy and as found.

LA/07/05/10

PROMOTIONS/ADVERTISING/PUBLIC INFORMATION

a) Website

Statistics received from WebOne UK regarding the Onchan Website for the month of April had been received.

Total hits for the month were 56,222 compared to 39,804 in 2006. Page views were 22,127 compared to 13,885. Visits were 11,503 compared to 7,257.

In answer to question, the Administrative Officer advised that items in the "What's Happening in Onchan" section could only be posted up when he was made aware of something happening in the district. After discussion it was agreed that Board members should be asked to supply information if they become aware of it.

b) Enquiries

Members were advised that one enquiry had been received during the month and that was requested to establish the residence of the enquirer's parents in the Main Road area during the 1920/30s. This search was yet to be carried out.

LA/07/05/11

OUTSTANDING MATTERS

The list of outstanding matters had been circulated prior to the meeting and was noted with the following items being discussed further:-

LA/05/04/3(f) Wembley Football Arena – School Road Rec – Commencement date to be reported to April Board Meeting – Delete as date given.

LA/05/04/3(e) Skateboard Planning Application to be made with copies to members – Amend to read seek tenders.

LA/06/04/3(12) Crown Green Shelter – Re-roof in January – Delete as work complete.

LA/07/04/17 Report on how Manx Carephone System works and suitability by the Clerk – Delete as report now received.

LA/05/04/3 Use of Pennington Hall Compound – Investigate return of Works Department of Hawthorn Villa site. Sand and gravel trial in April. – Delete as sand being purchased in small bags.

LA/06/11/15(b) Amenities Officer to attend first available spraying course – Delete as attendance now taken place.

LA/07/05/12

MATTERS REFERRED BY BOARD/OTHER COMMITTEES

Village Fair

The Administrative Officer referred to the decision by the Board to hold a fair on the Village Green on Saturday 7th July 2007 and that the MHKs, MLCs and Commissioners were to be involved. The Administrative Officer queried whether there was to be theme for the fair; the intended involvement of those listed; whether there was to be any special entertainment and the format which the fair was to take. Mr Norton commented that he noticed from the commissioner's website that Medis were holding their It's a Knockout in Nivison Stadium on the same day. The consensus was that that attendance at that event was only generated interest from friends of the competitors as it was an inter-firm competition and therefore the fair should proceed as agreed. The Chairman was of the opinion that the format and entertainment of the previous year's fair was a format to follow. Members did not feel a special theme was needed and in respect of MHKs and MLCs then notification that the fair was taking place was sufficient. The Onchan Silver Band were to be invited but no other special entertainment over and above what has happened in previous years to take place. The Administrative Officer advised members that whilst he would make all arrangements for the fair he would not be there on the day due to a prior engagement. Members commented that all members of the Board would be needed to give their full commitment for the day to make it a success.

LA/07/05/13

CORRESPONDENCE OR OTHER COMMUNICATIONS

The Administrative Officer referred to correspondence where he was empowered to give approval to repeat requests viz:-

Dog Show – Grassed area Onchan Park – 10th June 2007.

Out2Play – School Road Recreation Ground – 5th and 7th June 2007.

Nivison Stadium – Horse Gymkhana – 17th May, 14th June and 12th July 2007.

Medis It's a Knockout – 7th July 2007.

Mannin Media Exhibition – 4th and 5th August 2007.

The Clerk had granted approval to these items in the stadium and written confirmation sent.

The Administrative Officer's annual notification to residents in the Park of events taking place at Nivison Stadium and/or Onchan Park had been circulated as usual. At the request of the Chairman this was to be distributed to all members of the commission.

LA/07/05/14

ANY OTHER BUSINESS

a) Time and Date of Next Meeting

Monday 11th June 2007 at 7pm..

b) Floral Prize

The Amenities Officer suggested that perhaps the Parks Foreman could put together a floral prize for use at the village fair. Further consideration be given to having a stall/competition to raise money for the Onchan Youth Development Fund with the floral arrangement being a prize.

c) Youth Development Fund

In answer to question, the Administrative Officer informed members that the Administrative Assistant had advised that there would be no sailings on offer as the boat was now sailing out of Scotland. The question of advertising for applicants requiring assistance for youth projects to be referred to the Administrative Assistant for action.

Meeting terminated 10.10pm.

Minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday, 14th May 2007, at 5.35 p.m.

Present: Mr E.D.R. Killey (In the Chair)
Mrs W. Megson
Mr B. Stowell
Mr A.T.W. Norton

Apologies: Mr M.J. Kennaugh

In Attendance: Mr P.M. Hulme (Chief Executive/Clerk)
Mr C.D.C. Clague (Chief Finance Officer)

PF07/05/01 **MINUTES**

Minutes of the meeting held on 10th April 2007, copies of which having previously been circulated, were taken as read and confirmed.

PF07/05/02 **BUSINESS ARISING**

There was no business arising from the minutes of the meeting other than those dealt with in the Clerk's and Finance Officer's reports and those matters listed separately on the agenda paper.

PF07/05/03 **BUSINESS ARISING FROM PREVIOUS MEETINGS**

There was no business arising from previous meetings meeting other than those dealt with in the Clerk's and Finance Officer's reports and those matters listed separately on the agenda paper.

PF07/05/04 **OUTSTANDING MATTERS**

None.

F06/01/05 **CLERK'S REPORT**

There were no matters for consideration in public.

F06/01/06 **FINANCE OFFICER'S REPORT**

The Finance Officer's Report copies of which having previously been circulated was considered and arising therefrom:-

1. Rates Collected

It was noted that the total estimated collectable rates and cash received in the current financial year to 8th May 2007 compared with the previous financial year were as follows:-

2007/08 estimated amount collectable including arrears brought forward	£1,670,647.00
2007/08 collected to 8 th May 2007 less refunds	£ 418,874.00(25.07%)

Comparative figures

2006/07 estimated amount collectable including arrears brought forward	£1,586,988
2006/07 collected to 8 th May 2006 less refunds	£ 342,726(21.60%)

2. Revenue Account Payments

The list of payments from revenue account during the month of February 2007 copies of which having previously been circulated were considered. Following discussion, it was subsequently *RESOLVED that the said payments from revenue account as detailed on the list attached to the minutes be endorsed.*

PF07/05/07

CORRESPONDENCE AND OTHER COMMUNICATIONS

None.

PF07/05/08

MATTERS REFERRED BY COMMISSIONERS/OTHER COMMITTEES

None.

PF07/05/09

RECOMMENDATIONS WITH POLICY OR FINANCIAL IMPLICATIONS FROM OTHER COMMITTEES

None.

PF07/05/10

OTHER BUSINESS

None.

PF07/05/11

DATE OF NEXT MEETING

It was agreed that the next ordinary meeting of the Committee be held at 5.30 pm on Monday 18th June 2007.

There being no further business the meeting terminated at 7.00 p.m.