

# ONCHAN DISTRICT COMMISSIONERS

Hawthorn Villa,  
Main Road, Onchan.

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## IN PUBLIC

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**3<sup>rd</sup> October 2007**

Sir/Madam,

You are hereby summoned to attend an **ORDINARY meeting of the Authority** to be held in the Boardroom, at Hawthorn Villa, 79 Main Road, Onchan, to transact the undernoted business at:

**7.00 p.m. on Monday, 6<sup>th</sup> October 2007**

which will be followed by a meeting of the Board sitting *In Committee*.

Yours faithfully,

**P.M. HULME**  
**CHIEF EXECUTIVE/CLERK**

## AGENDA

*The order of business at every meeting of the authority shall be in accordance with that laid down in Standing Order No 4 unless varied by the Chairman at his discretion (with the exception of items 1, 2 or 3 which cannot be varied) or by a resolution duly moved and seconded and passed on a motion which shall be moved and put without discussion.*

1. **To choose a person to preside if the Chairman and vice-chairman be absent**
2. **To deal with any business required by statute to be done before any other business**
3. **To approve as a correct record and sign the Minutes of the:-**
  - 3.1 Ordinary meeting held on 3<sup>rd</sup> September 2007 **(Minutes – APPENDIX 3)**
4. **To dispose of business (if any) remaining or arising from the last and any intermediate extraordinary meeting.**

None.
5. **To dispose of business (if any) remaining or arising from meetings held prior to the last ordinary meeting.**

None.

- 6. To deal with any business expressly required by statute to be done.**
- 7. To receive and consider reports, minutes and recommendations of committees.**  
*(Note: See Standing Order Number 7(1) attached)*
- 7.1 Housing Committee  
- Meeting Held **10<sup>th</sup> September 2007** (*Minutes – APPENDIX 7.1*)
- 7.2 Works and Cleansing Committee  
- Meeting Held **17<sup>th</sup> September 2007** (*Minutes – APPENDIX 7.2*)
- 7.2.1 Works and Cleansing Committee  
Extraordinary meeting held **3<sup>rd</sup> October 2007** (*Minutes – APPENDIX 7.2.1*)\*
- 7.3 Leisure and Amenities Committee  
- Meeting Held **24<sup>th</sup> September 2007** (*Minutes – APPENDIX 7.3*)
- 7.4 Policy and Finance Committee  
- Meeting held **1<sup>st</sup> October 2007** (*Minutes – APPENDIX 7.4*)
- 7.5 Rural Committee  
- Meeting Held **26<sup>th</sup> September 2007** (*Minutes – APPENDIX 7.5*)
- \*Minutes to follow
- 8. To consider letters, petitions, memorials and other communications.**
- 8.1 Planning decisions/communications from the D.L.G.E. Planning Committee
- 1.1 Planning Communications – **list circulated** (*to follow*)
- 1.2 Plans – **list circulated** (*to follow*)
- 1.3 Planning Recommendations, Rural Committee
- 8.2
- 8.3
- 8.4
- 9. To consider any report from the clerk or the surveyor**
- None.
- 10. Chairman's Announcements**
- Chairman to report
- 11. To answer questions asked under standing order 7** (*Note: See Standing Order 7(2) to 7(4) attached*)
- None
- 12. To consider Motions in the order in which notice has been received.** (*Note: See Standing Order No 5 attached*)
- None.
- 13. Other Business, if any, specified in the summons**

None.

## **Extracts from Standing Orders relating to Agenda items 7, 11 and 12**

### **Standing Order No. 5 - Notices of Motion**

5. (1) Notice of every motion, other than a motion which under standing order 6 may be moved without notice, shall be given in writing and signed by a member of the Authority and delivered, at least five clear days before the next meeting of the Authority, at the office of the clerk, by whom it shall be dated, numbered in the order in which it is received and entered in a book which shall be open to the inspection of every member of the Commission.
- (2) The clerk shall set out in the summons for every meeting of the Authority all motions of which notice has been duly given in the order in which they have been received, unless the member giving such a notice intimated in writing, when giving it, that he proposes to move it at some later meeting or has since withdrawn it in writing.
- (3) If a motion thus set out in the summons be not moved either by a member who gave notice thereof or by some other member on his behalf it shall, unless postponed by consent of the Authority, be treated as withdrawn and shall not be moved without fresh notice.
- (4) If the subject matter of any motion of which notice has been duly given comes within the province of any committee or committees it shall, upon being moved and seconded, stand referred without discussion to such committee or committees, as the Authority may determine, for consideration and report.
- (5) Every motion shall be relevant to some matter in relation to which the commission have powers or duties or which affects the district.

Provided that the chairman may, if he considers it convenient and conducive to the dispatch of business, allow the motion to be dealt with at the meeting at which it is brought forward.

### **Standing Order No. 7 - Questions**

7. (1) A member of the Authority may ask the chairman of a committee any question upon an item of the minutes, report or recommendations of a committee when that item is under consideration by the Authority.
- (2) A member of the Authority may:-
  - (a) if one clear day's notice in writing has been given to the clerk ask the Chairman or the Chairman of any committee any question on any matter in relation to which the Authority has powers or duties or which affects the district.
  - (b) with the permission of the chairman put to him or the chairman of any committee any questions relating to urgent business, of which such notice has not been given; but a copy of any such question shall, if possible, be delivered to the clerk not later than three o'clock in the afternoon of the day of the meeting.
- (3) Every question shall be put and answered without discussion, but the person to whom a question has been put may decline to answer.
- (4) An answer may take the form of:-
  - (a) a direct oral answer; or
  - (b) where the desired information is contained in a publication of the Authority, a reference to that publication; or
  - (c) where the reply to the question cannot conveniently be given orally, a written answer circulated to members of the Authority.

Minutes of the ordinary meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday 3<sup>rd</sup> September 2007 at 7.00 p.m.

**Present:** Mr A.T.W. Norton (Chairman)  
Mr G.K. Astill  
Mr S.T. Black  
Mr D. Crellin  
Mr M.J. Kennaugh  
Mr E.D.R. Killey  
Mrs W. Megson  
Mr B. Stowell  
Mr J.K. Watterson

**Apologies:** Mrs J. Kelly

**In Attendance:** Mr T. Craig (Deputy Clerk)  
Mr B. T. Price (District Surveyor)  
Ms A.S. Dentith (Personal Assistant)

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**C07/09/01/01**  
**BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE**

None.

**C07/09/01/02**  
**MINUTES**

The minutes of the public section of the ordinary meeting held on 30<sup>th</sup> July 2007, copies of which having previously been circulated, were considered. The minutes were agreed subject to minute number C07/07/01/09(2) being amended to read as follows:-

*"Mr Stowell stated that he opposed the application, but noted from the advice of the District Surveyor, the Commissioners had no alternative but to approve the application as it complied with the Onchan Local Plan.*

**C07/09/01/03**  
**BUSINESS ARISING**

None.

**C07/09/01/04**  
**ANY BUSINESS REMAINING OR ARISING FROM MEETINGS HELD PRIOR TO THE LAST ORDINARY MEETING**

1. **C07/07/01/16 - Drinking In Public Places**

The Chairman advised the Board that the Department of Home Affairs are unable to progress applications received from Local Authorities for designated places around the Island due to a number of legal issues that require extensive consideration prior to the introduction of further orders and will contact the Commissioners as soon as they are in a position to give an update on the progress of the matter. *Noted.*

**C07/09/01/05**  
**ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE**

None.

**C07/09/01/06**  
**HOUSING COMMITTEE MINUTES**

There had been no meeting of the Committee since the last meeting of the Board.

**C07/09/01/08**

**RECEIVING OF MINUTES**

None.

**C07/09/01/09**  
**WORKS AND CLEANSING COMMITTEE MINUTES**

There had been no meeting of the Committee since the last meeting of the Board.

**C07/09/01/10**  
**RECEIVING OF MINUTES**

None.

**C07/09/01/11**  
**WORKS AND CLEANSING COMMITTEE MINUTES**

The minutes of the public section of the extraordinary Works and Cleansing Committee meetings of 15<sup>th</sup> and 26<sup>th</sup> August 2007, copies of which having previously been circulated, were considered. There were no matters arising therefrom requiring the consent of the Board.

**C07/09/01/12**  
**RECEIVING OF MINUTES**

It was **RESOLVED** that the minutes of the public section of the extraordinary Works and Cleansing Committee meetings held on 15<sup>th</sup> and 26<sup>th</sup> August 2007 be and are hereby received. There were no resolutions contained therein requiring the consent of the Board.

**C07/09/01/13**  
**LEISURE AND AMENITIES COMMITTEE**

There had been no meeting of the Committee since the last meeting of the Board.

**C07/09/01/14**  
**RECEIVING OF MINUTES**

None.

**C07/09/01/15**  
**POLICY AND FINANCE COMMITTEE MINUTES**

There had been no meeting of the Committee since the last meeting of the Board.

**C07/09/01/16**  
**RECEIVING OF MINUTES**

None.

**C07/09/01/17**  
**RURAL COMMITTEE MINUTES**

There had been no meeting of the Committee since the last meeting of the Board.

**C07/09/01/18**  
**RECEIVING OF MINUTES**

None.

**C07/09/01/19**  
**LETTERS, PETITIONS, MEMORIALS AND OTHER COMMUNICATIONS**

1. **Planning Decisions/Communications From The Department Of Local Government And The Environment Planning Committee**

1.1 The following planning communications were considered:-

<b>P A NUMBER</b>	<b>DESCRIPTION</b>	<b>COMMENT</b>
07/00487	Demolition of existing dwelling and erection of a replacement two storey dwelling with integral garage, 125 King Edward Road	ODC recommendation: Refusal Planning decision: Approved District Surveyor reported that approval to the application had been granted at appeal.
07/01111	Convert existing seven holiday flats into six residential apartments with parking provision, 2 Belgravia Road	ODC recommendation: Refusal Planning decision: Approved
07/00835	Creation of vehicle hard standing and access onto highway, 19 Third Avenue	ODC recommendation: Refusal Planning decision: Approved

1.2 The following plans were considered:-

1.2.1 **PA 07/01543 – 5 King Edward Road – Installation of replacement roof slates to rear annex**

After brief discussion, it was unanimously **RESOLVED** to approve the application as submitted.

**1.2.2 PA 07/01546 - Manx Arms, 27 Main Road – Refurbishment of public house including improvements to front and rear entrances, provision of smoking shelters and disabled toilet accommodation**

Following discussion regarding the application, it was **RESOLVED to approve the application as submitted and that all residents in the immediate area be notified.**

*For: Mrs Megson, Messrs Killey, Watterson, Kennaugh, Black*  
*Against: Messrs Stowell, Crellin and Astill*

**1.2.3 PA 07/01552 – 22 Furman Close - Alterations including installation of dormer window**

After brief discussion, it was unanimously **RESOLVED to approve the application as submitted and to notify the neighbours.**

**1.3 Rural Plans**

None.

**2. Richmond Hill Consultative Committee**

The minutes of the meeting held on 2<sup>nd</sup> May 2007 had previously been circulated and were noted. In answer to question, the Authority's representative of the Richmond Hill Consultative Committee, Mr Killey advised that the minutes were not circulated until they have been approved.

The Deputy Representative, Mr Stowell, brought to the attention of the Board the following:-

- He had been asked to bring to the attention of the Authority regarding the adoption of EN14181. Mr Stowell advised the Board that he felt the Authority should adopt the new standards but only as the equipment became redundant rather than replacing good equipment. He further advised that the plant appears to run efficiently and cleanly as possible.
- The Chairman of the Richmond Hill Consultative Committee asked that all politically elected members be fully cognisant of the operation of the plant. Mr Stowell advised that the minutes contain serious implications and if any Member would like any items clarified, to please contact him.
- After explanation regarding the length of time to receive the minutes of the RHCC, the Chairman of the Board, Mr Norton, asked if the minutes could be circulated earlier, in order for any implications to be considered immediately.
- Results are placed on the Sita website on a daily basis.

Mrs Megson referred to RHCC07/01/04: Environmental Notifications Part A & B, particularly the resolution:-

*"The Chairman stressed the need for the Committee to demonstrate to all relevant Local Authorities that they were confident in the operations of the incinerator and its regulation."*

She felt that this implies that Onchan District Commissioners were confident of the operation and its regulation, when in reality the Commissioners do have concerns, for example

- what is happening with recycling, eg tyres,
- the problems with recycling of tin which doesn't burn through to bottom ash

It was requested that the representatives express concerns regarding lack of information being passed to Authorities in relation to the above.

**3. Offshore Aggregates – Procedures for issue of prospecting and extraction licence's**

Letter received from the Department of Trade and Industry dated 8<sup>th</sup> August 2007 was noted.

**4. Laxey Hopefuls – Bed Pull**

Letter received from the Laxey Hopefuls dated 5<sup>th</sup> August 2007 was noted.

**5. St John Ambulance – Flag Day**

Letter received dated 8<sup>th</sup> August 2007, advising that the Flag Day held in Douglas and Onchan raised the sum of £1,489.61 was noted with pleasure.

**6. Golden Jubilee Trust – Seminar**

After discussion, it was agreed that Mrs Megson would attend the Seminar on Thursday 20<sup>th</sup> September 2007 at the Sefton Hotel.

**7. St Peter's Church – Proceeds from Civic Service**

It was noted with pleasure that £214.82 had been donated to both the Onchan Live at Home Scheme and the Onchan Youth Development Fund.

**8. DHSS – Supporting Older People In Mann Exhibition**

The contents of the letter were noted and all members were welcome to attend the exhibition on Friday 21<sup>st</sup> and Saturday 22<sup>nd</sup> September 2007 at the Royal Hall of the Villa Marina.

**C07/09/01/20**

**CLERKS REPORT**

None.

**C07/09/01/21**

**DISTRICT SURVEYORS REPORT**

None.

**C07/09/01/22**

**CHAIRMAN'S ANNOUNCEMENTS**

**1. Appointments**

The Chairman advised Members that he had attended the following functions in an official capacity:-

- Mens Crown Green Bowling Club – Presentation of Prizes
- Braddan Parish Commissioners – Civic Sunday
- Government House – Manx Grand Prix Reception
- Two meetings regarding kerbside recycling

**2. Wembley Arena**

The Chairman was pleased to advise that the official opening of the Wembley Arena was to take place on Saturday 8<sup>th</sup> September 2007 at 10.00 a.m. All were welcome to attend.

**3. Chairman's Statement**

The Chairman gave the following statement:-

*In a recent interview broadcast on Manx Radio, Commissioner Stowell put forward his view that the ratepayers of Onchan may face significant rate increases ahead of the rate of inflation next year and for several years to come.*

*The Chairman confirmed to the Onchan ratepayers that Commissioner Stowell was not speaking on behalf of the Board, and that he was expressing a purely personal opinion. At this stage in the financial year, we have not discussed what rate will be set for next April.*

*Onchan District Commissioners have always been able to demonstrate, through sound financial control, that ratepayers get good value for money in the services and amenities provided by the Authority. As an Authority, we have to spend money to provide the services and facilities that ratepayers need, and so we need to set a rate which will cover the expenditure. However, we are acutely aware that many ratepayers are on limited budgets, so we are not extravagant. Every year, as part of the rate setting process, there is a stringent evaluation of all projected expenditure; and if needs be, we defer projects or refine plans in order to keep within budget. Some ratepayers will remember that a few years ago we actually reduced the rates from 215p in the £ to 200p in the £ when money put aside for a major project was not required.*

*As a conclusion to this brief statement, I would repeat that the Commissioners have not had any discussions regarding the rate to be set for next year; although ratepayers can be assured that, as always, this Authority will strive to keep an increase to a minimum.*

**C07/09/01/22**

**QUESTIONS**

None

**C07/09/01/24**

**MOTIONS**

None.

**C07/09/01/23**

**ANY OTHER BUSINESS**

None.

***There being no further business the meeting terminated at 7.40 p.m.***

Minutes of a meeting of the **HOUSING COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan on Monday, 10 September 2007, commencing at 7.00 pm.

**Present:** Mr M K Kennaugh, (Chairman)  
Mr G K Astill  
Mr S T Black  
Mr A T W Norton JP, (Chairman, ODC)

**In attendance:** Mr T R Craig, (Deputy Clerk)  
Mr A B Sutherland, (Housing Maintenance Manager)  
Mrs S Dougherty, (Administrative Assistant)

**Apologies for absence** Mrs J Kelly

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**H07/09/01/01**  
**MINUTES**

The Minutes of the meeting of the Housing Committee held on Monday, 2 July, were confirmed, and signed by the Chairman .

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**H07/09/01/02**  
**MATTERS ARISING FROM THE MINUTES**

1. **Sky Plus Dish at Marion Court**

There had been no progression in regard to the change of system at Marion Court from Sky to Sky+, nor to the consensus of opinion of the tenants. There could be an impact on the rent, and the Deputy Clerk was to report his findings back to the Commissioners.

2. **Ballachrink Bus Stop**

The Deputy Clerk had written a letter on 26 June and a chasing letter on 14 August 2007, to the Department of Transport but to date had received no reply. A further chasing letter was to be sent.

2. **Solar Panel Supplementary Heating**

The Deputy Clerk had written to Mr R Senior, Director of Housing, but to date had received no reply. A further chasing letter was to be sent.

3. **Heywood Park Kick-about Area**

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To date, no reply to letter to Mr R Senior, DLGE. A further chasing letter was to be sent.

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**H07/09/01/03**  
**BUSINESS ARISING FROM PREVIOUS MEETINGS**

None.

**H07/09/01/04**  
**HOUSING AND OTHER ESTATES BUSINESS**

1. **Maintenance Report**

The report of the Housing Maintenance Manager, dated 28 June 2007, having been circulated with the agenda was considered and noted, and questions were answered thereon. A copy of the report is attached to the minutes at *Appendix A*.

1.

<u>Vacant Properties</u>	<u>Void</u>	<u>Anticipated Completion</u>	<u>Actual Completion</u>
10 Ashley Park	19 July 2007	6 September 2007	6 September 2007
..7 Ashley Park	19 July 2007	15 September 2007	
11 Meadow Close	22 August 2007	20 September 2007	
10 The Park	16 August 2007	20 September 2007	
56 Springfield Court	4 September 2007	13 September 2007	

Five properties were void for about four to five weeks each, and it been beneficial to use contractors.

2.

<u>Completed Properties</u>	<u>Void</u>	<u>Anticipated Completion</u>	<u>Actual Completion</u>
28 Barrule Drive	19 July 2007	17 August 2007	17 August 2007

It was noted that the Easthope and Cubbon had confirmed commencement of works at 47 Nursery Avenue on 17 September 2007. All tenants had been notified of commencement date and expected completion by 15 February 2008.

3. Asbestos Surveys

**The Housing Maintenance Manager reported that the survey continued, and instructions had been given to Safetynet for 10 The Park, 7 Ashley Park.**

4. Any Other Business

1. Nursery Avenue Lane **The Housing Maintenance Manager reported that the lane behind the Nursery Avenue houses which back on to Shoprite Car Park may be tarmacked. The difficulties of this area were explained, and that fencing and hedging should be carried out in some back yards. In some cases hedging was fifteen to twenty feet high, some had steps needing handrails and some needed a raised gate. He was looking into taking down this hedging and replacing it with a round topped 3 metre high vertical fencing, at a cost of approximately £3,000.**

*And it was \*RESOLVED that this should be referred to the Board for approval*

<sup>1</sup>  
2. School Road Parking **The problems of parking in School Road were further reported by the Chairman, and it was noted that 3 vehicles from the hire firm "2 4 Hire" had regularly been parked by Smith's Aerospace. The Community Officer was to look in to the situation, and it was to be checked whether the vans concerned belonged to tenants of Onchan District Commissioners.**

H07/09/01/05

SPRINGFIELD COURT MATTERS

1. Maintenance Report

The report of the Housing Maintenance Manager, dated 10 September 2007, having been circulated with the agenda was considered and noted. A copy of the report is attached to the minutes at *Appendix B*. There were no outstanding matters, but it was noted that the doors of the flats in Phase 2 were to be painted, work commencing 24 September 2007.

2. Retirement of Warden at Springfield Court

**The warden who was due to retire at Springfield Court had confirmed that she wished to retire on her 65<sup>th</sup> birthday, and it was noted.**

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H07/09/01/06

HEYWOOD COURT MATTERS

1. Maintenance Report

The report of the Housing Maintenance Manager, dated 10 September 2007, having been circulated with the agenda was considered and noted. A copy of the report is attached to the minutes at *Appendix B*. There was nothing to report.

2. Installation of Shower

**An application had been received from tenants wishing to remove the bath and install a shower at their own expense. A bond to replace the shower with a bath on the cessation of the tenancy had been offered. It was recommended that an OT assessment should be made in respect of the tenants, and the opinion of the Board be sought in respect of such changes.**

H07/09/01/07

GARAGE MATTERS

1. Garage Maintenance Report

**The report of the Housing Maintenance Manager, 10 September 2007, having been circulated with the agenda is attached to the minutes at *Appendix C*. General approval was expressed that the lane at Barrule Drive had been resurfaced.**

H07/09/01/08

PLANNED HOUSING MAINTENANCE

1. Maintenance

**The District Surveyor had presented a business plan for the external refurbishment of the School Road properties, and a reply was awaited from DLGE.**

2. School Road Water Pressure

**The Authority had a refurbishment scheme planned for School Road, however it was possible for the problems at 36 School Road to be addressed ahead of the scheme due to particular circumstances.**

H07/09/01/09

HEALTH AND SAFETY MATTERS

1. Health and Safety Matters

**There had been no accidents to report.**

2. Reports of Large Dogs on Estate

**This was to be further investigated to see if permission had been sought by and given to tenants.**

H07/09/01/10

ENVIRONMENTAL CONTROLS

**None.**

*The Housing Maintenance Manager left at 8.50 pm*

H07/09/01/11

OFFICERS REPORT

1. Housing Allocations

**The Administrative Assistant reported on 3 new allocations.**

2. Quality Assurance

**The Deputy Clerk updated members on the test-run of Quality Assurance, which would be brought fully into use by April next. Funding from DLGE depended on compliance. Staffing reorganisation was an issue to be investigated and considered.**

07/09/01/12

ANY OTHER CORRESPONDENCE/COMMUNICATIONS

4. **Pets Identified at Application** A letter from a general housing applicant referred to two dogs. It had been thought advisable to have a specific question in regard to pets on the Housing Application Form. DLGE were amenable to this suggestion, their policy on pets, particularly dogs, was a judgement of size of pets, property and locality.

A suggested question to be completed in the Additional Information box was "If you have any pets, please tell us what they are. Pet, Breed, Age, and relative additional information" and this was unanimously agreed.

H07/09/01/13

FINANCIAL MATTERS

1. Housing Maintenance Expenditure

**No report.**

2. EPC Maintenance Expenditure

**No report.**

3. Rent/Mesne Profit Receipt Report

**The report from the Chief Financial Officer was circulated and it was noted.**

4. Garage Rental Receipt

**No report.**

5. Housing Maintenance Expenditure

**No report.**

7. Any Other Business Arising

**None.**

H07/09/01/14

MATTERS REFERRED BY THE BOARD/OTHER COMMITTEES

**None.**

H07/09/01/15

HOUSING APPLICATIONS

1. Housing Application Waiting List

**Comments were made on the new style of housing list, which had previously been circulated.**

2. New Applications Received

**There were 3 new allocations, 2 of which were accepted and 1 pending further information.**

3. Review of Applications

**None.**

4. Appeals

**None.**

H07/09/01/16

SHELTERED HOUSING APPLICATIONS

1. Sheltered Housing Application Waiting List

**To be updated.**

2. New Applications

**There had been 9 new applications accepted.**

3. Review of Applications

**None.**

4. Appeals

**None.**

H07/09/01/17

HOUSING/TRANSFER APPLICATIONS – UPDATES AND SURGERY VISIT REPORTS

1. Transfer Applications

**To be updated.**

2. Letters/File Notes/Reports

**The Administrative Assistant answered questions on letters previously circulated.**

3. Surgery Visit Reports

**The Administrative Assistant answered questions of Surgery Visitors, reports having been previously circulated.**

4. Transfer Sheltered Housing Applications Review

**None.**

H07/09/01/18

ANY OTHER BUSINESS

1. Date of Next Meeting

**It was noted that the next meeting of the Housing Committee would take place on Monday, 15 October 2007, commencing at 7.00 pm.**

2. Commissioners' Surgery

It was noted that the next Commissioners' Surgery was to take place on Thursday 11 October 2007, commencing at 6.30 pm.

**H07/09/01/19**

**REVIEW OF MINUTES / RESOLUTIONS**

It was agreed that the Deputy Clerk should decide upon any minutes to be placed in the Private (In Committee) Section of the minutes.

*There being no further business, the meeting closed at 10.15 pm.*

Minutes of a meeting of the **WORKS & CLEANSING COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday 17<sup>th</sup> September 2007 at 7.20pm.

**Present:** Mr B. Stowell (in the chair) Messrs G.K. Astill, S.T. Black, D. Crellin and A.T.W. Norton

**In attendance:** B.T. Price (Surveyor)

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**WC/07/09/01**  
**MINUTES**

Minutes of the meeting held on 9<sup>th</sup> July 2007, were approved as a true record. The minutes of the extraordinary meetings held on 20<sup>th</sup> July, 15<sup>th</sup> August and 29<sup>th</sup> August 2007 were all approved as true records.

**WC/07/09/02**  
**MATTERS ARISING**

a) **Shoprite Land/Lane**

Members were advised that a meeting with Shoprite representatives the Chairman and District Surveyor was scheduled for Wednesday 19<sup>th</sup> September 2007.

**WC/07/09/03**  
**WASTE MANAGEMENT AND OTHER CLEANSING BUSINESS**

a) **Officer's Report**

Members considered the report circulated and commented on the following:-

i) **Recycling**

Members noted the comments in respect of the recycling initiative promoted by the Department of Local Government and the Environment and questioned the implications on this Authority. Further details was provided by the District Surveyor and the Board Chairman who were present at the meeting with Douglas and Braddan where discussion took place.

Members recognised the need for recycling and on the proposal of Mr Crellin seconded Mr Astill the committee **resolved to increase the number of "bring sites" within the district and actively advertise for members of the public to utilise the facilities.**

ii) **Pavement Sweeping**

Members noted the downtime of the sweeper and praised the section for undertaking hand litter picks, however it was suggested that the Department of Transport be advised of the committees dissatisfaction with the amount of downtime.

**WC/07/09/04**  
**STREET LIGHTING/SIGNS/FURNITURE**

The officer's report had been circulated and the contents noted.

Members considered correspondence received from a resident in respect of the time a light extinguished at night in Birch Hill and a light remaining lit all night in Governors Road. In the first instance it was noted that the timer may be out and the Surveyor advised that the matter had been passed to the engineer. Members commented that as the nights were drawing in several other lights showed signs that the timers may not be correct. Noted.

In respect of the all night light members were informed that the light remained lit for highway safety purposes. Noted.

#### **WC/07/09/05** **DRAINAGE FUNCTION**

The officer's report was circulated and the contents noted.

An enquiry was made in respect of a problem in Wybourn Drive and the Surveyor advised that there had been a blockage and that remedial works would be carried out within the next rehabilitation works proposed for later this year.

#### **WC/07/03/06** **PLANNING MATTERS**

PA 07/1235 Amended plans for the creation of a bathroom dormer at 7 Alpine Close for Mr Saunders/Ms Hamming.

Following consideration it was

***- Resolved to recommend approval of the details as submitted.***

PA 07/1640 Construction of Data Centre and M&E Support facilities at Skandia House, King Edward Road

The District Surveyor advised members that the detail of this application was identical to the previous submission either other than the location of the unit being on the other wing of Skandia House. Following consideration of the details it was

***- Resolved to recommend approval.***

The Chairman made reference to the planning applications just considered and suggested that in future for such items that a recommendation from the District Surveyor may be in order rather than having to go through the application details at the meeting. Comment was made in respect of the planning applications being considered in public but members were advised that the application would still be available at the meeting but if the recommendation was accepted the details need not be produced.

The decision of the Planning Department to approve application PA 07/1148 for hard standing at 21 Bemahague Avenue was noted.

#### **WC/07/09/07** **CAPITAL AND REVENUE SCHEMES**

The report circulated was noted and members were further advised that the refurbishment works at Port Jack Glen should be completed within the next two to three weeks.

#### **WC/07/09/08** **HIGHWAY AND TRAFFIC MATTERS**

Members considered correspondence received requesting a pedestrian crossing in Harbour Road. It was noted that there was little evidence to show an urgent need for such a facility however guidance should be taken from the count undertaken by the Department of Transport.

**WC/07/09/09**

**NUISANCE ABATEMENT**

The contents of the report circulated were noted and the Surveyor was asked to bring the matter of 86 Summerhill Road to a conclusion as quickly as possible.

**WC/07/09/10**

**CORRESPONDENCE/OTHER COMMUNICATIONS**

Members considered correspondence received from the Department of Local Government and the Environment regarding the proposed registration of Government House. It was resolved to concur with the registration.

Members also considered correspondence in respect of a request to release covenants restricting development on a m the property in Heywood Drive. It was resolved to pass the matter to the Board.

**WC/07/09/11**

**OUTSTANDING MATTERS**

Members noted the report circulated.

**WC/07/09/12**

**ANY OTHER BUSINESS**

a) **Time and Date of Next Meeting**

Monday 22<sup>nd</sup> October 2007 at 7.00pm. Plans meeting Wednesday 3<sup>rd</sup> October at 9.30am.

***Meeting terminated at 9.00pm.***

Minutes of a meeting of the **LEISURE AND AMENITIES COMMITTEE**, held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday 24<sup>th</sup> September 2007 at 7.00pm.

**Present:** Mrs W. Megson (in the chair), Mrs J. Kelly, Messrs S.T. Black, A.T.W. Norton and J.K. Watterson

**Apologises:** Peter Kelly (Administrative Officer) and R. Quane (Amenities Officer)

**In attendance:** Brian Price (Surveyor)

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**LA/07/09/1**  
**MINUTES**

Minutes of the meeting held on 16<sup>th</sup> July 2007, were approved and signed.

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**LA/07/09/2**  
**MATTERS ARISING NOT ALREADY ON THE AGENDA**

None.

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**LA/07/09/3**  
**MATTERS FROM PREVIOUS MEETINGS**

None.

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**LA/07/09/4**  
**PLAYGROUNDS/PARKS**

a) **Playground Log Books**

*The Surveyor advised that the books had been signed and that there was nothing to report therefrom.*

b) **Amenities Officer's Report**

*The report had been circulated and the contents noted with the following items being further considered:-*

i) **Planters**

*It was **resolved** to purchase 2 No flying saucers planters at a cost of £181 each with funds from the Parks Sundry Costs budget being utilised.*

ii) **Footpaths**

*It was resolved to recommend approval be given to the expenditure of £800 for repairs to the footpaths in the park.*

c) **Park Foreman's Report**

*The report had been circulated and the contents noted.*

*The Surveyor advised that in accordance with the committees desire the Foreman would attend the next meeting, and at that time he would present a business plan for his proposals for the future.*

*The Surveyor further advised that a member of the Parks Department was due to attend hospital for major surgery. Members requested that a letter be sent wishing him a speedy recovery.*

**d) Playground Inspection**

*Members were advised that the inspector was due over in October.*

**e) Park Takings**

*Members considered the report circulated and noted the takings for the extended weekend opening and felt that it had been a worthwhile exercise.*

**f) Safety Flooring Full Report**

*Members considered the details circulated and wished the matter to be put forward for consideration at the forthcoming budgeting meetings.*

**g) Jubilee Playground Pirate Ship**

*The Surveyor advised that the repairs had been completed following vandalism however further acts of vandalism had taken place. Members considered options for lighting and suggested that the Community Officer liaise with the police for advice.*

**j) Jubilee Playground Notices**

*Members were advised that the legislation had yet to be approved and until such time the notices could not be put onsite.*

**k) Skateboard Park Tenders**

*The Surveyor informed members that the tenders would be presented to the Board at the next meeting.*

*The Chairman advised that she had attended a meeting with the Jubilee Trust and indicated that the Trust maybe able to offer assistance with funding. It was requested that the Surveyor make further enquiries.*

**m) CCTV – Police View**

*Members were advised that this matter was still being discussed.*

**n) Registration of Community Officer under Surveillance Act**

*The Surveyor responded that under the legislation local authorities could not register anyone under the Surveillance Act, which meant that the Community Officer could only undertake overt surveillance.*

**p) Stadium Football Pitch – Weed Treatment**

*Members were advised that the works had been completed.*

**q) Park Inspection**

*The list of matters raised had been circulated and the content noted with the following receiving further comment:-*

**i) Crazy Golf**

*The Surveyor was asked about the provision of the boat feature for the crazy golf, but he was unable to offer any positive feedback at that time.*

**ii) Seats**

*On the proposal of Mr Watterson, seconded by Mrs Kelly it was **resolved** to delete the suggestion to remove the yellow seats from the aviary at the end of the season, but to leave them in place and monitor any anti social usage.*

**r) Wembley Arena**

*Members noted the report circulated and requested the installation of appropriate signage and the purchase of nets for the basketball hoops.*

**s) Crown Bowling Green Facilities**

*The Chairman reported on a meeting she had had with the lady bowlers and advised members that they were generally pleased with the condition of the green and praised the installation of the new fencing. They made reference to misuse of the green by youths and had actively encouraged the youths to join them in bowling rather than just dismiss them. They did however consider that the facilities were in a poor condition and would like to see new accommodation. It was **resolved** that the Surveyor examine the current building and explore alternatives.*

**t) Any Other Matters**

**i) Breastfeeding**

*Members were asked to consider the feasibility of providing a discreet area in the café to accommodate breastfeeding mothers, and providing wheelchairs for use within the park.*

**ii) School Councils**

*The Chairman enquired as to whether members would consider it useful to invite school councils to a committee meeting to discuss future provisions beneficial to all parties. It was suggested that the offer be extended to youth groups and other similar organisations.*

*Members were advised that it was thought that there used to a junior board and that the Administrative Officer be asked to explore the matter.*

**LA/07/09/5**  
**OPEN SPACES**

a) **Centenary Park Soil Enhancement**

*The Surveyor advised that the manure offered was no longer available. Noted.*

b) **Grass Cutting North Bank Land**

*Members were advised of the proposed site meeting on 28<sup>th</sup> September 2007 at 4pm.*

c) **Landscaped Area at Lazy Corner**

*Members were advised that the lease in the said land had expired and it was **resolved** that the Authority continue to lease and maintain the land at Lazy Corner.*

d) **Any Other Matters**

*Members raised questions regarding the provision of Farmers Markets within the district. The Surveyor was asked to investigate the possibilities further.*

**LA/07/09/6**

**PUBLIC CONVENIENCES**

a) **Amenities Officer's Report**

*Members noted the report circulated and were disappointed at the vandalism reported. It was suggested that the matter be raised at the next P.A.C.T. meeting.*

b) **Cleaning Contract**

*Members were disappointed to hear that the tender documentation had not been issued and asked that the matter be expedited.*

**LA/07/09/7**

**PUBLIC LIBRARY**

a) **Librarian's Report**

*The Librarian was thanked for producing the report on the survey analysis and members gave it due consideration. The Librarian's conclusions were noted however members agreed to maintain the status quo for the time being.*

**LA/07/09/8**

**YOUTH & COMMUNITY CENTRE**

a) **Amenities Officer's Report**

*The reports circulated were noted.*

b) **Youth Development Fund**

*The report requested from the Booking Clerk was not available.*

**LA/07/09/9**

**PROMOTIONS/ADVERTISING/PUBLIC INFORMATION**

**a) Website**

*The statistics provided were noted and members considered that individual commissioners details required updating/reviewing.*

**b) Estates Gardens Competition**

*The Chairman advised that she felt that there had been some excellent efforts made by many of the tenants and a slide show of all entries had been playing throughout the meeting. Members concurred with the standards displayed, and offered thanks to the Chairman for taking the time to view all entries.*

*Members were reminded of the prize presentation due to take place on 5<sup>th</sup> October 2007 at 6pm.*

**c) Cups for Competitions**

*Members noted the report circulated and **resolved** to purchase a new cup.*

**d) Public Art**

*Members viewed the details circulated and thought that the idea of painting the external walls to the Squash Courts to be, in principal, worth pursuing. It was suggested that the idea be discussed with the Art Council or art college to seek a way forward.*

**e) Village Fair**

*The Chairman wished to express her thanks to all those who helped make the event a success. A criticism had been received in respect of the lack of toilet accommodation and it was **resolved** to provide portaloos for any future event.*

**f) Proposed Tennis Club**

*Members considered correspondence in respect of a request to form a tennis club utilising the courts at Onchan Park. It was considered to be an idea worthy of consideration and suggested that the matter be progressed.*

**LA/07/09/10**

**OUTSTANDING MATTERS**

*The list circulated and considered and those items identified as being completed removed.*

**LA/07/09/11**

**MATTERS REFERRED BY BOARD/OTHER COMMITTEES**

*None.*

**LA/07/09/12**

**CORRESPONDENCE OR OTHER COMMUNICATIONS NOT COVERED ELSEWHERE**

a) **The Rec**

*The correspondence from one of the district's young residents had been circulated and its content noted. Members were pleased to see that our youngsters were prepared to take an interest in the future of the district.*

**LA/07/09/13**

**SURGERY REPORTS**

None.

**LA/07/09/14**

**ANY OTHER BUSINESS**

a) **Time and Date of Next Meeting**

Monday 29<sup>th</sup> October 2007 at 7pm.

b) **Onchan Football Club**

A question was asked as to whether correspondence had been received from the Onchan Football Club about parking a trailer at the YCC and marking a pitch on land at The Rec. The Surveyor indicated that he had no knowledge of any correspondence relating to this matter.

*There being no further business the meeting closed at 10.25pm.*

Minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday, 1<sup>st</sup> October 2007, at 5.30 p.m.

**Present:** Mr A.T.W. Norton, J.P. (In the Chair)  
Mrs W. Megson  
Mr B. Stowell  
Mr S.T. Black

**Apologies:** Mr E.D.R. Killey  
Mr M.J. Kennaugh

**In Attendance:** Mr P.M. Hulme (Chief Executive/Clerk)  
Mr C.D.C. Clague (Chief Finance Officer)

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**PF07/10/01**  
**MINUTES**

Minutes of the meeting held on 23<sup>rd</sup> July 2007, copies of which having previously been circulated, were taken as read and confirmed.

**PF07/10/02**  
**BUSINESS ARISING**

There was no business arising from the minutes other than those dealt with in the Clerk's and Finance Officer's reports and those matters listed separately on the agenda paper.

**PF07/10/03**  
**BUSINESS ARISING FROM PREVIOUS MEETINGS**

There was no business arising from previous meetings meeting other than those dealt with in the Clerk's and Finance Officer's reports and those matters listed separately on the agenda paper.

**PF07/10/04**  
**OUTSTANDING MATTERS**

None.

**F06/01/05**  
**CLERK'S REPORT**

There were no matters for consideration in public.

**F06/01/06**  
**FINANCE OFFICER'S REPORT**

The Finance Officer's Report copies of which having previously been circulated was considered and arising therefrom:-

**1. Rates Collected**

It was noted that the total estimated collectable rates and cash received in the current financial year to 20<sup>th</sup> September 2007 compared with the previous financial year were as follows:-

2007/08 estimated amount collectable including arrears brought forward	£1,670,647.00
2007/08 collected to 20 <sup>th</sup> September 2007 less refunds	£1,517,030.00

Comparative figures

2006/07 estimated amount collectable including arrears brought forward	£1,586,988.00
2006/10 collected to 20 <sup>th</sup> September 2006 less refunds	£1,429,247.00(90.06%)

**2. Revenue Account Payments**

The list of payments from revenue account during the months of July and August 2007 copies of which having previously been circulated were considered. Following discussion, it was subsequently *RESOLVED that the said payments from revenue account as detailed on the list attached to the minutes be endorsed.*

**PF07/10/10**

**CORRESPONDENCE AND OTHER COMMUNICATIONS**

None.

**PF07/10/08**

**MATTERS REFERRED BY COMMISSIONERS/OTHER COMMITTEES**

None

**PF07/10/09**

**RECOMMENDATIONS WITH POLICY OR FINANCIAL IMPLICATIONS FROM OTHER COMMITTEES**

None.

**PF07/10/10**

**OTHER BUSINESS**

None.

**PF07/10/11**

**DATE OF NEXT MEETING**

It was agreed that the next ordinary meeting of the Committee be held at 5.30 pm on Monday 5<sup>th</sup> November 2007.

***There being no further business the meeting terminated at 7.50 p.m.***

Minutes of a meeting of the **RURAL COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan on Wednesday 26<sup>th</sup> September 2007 at 5.15pm.

**Present:** Mr J.K. Watterson (in the Chair), Messrs D. Crellin, B.H. Moore, W.A. Skillicorn and B. Stowell

**Apologises:** Peter Kelly

**In attendance:** B.T. Price (Surveyor)

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## **R/07/09/1** **MINUTES**

Approval of the minutes were held over to the next meeting.

## **R/07/09/2** **PLANNING MATTERS**

### **a) Planning Decisions**

PA 06/1513 Cooper Martin Limited – Continued use of unit for car workshop and sales, Unit 15a Tromode Industrial Estate, Carr’s Lane

– Members were advised that despite the Appeal Hearing being held in March the decision had been delayed by the Minister pending the approval of the Island Strategic Plan. As a result the Minister had overturned the Inspector’s recommendations and confirmed the initial decision to approve the submission.

PA 06/1645 Clucas PLC – Erection of an industrial unit with associated hardstanding and parking, Tromode Industrial Estate, Carr’s Lane

- Members were advised that this application too had been held back pending the introduction of the Island Strategic Plan and has resultantly been approved by the Minister overruling the recommendation of the Appeals Inspector.

PA 07/41 Retention of a portacabin in field 534360 (opposite the Creg-na-Baa Hotel) Mountain Road

- The Surveyor reported that the Appeal decision had been received and that it directed that the approval decision be confirmed, but varied the condition reducing the temporary permission from 3 years to 1 year.

### **b) New Applications**

PA 07/1635 – Dwelling to replace existing derelict cottage and former men’s meeting hall, field 534119 Larkhill Farm, Abbeylands

Mr Stowell enquired of the Chairman as to whether he should declare an interest as he knew the applicant, he was advised that if he felt there was a conflict of interest he should declare an interest and take no part in the debate, otherwise he had every right to take part. Mr Stowell did not declare an interest.

Members considered the proposal for the demolition of an existing smithy and young men’s meeting hall and were advised of the guidelines from the Onchan Local Plan. Questions were

raised in respect of the type of property to be erected and advised that the application was for approval in principle and no details of the unit were available.

Members resolved to recommend **Approval** of the application as submitted.

Mr Watterson voted against.

PA 07/1653 – Demolition of Tuck Mill and erection of new dwelling – Clypse Farm, Strenaby  
Mr Skillicorn declared an interest and took no further part in the debate.

Members were advised that a previous planning application had been approved for the refurbishment of the Tuck Mill, and this application has been submitted due to the existing structure being in a poor condition and in close proximity to a large mature tree.

Members took due consideration to the details submitted and resolved to recommend **Approval** of the application.

### **R/07/09/3**

#### **MATTERS ARISING**

a) **Car Park Creg-na-Baa**

Members were reminded that an application had been submitted and that it was recommended to Approve the application subject to a note regarding the drainage.

b) **Standing Orders**

No report from the Clerk had been submitted and it was asked that the report be pursued for the next meeting.

c) **Meeting re: Future of ODC**

The Chairman indicated that he would speak with the Clerk in respect of an invitation being extended to the rural members.

d) **Vehicle Parking Ballacreech**

Members noted the correspondence circulated and were advised of a response from the police. Noted.

e) **Brandish Corner**

The Surveyor reported that the site had been left to mature naturally.

Members were advised that due to the increased speed of traffic following the road realignment the access/egress from Ballaskilly Farm was proving difficult.

It was resolved that the Surveyor should consult with the Department of Transport and seek details of speed counts for the area down as far as Hillberry.

f) **Hedge Cutting Scollag Road**

Members were advised that the hedges has been cut recently. However it was felt that in some areas they had not been cut back far enough and still caused “pinch points” in the road.

**R/07/09/4**

**ANY OTHER BUSINESS**

a) **Time and Date of next meeting**

Wednesday 31<sup>st</sup> October 2007 at 5.15pm.

*There being no further business the meeting closed at 6.25pm.*