

ONCHAN DISTRICT COMMISSIONERS

Hawthorn Villa,
Main Road, Onchan.

IN PUBLIC

7th November 2007

Sir/Madam,

You are hereby summoned to attend an **ORDINARY meeting of the Authority** to be held in the Boardroom, at Hawthorn Villa, 79 Main Road, Onchan, to transact the undernoted business at:

7.00 p.m. on Monday, 12th November 2007

which will be followed by a meeting of the Board sitting *In Committee*.

Yours faithfully,

P.M. HULME
CHIEF EXECUTIVE/CLERK

AGENDA

The order of business at every meeting of the authority shall be in accordance with that laid down in Standing Order No 4 unless varied by the Chairman at his discretion (with the exception of items 1, 2 or 3 which cannot be varied) or by a resolution duly moved and seconded and passed on a motion which shall be moved and put without discussion.

1. **To choose a person to preside if the Chairman and vice-chairman be absent**
2. **To deal with any business required by statute to be done before any other business**
3. **To approve as a correct record and sign the Minutes of the:-**
 - 3.1 Ordinary meeting held on 6th October 2007 **(Minutes – APPENDIX 3)**
4. **To dispose of business (if any) remaining or arising from the last and any intermediate extraordinary meeting.**

None.
5. **To dispose of business (if any) remaining or arising from meetings held prior to the last ordinary meeting.**

None.

6. **To deal with any business expressly required by statute to be done.**
7. **To receive and consider reports, minutes and recommendations of committees.**
(Note: See Standing Order Number 7(1) attached)
- 7.1 Housing Committee
 - Meeting Held **15th October 2007** *(Minutes – APPENDIX 7.1)*
- 7.2 Works and Cleansing Committee
 - Meeting Held **22nd October 2007** *(Minutes – APPENDIX 7.2)*
- 7.2.1 Works and Cleansing Committee
 Extraordinary meeting held **8th November 2007** *(Minutes – APPENDIX 7.2.1)**
- 7.3 Leisure and Amenities Committee
 - Meeting Held **5th November 2007** *(Minutes – APPENDIX 7.3)*
- 7.4 Policy and Finance Committee
 - Meeting held **5th November 2007** *(Minutes – APPENDIX 7.4)*
- 7.5 Rural Committee
 - Meeting Held **31st October 2007** *(Minutes – APPENDIX 7.5)*
- *Minutes to follow
8. **To consider letters, petitions, memorials and other communications.**
- 8.1 Planning decisions/communications from the D.L.G.E. Planning Committee
 1.1 Planning Communications – **list circulated** *(to follow)*
 1.2 Plans – **list circulated** *(to follow)*
 1.3 Planning Recommendations, Rural Committee
- 8.2 Golden Jubilee Trust – **letter circulated**
- 8.3 Richmond Hill Consultative Committee – **minutes circulated**
- 8.4 Invitation to Public Meeting – Water Fluoridation – **correspondence circulated**
9. **To consider any report from the clerk or the surveyor**
- None.
10. **Chairman’s Announcements**
- Chairman to report
11. **To answer questions asked under standing order 7** *(Note: See Standing Order 7(2) to 7(4) attached)*
- None
12. **To consider Motions in the order in which notice has been received.** *(Note: See Standing Order No 5 attached)*
- None.
13. **Other Business, if any, specified in the summons**
- None.

Extracts from Standing Orders relating to Agenda items 7, 11 and 12

Standing Order No. 5 - Notices of Motion

5. (1) Notice of every motion, other than a motion which under standing order 6 may be moved without notice, shall be given in writing and signed by a member of the Authority and delivered, at least five clear days before the next meeting of the Authority, at the office of the clerk, by whom it shall be dated, numbered in the order in which it is received and entered in a book which shall be open to the inspection of every member of the Commission.
- (2) The clerk shall set out in the summons for every meeting of the Authority all motions of which notice has been duly given in the order in which they have been received, unless the member giving such a notice intimated in writing, when giving it, that he proposes to move it at some later meeting or has since withdrawn it in writing.
- (3) If a motion thus set out in the summons be not moved either by a member who gave notice thereof or by some other member on his behalf it shall, unless postponed by consent of the Authority, be treated as withdrawn and shall not be moved without fresh notice.
- (4) If the subject matter of any motion of which notice has been duly given comes within the province of any committee or committees it shall, upon being moved and seconded, stand referred without discussion to such committee or committees, as the Authority may determine, for consideration and report.
- (5) Every motion shall be relevant to some matter in relation to which the commission have powers or duties or which affects the district.

Provided that the chairman may, if he considers it convenient and conducive to the dispatch of business, allow the motion to be dealt with at the meeting at which it is brought forward.

Standing Order No. 7 - Questions

7. (1) A member of the Authority may ask the chairman of a committee any question upon an item of the minutes, report or recommendations of a committee when that item is under consideration by the Authority.
- (2) A member of the Authority may:-
 - (a) if one clear day's notice in writing has been given to the clerk ask the Chairman or the Chairman of any committee any question on any matter in relation to which the Authority has powers or duties or which affects the district.
 - (b) with the permission of the chairman put to him or the chairman of any committee any questions relating to urgent business, of which such notice has not been given; but a copy of any such question shall, if possible, be delivered to the clerk not later than three o'clock in the afternoon of the day of the meeting.
- (3) Every question shall be put and answered without discussion, but the person to whom a question has been put may decline to answer.
- (4) An answer may take the form of:-
 - (a) a direct oral answer; or
 - (b) where the desired information is contained in a publication of the Authority, a reference to that publication; or
 - (c) where the reply to the question cannot conveniently be given orally, a written answer circulated to members of the Authority.

Minutes of the ordinary meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday 8th October 2007 at 7.00 p.m.

Present: Mr A.T.W. Norton (Chairman)
Mr G.K. Astill
Mr S.T. Black
Mr D. Crellin
Mr M.J. Kennaugh
Mrs W. Megson
Mr B. Stowell
Mr J.K. Watterson

Apologies: Mrs J. Kelly
Mr E.D.R. Killey

In Attendance: Mr P.M. Hulme (Chief Executive)
Mr T.R. Craig (Deputy Clerk)
Mr B. T. Price (District Surveyor)
Ms A.S. Dentith (Personal Assistant)

C07/10/01/01
BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE

None.

C07/10/01/02
MINUTES

The minutes of the public section of the ordinary meeting held on 3rd September 2007, copies of which having previously been circulated, were considered. The minutes were agreed and signed by the Chairman.

C07/10/01/03
BUSINESS ARISING

None.

C07/10/01/04
ANY BUSINESS REMAINING OR ARISING FROM MEETINGS HELD PRIOR TO THE LAST ORDINARY MEETING

None.

C07/10/01/05
ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

C07/10/01/06
HOUSING COMMITTEE MINUTES

The minutes of the public section of the Housing Committee meeting of 10th September 2007, copies of which having previously been circulated, were considered. The following matters were arising therefrom:-

1. **H07/09/01/15(2) - New Applications Received**

It was pointed out that the word allocations should read applications. *Noted.*

2. **H07/09/01/11(2) – Quality Assurance**

In answer to question, the Deputy Clerk advised that this is an overarching title which refers to the standards being brought out under new Regulations which the Department of Local Government and the

Environment are introducing in April 2008. He further advised that the practices and procedures are being trialled by the Authority, so that any changes or alterations can be identified before the requirement to comply in April 2008.

3. **H07/09/01/05(2) – Retirement of Warden, Springfield**

In answer to question, the Deputy Clerk advised that the expected retirement date is January 2008 but this was yet to be confirmed. The replacement policy is being discussed at present and recommendations will be referred to the Board in line with Standing Orders.

4. **H07/09/01/02(2) – Ballachrink Bus Stop**

In answer to question, the Deputy Clerk advised that he was still awaiting a response from the Department of Tourism and Leisure and the Department of Transport. He was endeavouring to have an update to the Housing Committee for Monday 15th October. Members further suggested that the Deputy Clerk contact Mr Earnshaw MHK, Minister for Tourism and Leisure, to see if the matter can be progressed expeditiously.

5. **H07/09/01/09(2) – Reports of Large Dogs on Estate**
H07/09/01/12(1) – Pets Identified at Application

In answer to enquiry, the Deputy Clerk advised that he had investigated the legislation, and there is no Dangerous Dogs Act in Manx Legislation although there was an inference that the dogs would qualify as dangerous dogs under the Dangerous Dogs Act in the United Kingdom. He had contacted the MSPCA for advice regarding the environment in which the dogs were being housed. He was awaiting contact from their Inspectors. No permission has been sought from the tenant to keep the two dogs.

On the proposal of Mr Crellin, seconded by Mr Stowell and unanimously **RESOLVED that the tenant be pursued as to whether he has permission to have two dogs.**

In answer to question, the Deputy Clerk advised that there is a clause within the Tenancy Agreement to state that a tenant must apply for permission to keep a pet. The Community Officer had made enquiries with other residents in the area and had found no one had raised any particular complaint of those two dogs.

Mr Stowell stated that there must have been some complaint for the matter to have been brought to the attention of the Committee. He asked could the Deputy Clerk ensure that some definite action is taken by the next meeting of the Board.

6. **H07/09/01/04(4)(i) – Nursery Avenue Lane**

Clarification was sought with regard to the details of the party fencing and costings.

The District Surveyor advised that the height would be 1 metre and it was party fencing for properties at the Shoprite Car Park entrance and monies would be used from the housing deficiency fund.

On the proposal of Mr Kennaugh, seconded by Mr Stowell and unanimously **RESOLVED that the hedging be removed and replaced with a round topped 1 metre high vertical fencing, at a cost of no more than £3,000 to the six properties in Nursery Avenue which back on to the Shoprite Car Park.**

C07/10/01/07
RECEIVING OF MINUTES

It was **RESOLVED** that the minutes of the public section of the Housing Cleansing Committee Meeting held on 10th September 2007 be and are hereby received. There were no resolutions contained therein which required the consent of the Board.

C07/10/01/08
WORKS AND CLEANSING COMMITTEE MINUTES

The minutes of the public section of the Works and Cleansing Committee meeting of 17th September 2007, copies of which having previously been circulated, were considered. The following matters were arising therefrom:-

1. **WC/07/09/03(a)(i) – Recycling**

In answer to question, the Chairman of Works and Cleansing, Mr Stowell advised that the costings will be finalised at the next meeting of the Committee during estimates consideration. The Committee had a number of bring sites in mind and the Committee felt this was an appropriate way forward to encourage recycling.

The District Surveyor advised that approval had been received for the Maple Avenue Site. *Noted.*

In answer to question, Mr Stowell advised that no facts and figures had been given by the Department of Local Government and the Environment regarding the proposed kerbside collection on the cost to the ratepayers. The Committee thought that the costings may be similar to general refuse collection as it would use same routes. He further advised that the bring sites would remain and work in tandem with the kerbside collection.

The Chairman of the Board, Mr Norton, advised that the Authority can not predict the cost until they are aware of which system will be used.

2. **WC/07/09/10 – Correspondence/Other Communications**

Chief Executive advised that the release of covenants has been placed on the agenda for consideration later in the meeting.

3. **WC/07/09/04 – Street Lighting/Signs/Furniture**

In answer to question, the Chairman of Works and Cleansing Committee, Mr Stowell, advised that the policy of the Authority is to leave the street lights permanently lit at strategic junctions within the district.

Some lights were a metal halide light, which projected a brighter beam of light, this had caused an increase in the number of issues regarding light shining into peoples properties. The Contractors are investigating the installation of deflectors on a number of street lights to stop this annoyance to residents. Until a satisfactory solution is reached, it had been decided for safety reasons to continue with the current policy.

4. **WC/07/09/03(a)(ii) – Pavement Sweeping**

In answer to enquiry the Chairman of Works and Cleansing Committee, Mr Stowell, advised that the Authority is responsible for the cleaning of footpaths and pavements within the District as it acts as agent for the Department of Transport. The Department are responsible for the maintenance of the “green machine” and had been made aware of the dissatisfaction of the down time for the “green machine”. This was dealt with as a matter of urgency and the road sweeper is now back on the road.

5. **WC/07/09/02(a) – Shoprite Land/Lane.**

In answer to enquiry, the Chairman of Works and Cleansing Committee, Mr Stowell, advised that the meeting had taken place, a proposal was being put forward which he felt would be amenable to the whole of the Board. .

C07/10/01/09

RECEIVING OF MINUTES

It was **RESOLVED** that the minutes of the public section of the Works and Cleansing Committee meeting held on 17th September 2007 be and are hereby received. There were no resolutions contained therein requiring the consent of the Board.

C07/10/01/10

WORKS AND CLEANSING COMMITTEE MINUTES

The minutes of the public section of the Works and Cleansing Committee extraordinary meeting of 3rd October 2007, copies of which having previously been circulated, were considered. There were no questions arising therefrom.

C07/10/01/11

RECEIVING OF MINUTES

It was **RESOLVED** that the minutes of the public section of the Works and Cleansing Committee extraordinary meeting held on 3rd October 2007 be and are hereby received. There were no resolutions contained therein requiring the consent of the Board.

C07/10/01/12

LEISURE AND AMENITIES COMMITTEE

The minutes of the public section of the Leisure and Amenities Committee meeting held on 24th September 2007, copies of which, having been circulated at the meeting, were considered. The following matters were arising therefrom:-

1. **LA07/09/04(b)(ii) – Footpaths**

In answer to enquiry the Chairman of Leisure and Amenities Committee, Mrs Megson, advised that the footpaths around the Park were potentially hazardous and needed urgent attention.

2. **LA07/09/04(j) – Jubilee Playground Notices**

Mr Crellin asked would a street light in the area be of assistance to deter the vandalism and the erection of signage to the effect that “this is a community play ground for the use of the youth of Onchan” or similar.

The Chairman of Leisure and Amenities Committee, Mrs Megson, advised that she would bring the suggestion of the street light back to the Committee for consideration. She further advised that investigation is ongoing as to what signage can be erected in that area.

3. **LA/07/09/9(f) – Proposed Tennis Club**

In answer to enquiry, the Chairman of the Leisure and Amenities Committee, Mrs Megson, advised that a request had been received from a ladies tennis club to use the facilities. Discussions were in the early stages but it was suggested to work the facility in the same principle as the Bowling Clubs, so that the public would still have access to utilise the facilities. She further advised that the Committee were considering the future long term development plan to improve the facilities at Onchan Park, which may include things like the tennis clubs, etc.

4. **LA/07/09/12(a) – The Rec**

In answer to enquiry, the Chief Executive advised that he had received an email from Onchan A.F.C. which had been passed to the Administrative Officer for consideration through the next meeting of the Leisure and Amenities Committee.

C07/10/01/13

RECEIVING OF MINUTES

It was **RESOLVED** that the minutes of the public section of the Leisure and Amenities Committee meeting held on 24th September 2007 be and are hereby received. There were no resolutions contained therein requiring the consent of the Board.

C07/10/01/14

POLICY AND FINANCE COMMITTEE MINUTES

The minutes of the public section of the Policy and Finance Committee meeting held on 1st October 2007, copies of which having previously been circulated, were considered. There were no questions arising therefrom.

C07/10/01/15

RECEIVING OF MINUTES

It was **RESOLVED** that the minutes of the public section of the Policy and Finance Committee meeting held on 1st October 2007, be and are hereby received. It was further unanimously **RESOLVED that the statement of accounts provided with the minutes are approved.**

C07/10/01/16

RURAL COMMITTEE MINUTES

Members noted that the minutes of the Rural Committee meeting held on 26th September 2007, copies of which having previously been circulated, were considered. There were no questions arising therefrom.

1. R/07/09/03 – Standing Orders

In answer to enquiry, the Chairman of the Rural Committee, Mr Watterson, advised that a question had been asked by a Member of the Board, to clarify that Standing Orders were in place and did they affect the Rural Members. Mr Watterson advised he was not present at the said meeting.

Mr Crellin stated that the Standing Orders refers to sub-committees but does not list the Rural Committee, it is unclear as to whether the Committee comes under the Commissioners' Standing Orders.

Chairman of the Rural Committee asked that the Chief Executive take note of the concerns and report to the next meeting of the Committee.

2. R/07/09/2 – Planning Matters

Mrs Megson noted that on two occasions the Minister of the Department of Local Government and the Environment has overruled decisions of the Appeal Inspectors and asked is the cost borne through the Local Authorities. She further sought clarification of the declaration of interest regarding planning applications.

The Chairman, Mr Norton, advised that a pecuniary interest is a financial interest/benefit. If you have contact with the applicant you may still take part in the debate.

3. R/07/09/03(e) – Brandish Corner

Mrs Megson advised she thought the improvements were fantastic although there was a potential area for danger, before the 40mph sign.

In answer to enquiry, the Chairman of the Rural Committee, Mr Watterson advised that since work had been finalised and the corner has established its self in its finished state, it had been noticed by residents on the Hillberry Straight and Hillberry Corner towards Cronk-ny-Mona that the speed of traffic has increased considerably. In hindsight, the Committee felt that Ballaskelly Farm should have had a splayed entrance included in these works, now it is a blind entrance on a very fast straight. There is no timescale set, at this stage, the Committee were asking the Department of Transport for their comments.

4. R/07/09/02 – Planning Matters (b) – New Applications

The Chairman of the Rural Committee advised, that if the applicant has a personal relationship or friendship with a Member, this should not affect the decisions of the planning applications. He stated that they are there as Commissioners for the applicants needs, not to judge the applicant or people concerned but the effect of the proposed development on the surroundings, so interest should be discounted unless the interest is of a pecuniary nature.

5. R/07/09/2(a) – Planning Decisions – Tromode Industrial Estate

The Chairman of the Rural Committee advised that it had been some time since the initial planning applications were submitted. The appeal hearings were delayed pending the introduction of the Island Strategic Plan. The appeals had now been heard. The Appeals Inspector had sided with the Commissioners, but the Minister had overturned his decision. The Island Strategic Plan brought a whole new meaning to the planning decision.

C07/10/01/18

RECEIVING OF MINUTES

It was **RESOLVED** that the minutes of the public section of the Rural Committee meeting held on 28th September 2007, be and are hereby received. There were no resolutions contained therein requiring the consent of the Board.

C07/10/01/19

LETTERS, PETITIONS, MEMORIALS AND OTHER COMMUNICATIONS

1. Planning Decisions/Communications From The Department Of Local Government And The Environment Planning Committee

None.

1.2 The following plans were considered:-

1.2.1 **PA 07/00986 – 5 St Catherine’s Terrace – Erection of a single store extension to rear elevation (additional plans)**

After brief discussion, it was unanimously **RESOLVED to approve the application as submitted.**

1.2.2 **PA 07/01705 - 141 Royal Avenue - Approval in principle for erection of dwelling in front garden**

District Surveyor gave further detail with regard to the planning application. It would incur the loss of some trees but they are not mature trees. The proposal will have approximately 25 metres between the two properties. If the planning application were the other way round, a refusal would be more than likely as it would not be in accordance with the Planning policies.

The Chairman of Works and Cleansing Committee, Mr Stowell advised that a condition could be imposed that the lost trees be replaced. The plot was not developed and there was a picturesque river and surface water channel that ran through the front garden, which is now diverted through the centre of Royal Avenue, this made the land a viable building plot.

In answer to enquiry, Mr Stowell advised that on the opposite side of the road approval had been granted for a new building erected in the garden of another property, but it was situated to the side of the property.

In answer to enquiry the District Surveyor advised that a precedent had not been set, there were not many plots of land at the front of properties. This was an unusual planning application and he had not come across the situation before. He clarified that the existing development would become the rear dwelling.

Mr Crellin felt that this was a large plot and could easily accommodate two properties and he felt that it would not over intensify the area.

It was unanimously **RESOLVED to approve the application, as submitted with the condition that the trees removed are to be replaced. It was further agreed that the advice of the Forestry Board be gained as to what species of trees and planting should replace the trees that will be removed.**

1.2.3 **PA 07/01755 – 1 Sandringham Drive - Alterations and erection of a two storey extension to provide a garage and additional living accommodation window**

After brief discussion, it was unanimously **RESOLVED to approve the application as submitted and to notify the neighbours.**

1.2.4 **PA 07/01756 – 1 Sandringham Drive - Alterations and erection of a single extension to rear elevation**

After brief discussion, it was unanimously **RESOLVED to approve the application as submitted and to notify the neighbours, and also bring to the attention of the neighbours the proposed height of the decking which will be installed to the rear of the completed extension and that the boundary be screened.**

1.2.5 **PA 07/01783 – Kia, 9 The Kirkway - Conversion of existing garage into additional living accommodation and window alteration to side elevation**

After brief discussion, it was unanimously **RESOLVED to refuse the application as submitted as the proposals were contrary to the Onchan Local Plan.**

1.3 **Rural Plans**

1. **PA 07/1635 – Dwelling to replace existing derelict cottage and former men’s meeting hall, field 534119 Larkhill Farm, Abbeylands.**

The Chairman of the Rural Committee, Mr Watterson, advised that the Committee recommended approval of the application as submitted.

In answer to enquiry, the District Surveyor advised that the Onchan Local Plan states that there should be no new residential dwellings unless in specific locations. There is an argument to say that the applicant is demolishing the existing derelict cottage, but this was never actually used as a cottage, the buildings were used as a smithy, so therefore the application does not conform with the Onchan Local Plan.

Mr Watterson pointed out that the replacement new dwelling on that site has no bearing on the existing building, this could be demolished straight away to tidy up the area, or possibly renovated as a better stable. It is not incumbent under the planning application to save this derelict building to tidy up the area.

It was proposed by Mr Crellin, seconded by Mr Stowell and **RESOLVED to approve the application as submitted in principle.**

For: Messrs Astill, Black, Crellin, Kennaugh, Stowell and Mrs Megson
Against: Mr J.K. Watterson

2. **PA 07/1653 – Demolition of Tuck Mill and erection of new dwelling – Clypse Farm**

It was noted that Strenaby should read Slegaby. *Noted.*

After brief discussion, it was unanimously **RESOLVED to refuse the application as submitted.**

2. **Royal British Legion – Invitation to Parade and Service**
Royal British Legion – Promotion of Event

Mr Crellin read an extract from notes of a meeting held on 14th February 2007 between the interested parties which stated:-

- Organisation of Remembrance Sunday Parade was the responsibility of the Royal British Legion
- To clean war memorial and surrounding areas was the responsibility of Onchan District Commissioners
- Diversion of traffic for approximately 15 mins was the responsibility of the Police.

In answer to enquiry the Chief Executive advised that the meeting held on 17th September 2007 was merely to confirm that the arrangements had been made for the Parade to go forward, but as it turned out things had changed. Inspector Cain had confirmed that barriers would be necessary. Both the Police and Department of Transport must ensure that the public are protected on any closed road.

Mr Stowell felt that the Department of Transport could apply for a road closing order in front of all war memorials, similar to those that apply for rally’s, rather than Authorities advertising independently, as the public are aware that Service of Remembrance would be taking place. The decisions from the two meetings are in conflict with one another.

The Chairman advised that there had been instances where traffic continued during the 2 minutes silence. The barriers would be provided at no cost to the Commissioners.

Mrs Megson felt that a proposal to promote the road closing order and on grounds of safety, in supporting that cost the Authority may be seen to be supporting a charity. Could the MHK’s be asked for support.

Mr Watterson felt that there were inconsistencies through the Island as different standards are set by the organisations. He expressed his willingness to help out with barriers etc, if required.

In answer to enquiry, the Chief Executive advised that if the Remembrance Sunday Parade was promoted as a civic event it would come under the Commissioners insurance.

Mr Crellin proposed that the Commissioners go with the decisions as detailed in the minute notes of the 14/02/07. No seconder received.

Mrs Megson proposed that as the Remembrance Sunday Memorial Service is a national event that the local MHK's be consulted. – No seconder received.

The Chief Executive advised that a road closing order has to be applied for 21 days before the date of the event. The Commissioners have a week to decide whether to proceed.

On the proposal of Mr Black, seconded by Mrs Megson and **RESOLVED that the MHK's be approached with regard to the need for a road closure order for the Remembrance Sunday Memorial Service and Parade 2007. Further, that if no reply is received within one week, then Onchan District Commissioners proceed with the road closure application.**

For: Messrs Watterson, Black, Kennaugh, Astill and Mrs Megson

Against Messrs Crellin and Stowell

3. Royal British Legion – Poppy Appeal

Letter received dated 12th September 2007 advertising for 'Poppy People'. *Noted.*

4. Ballaugh Parish Commissioners – Invitation to Civic Service

Letter of invitation dated 17th September 2007 from Mr Richard Huxham, Chairman of Ballaugh Parish Commissioners to attend Divine Service in Ballaugh Parish Church on Sunday 7th October 2007 at 10.30 a.m.. *Noted.*

5. Marown Parish Commissioners – Invitation to Civic Service

Letter of invitation dated 6th September 2007 from Mr Tim O'Hanlon, Chairman of Marown Parish Commissioners to attend Civic Service in Marown Parish Church on Sunday 14th October 2007 at 3.00 p.m.. Commissioner Mrs W. Megson will attend. *Noted.*

6. Castletown Town Commissioners – Invitation to Civic Service

Letter of invitation received 17th September 2007 from Mr P.R. Kennaugh, J.P., Chairman of Castletown Town Commissioners to attend Civic Service in Methodist Church, on Sunday 21st October 2007 at 3.00 p.m.. Commissioners Mrs W. Megson, Mr G.K. Astill and Mr J.K. Watterson will attend. *Noted.*

7. Lonan Parish Commissioners - Invitation to Civic Service

Invitation received from Mr P. Clucas, Chairman of Lonan Parish Commissioners to attend Civic Service in the Lonan Parish Church, on Sunday 14th October 2007 at 11.00 a.m.. Chairman, Mr A.T.W. Norton and Commissioners Mrs W. Megson and Mr J.K. Watterson will attend. *Noted.*

C07/10/01/20

CLERKS REPORT

None.

C07/10/01/21

DISTRICT SURVEYORS REPORT

None.

C07/10/01/22

CHAIRMAN'S ANNOUNCEMENTS

1. Appointments

The Chairman advised Members that he had attended the following functions in an official capacity:-

- Ridgeway Road presentation by Department of Local Government and Environment
- Official Opening of Wembley Arena
- Pact meeting held in St Peters Parish Hall
- Presentation of prizes for the Estate Gardens Competition
- Presentation of prizes for the Horticultural Society
- Presentation of prizes for the Model Boat Competition
- Presentation of prizes at the Isle of Man Dance Festival
- Battle of Britain Concert at All Saints Church, Douglas.
- Trial des Nations
- Onchan Silver Band
- Manx Blind Welfare
- Ballaugh Civic Sunday

C07/10/01/22

QUESTIONS

None

C07/10/01/24

MOTIONS

None.

C07/10/01/23

ANY OTHER BUSINESS

None.

There being no further business the meeting terminated at 8.40 p.m.

Minutes of a meeting of the **HOUSING COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan on Monday 15 October 2007, commencing at 7.00 pm.

Present: Mr S T Black (Acting Chairman)
Mr G K Astill
Mrs J Kelly
Mr A T W Norton JP (Chairman, ODC)

In attendance: Mr T R Craig (Deputy Clerk)
Mr K Bragg (Chief Cashier)
Mr A B Sutherland (Housing Maintenance Manager)
Mrs S Dougherty (Administrative Assistant)

Apologies for absence Mr M K Kennaugh (Chairman)

H07/10/01/01
MINUTES

The Minutes of the meeting of the Housing Committee held on Monday 10 September were confirmed, and signed by the Acting Chairman.

H07/10/01/02
MATTERS ARISING FROM THE MINUTES

1. **H07/09/01/02(1) - Sky Plus Dish at Marion Court**

After investigation, it has been found to be impossible to change from Sky to Sky+ as the cable is beneath the tarmac of the car park. Tenants may wish to progress installation of their own dish on application to the Commissioners for approval.

2. **H07/09/01/02(2)Ballachrink Bus Stop**

A letter from the Deputy Clerk has been forwarded to the Department of Transport and discussions regarding early resolution have taken place with Mr. A.J. Earnshaw, M.H.K.

3. **H07/09/01/02(3) - Solar Panel Supplementary Heating**

The Deputy Clerk has received no formal response to his letter, although the informal response is that there is very little chance the Department will support solar panel heating.

4. **H07/09/01/02(4) - Heywood Park Kick-about Area**

The Deputy Clerk advised that this is currently under discussion between the interested parties.

H07/10/01/03
BUSINESS ARISING FROM PREVIOUS MEETINGS

None.

H07/10/01/04
HOUSING AND OTHER RELATED BUSINESS

1. **Maintenance Report**

The report of the Housing Maintenance Manager, dated 10th October 2007, having been circulated with the agenda was considered and noted and questions were answered thereon. A copy of the report is attached to the minutes at Appendix A.

1.1

| <u>Vacant Properties</u> | <u>Void Out</u> | <u>Anticipated</u> | <u>Actual Completion</u> |
|---------------------------------|------------------------|---------------------------|---------------------------------|
|---------------------------------|------------------------|---------------------------|---------------------------------|

| | | Completion | |
|----------------------|---------------------------------|-------------------------------|-----------|
| 34 Springfield Court | 29 th September 2007 | 25 th October 2007 | |
| 59 Nursery Avenue | 2 nd October 2007 | 1 st November 2007 | |
| 42 Ballachrink Drive | 9 th October 2007 | 25 th October 2007 | Completed |

The Housing Maintenance Manager stated 34 Springfield Court and 59 Nursery Avenue have been allocated. 42 Ballachrink Drive has been adapted for disabled occupants and is ready for inspection by an Occupational Therapist.

2. Properties Allocated

Nos. 70 Ballachrink Drive, 11 Meadow Close, 10 The Park and 56 Springfield Court have been allocated.

3. Electrical Rewire Schemes 1 & 2

The Housing Maintenance Manager stated the difficulty of rewiring properties with people living in them. He is having a meeting on Wednesday as the contractors are not on target to finish.

4. H07/09/01/04 - Asbestos Surveys.

The Housing Maintenance Manager stated that nos. 7 Ashley Park and 10 The Park have been inspected and he is awaiting the report.

5. Any Other Business

None.

H07/10/01/05

SPRINGFIELD COURT MATTERS

1. Maintenance Report

The external doors decoration has been completed.

2. H07/09/01/05(2) - Retirement of Warden at Springfield Court

No date has been set for the Warden's retirement, but it will likely be at the end of January 2008.

3. Additional Care

The Deputy Clerk is looking at the policy of a "floating" part-time warden at Springfield Court and a part-time handyman for Heywood Park. The Deputy Clerk is working on the job descriptions for both posts, which will first be seen by the Committee.

4. Any other business

None.

H07/10/0/06

HEYWOOD COURT MATTERS

1. **Maintenance Report**

The report of the Housing Maintenance Manager, dated 10th October 2007, having been circulated with the agenda was considered and noted. There was nothing to report.

2. **H07/09/01/06(2) - Installation of Shower**

Awaiting an OT assessment.

3. **Any other business**

None.

H07/10/01/07

GARAGE MATTERS

1. **Garage Maintenance Report**

The report of the Housing Maintenance Manager, 10th October 2007, having been circulated with the agenda is attached to the minutes. There was nothing to report.

2. **Any other business**

None.

H07/10/01/08

PLANNED HOUSING MAINTENANCE

The Housing Maintenance Manager had already made his report concerning electrical re-wiring.

H07/10/01/09

HEALTH AND SAFETY MATTERS

1. **Health and Safety Matters**

There had been no accidents to report.

2. **Any other business**

None.

H07/10/01/10

ENVIRONMENTAL CONTROLS

None.

The Housing Maintenance Manager left at 8.25 pm.

H07/10/01/13

FINANCIAL MATTERS

1. **Housing Maintenance Expenditure**

No report.

2. **EPC Maintenance Expenditure**

No report

3. **Rent/Mesne Profit Receipt Report**

The report from the Chief Financial Officer was circulate and it was noted.

4. **Garage Rental Receipt.**

No report.

5. **Housing Maintenance Expenditure**

No report.

6. **Repossession Action**

This had been reported.

7. **Any other business.**

None.

H07/10/01/14

ANY MATTERS REFERRED BY BOARD/OTHER STANDING COMMITTEES

None.

H07/10/01/15

1. **Housing Application List**

The waiting list had been previously circulated.

2. **New Applications Received**

Two new applications have been received since the last meeting.

3. **Review of Applications**

None.

4. **Appeals**

None.

H07/10/01/16

SHELTERED HOUSING APPLICATIONS

1. **Sheltered Housing Application Waiting List**

The waiting list has been previously circulated. The Administrative Assistant reported that over twenty applicants had come off the waiting list by default through not completing the required forms.

2. **New Applications Received**

Two new applications had been received. One had been refused as the applicant needed more care than the Authority could provide.

3. **Review of Applications**

None.

4. **Appeals**

None.

5. **Any other business**

None.

H07/10/01/17

HOUSING TRANSFER APPLICATIONS – UPDATES AND SURGERY VISIT REPORTS

1. **Transfer Applications**

This is being reviewed.

2. **Letters/File Notes/Reports**

No correspondence.

3. **Surgery Visit Reports**

The Administrative Assistant answered questions of Surgery Visitors, reports having been previously circulated.

4. **Transfer/Sheltered Housing Application- Review**

None.

5. **Any other business**

None.

H07/10/01/18

ANY OTHER BUSINESS

1. **Date of next meeting**

It was noted that the next Committee was to take place on Monday 19th November 2007 commencing at 7.00 pm.

2. **Commissioners' Surgery**

It was noted that the next Commissioners' Surgery was to take place on Thursday 15th November 2007, commencing at 6.30 pm.

H07/10/01/19

REVIEW OF MINUTES AND RESOLUTIONS

To decide upon any that are to be placed in the Private (In Committee) Section of the minutes. The Deputy Clerk will exercise discretion .

There being no other business, the meeting terminated at 10.30 pm.

Minutes of a meeting of the **WORKS & CLEANSING COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday 22 October 2007 at 7.00 pm.

Present: Mr B Stowell (in the chair)
Mr G.K. Astill
Mr S.T. Black
Mr D Crellin
Mr A.T.W. Norton, J.P.

In attendance: Mr B.T. Price (District Surveyor)

WC/07/10/01
MINUTES

Minutes of the meeting held on 17th September 2007 were approved as a true record.

WC07/10/02
PLANNING MATTERS

(a) PA 07/1777 -Rosedene, Church Road – Replace existing tile roof with slate

The existing roof has concrete tiles and there was no objection to its replacement with slate tiles.
Recommendation – Approval.

(b) PA 07/1804 - 16 Church Avenue – Installation of replacement front and rear doors

No objection was raised to this proposal. *Recommendation – Approval.*

(c) PA 07/01807 - 35 Auburn Avenue – Proposed replacement of rear window to garage with a window/door combination

No objection was raised to this proposal. *Recommendation – Approval.*

(d) PA 07/1839 - 27 Heywood Close – Extension over existing garage

The District Surveyor stated that the proposed extension was larger than one which had been previously refused. *Recommendation - Rejection*

(e) PA 07/01858 - 15 Sandringham Drive – The demolition of an existing rear kitchen outlet and reconstruction of a larger footprint

This is a proposal to build an enlarged kitchen. *Recommendation – Approval.*

(f) PA 07/01876 -32 King Edward Park – Proposed conservatory to side elevation

The Chairman declared an interest as the person proposing the alteration is a neighbour. The meeting recommended approval on condition that the neighbour at no. 34 is notified. *Recommendation – Approval.*

(g) PA 07/01877 - 52 Majestic Drive – Proposed garage extension on the site of existing hardstanding.

No objections were raised. *Recommendation - Approval*

(h) PA 07/01879 - 25 Belgravia Road – Proposed extension to form parent and granny accommodation.

An application for a separate dwelling has already been refused. The District Surveyor recommended approval on the condition that the extension was not sold as a separate dwelling. There have been no objections from the public to date. The Chairman noted:-

- The extension would be larger than the original property.
- The extension would be large for granny accommodation.

The members agreed the proposed extension would be over intensive development. *Recommendation – Rejection*

WC/07/10/03

ANY OTHER BUSINESS

1. **WC/07/09/02(a) - Shoprite Lane/Land**

The Chairman reported that a meeting had been held and the outcome was satisfactory to the Commissioners but was still subject to approval by Shoprite.

2. **Any other business**

None.

WC07/10/04

BUSINESS ARISING FROM PREVIOUS MEETINGS

1. **School Crossing Patrol – Royal Avenue**

Mr Crellin produced a letter from the Deputy Clerk to the Road Safety Officer about the removal of the School Crossing Patrol lady at the junction of Royal Avenue and Main Road, Ochan. To date there had been no reply. Mr Crellin wanted to know why the lady had been removed.

The Chairman said if there had been a reply, members would be circulated with a copy by this Friday, 26th October 2007. The matter would be left with the Board Chairman for action.

WC07/10/05

WASTE MANAGEMENT AND OTHER CLEANSING BUSINESS

1. **Officer's Report**

The officer's report was circulated and the contents noted.

(a) **WC/07/09/03(a)(i) – Recycling**

Recycling centres appear to be well used by the public and are offering good results. As an incentive for further use, stickers will be applied to bins offering contact information about recycling waste. Members agreed this is a good idea.

(b) WC/07/09/03(a)(ii) – Pavement Sweeping

Mr Crellin asked the District Surveyor why the street cleaning machine was frequently out of action. Problems had arisen when a new driver had used the machine and these were being addressed by further driver training. The Chairman asked the District Surveyor to investigate whether the machine currently being used is fit for purpose. The District Surveyor stated that when the street cleaning machine is not working, the driver undertakes manual street cleaning duties.

2. Any other cleansing business

None.

WC07/10/06

STREET LIGHTING, SIGNS, SEATS AND OTHER STREET FURNITURE

1. Officer's Report

The officer's report was circulated and the contents were noted.

2. Royal Avenue – Village Hall

The Chairman asked about a black spot in front of the village hall at Royal Avenue. The District Surveyor stated he had given the authority for the street light to be removed, while a contractor is doing some work. The District Surveyor will look into providing temporary lighting in front of the village hall.

WC/07/10/07

DRAINAGE FUNCTION

1. Officer's Report

The officer's report was circulated and the contents were noted.

2. Any other drainage business

None

WC07/10/08

PLANNING MATTERS

1. Communications

None

2. Any other planning business

None

WC07/10/09

CAPITAL AND REVENUE PROJECTS

1. Officers Report

The officer's report had been circulated and the contents noted.

a) Port Jack Glen Refurbishment

Work commenced 12 February 2007 and additional footpath works have yet to be completed.

b) Pennington Hall Rebuild

Works are underway.

c) Skateboard Park

The District Surveyor stated he envisaged this work going ahead in the New Year.

d) Sports Arena

"Ponding" occurs here. The Chairman wants the Authority to state that Onchan is not responsible for this and the contractors are to be responsible. The District Surveyor stated the tarmac could be reheated and re-laid and he would contact the contractors about this matter. The Chairman stated he supported the scheme for the Arena to be illuminated and the District Surveyor would bear this in mind.

2. Any other relevant business

None

WC0710/10

HIGHWAY AND TRAFFIC MATTERS

None

WC07/10/11

NUISANCE ABATEMENT AND OTHER RELEVANT BUSINESS

1. Officer's Report

The officer's report was circulated and the contents noted.

2. Any other relevant business

None

WC/07/10/12

ANY OTHER CORRESPONDENCE/COMMUNICATIONS

None

WC07/10/13

OUTSTANDING MATTERS

1. **To review outstanding matters**

List was circulated.

2. **Any relevant business**

None

WC07/10/16

MINUTES/RESOLUTIONS

1. **To decide upon any that are to be placed in the Private (In Committee) Section of the minutes**

To be decided.

WC/07/10/17

MEETING DATES

1. **Next Ordinary Meeting** will take place on 26th November 2007.

2. **Plans meeting** The next meeting will take place on 7th November 2007 at 9.30 am.

Meeting terminated at 9.30 pm.

Minutes of a meeting of the **LEISURE AND AMENITIES COMMITTEE**, held in the Boardroom, Hawthorne Villa, Main Road, Onchan, on Monday 5th November 2007 at 7.00 pm.

- Present:** Mrs W Megson (in the chair)
Mrs J Kelly
Mr S T Black
Mr A T W Norton
Mr J K Watterson
- Apologies:** Mr P Kelly (Administrative Officer)
- In attendance:** Mr B Price (District Surveyor)
Mr C Pennock (Parks Foreman)
-

LA/07/11/01
MINUTES

Minutes of the public section of the meeting held on 24th September 2007, copies of which having previously been circulated were considered, agreed as a correct record of proceedings and signed by the Chairman.

LA/07/11/02
MATTERS ARISING

None.

LA07/11/03
MATTERS ARISING FROM PREVIOUS MEETING

None.

LA07/11/04
PLAYGROUNDS/PARKS

a) **LA07/11/04(a) - Playground Log Books**

No extraordinary items to report.

b) **Amenities Officer's Report**

The report had been circulated to Members and noted. There were no comments.

c) **Parks Foreman's Report – Business Plan**

The Park Foreman's report had been circulated to Members. The Chairman welcome Mr Pennock to the meeting to provide additional information and future proposals in respect of the following matters:-

i) **Port Jack**

The Parks Foreman would like to remove more gorse and plant bulrushes to encourage more wildlife. He would also like to plant more trees to stop soil erosion and will continue top soiling and stated that the new footpath needed more top soiling. Parts of the wrought iron fence are in a bad state of repair, but the contractors will replace the parts of the fence they have damaged.

Mr Pennock said he would ideally like the area closed until March so repairs can be made and the glen can regenerate. Mr Watterson proposed, seconded by Mrs Kelly that it be:-

RECOMMENDED to the Board that the Glen be closed until the end of February for completion of the work and enable regeneration.

ii) **Onchan Park**

The Parks Foreman stated that CCTV is required as some people are causing trouble in the vicinity of the Bowling Green and the Stadium and he had been making reports to the Police. The Chairman commented that a CCTV system would have a huge cost implication. To prevent trouble, the District Surveyor stated that he has given instructions for more park patrols by the Community Officer.

The Parks Foreman stated that schools should become more involved with the Park and some children are going to plant trees in the Park, an activity which could be encouraged on a regular basis.

The Parks Foreman was asked about developing a sensory garden. Onchan Rotary Club had asked the Authority if there was a project they could be involved with. It was **RESOLVED to RECOMMEND to the Board that the principle of developing a sensory garden be progressed with the Parks Foreman identifying an appropriate site.**

Mr Pennock said that the cutting down of trees and replanting with rowans and white beams will continue.

iii) The Stadium

The Parks Foreman stated that too much football is being played there and the pitch is in a bad state. The District Surveyor stated he will find out what the agreement is about the numbers of games which can be played and will make a report to Members. Mr Pennock commented that drainage is a problem. The soil is being lifted by players' boots, making it difficult when using the gang mowers to cut the grass. The drainage problem will be addressed in the estimates.

iv) Floral Displays

The Parks Foreman suggested putting more planters and hangers to decorate the village and said 2 or 3 standards, which can display 3 or 4 baskets each would suffice. The District Surveyor will obtain a cost for the floral baskets.

v) Weekend Litter Pick in the Park

The Parks Foreman suggested having a weekend litter pick throughout the year. Mr Watterson stated that in the summer the boat boys could do a litter pick, but someone is needed for the winter, when they are not available. The District Surveyor will look at the budget implications.

vi) Grass Cutting Contracts

In consideration of carrying out grass cutting for the whole district in-house the Parks Foreman stated that 3 more men, one new vehicle and other new machinery would be required. He also raised the issue of the disposal of the grass cuttings. The District Surveyor stated that the Authority is in discussion with another body for the recycling of domestic green waste and we may be able to add our park cuttings. The Parks Foreman advised that the work could be undertaken with the additional resources. The Chairman stated that a full maintenance programme was needed to look after the grass and other Authority's plans. Members are to consider the report given to the District Surveyor to determine the budget allocations at the next meeting.

vii) Nature Trial at North Bank Land

Mr Norton asked the Parks Foreman about using the area as a nature trial. Mr Pennock was interested in looking at this idea and getting schools' involvement and would advise further.

d) Community Officer's Report

The report had been circulated to Members The Surveyor stated that the Community Officer has a good relationship with the Police and they are monitoring areas. There were no other comments.

e) Playground Inspection by insurers

The Surveyor advised that the insurers are due to visit on 8th November 2007 and he will make a report to the Committee of any findings.

f) Park Takings – extra period of opening

The Administrative Officer had reported that a profit had not been made, but it was noted by the Committee that a facility had been provided.

g) Jubilee Playground Pirate Ship – Lighting

It had previously been suggested that lighting should illuminate the ship due to vandalism. Mr Watterson suggested a standard light which illuminated the ship and a light at the proposed Bring Bank site could be effective and reduce costs. No further vandalism had been reported, so the Chairman stated this item could be taken off the agenda and the installation of the light passed to the Works Committee.

h) Skateboard Park – Tenders/work commencement/Jubilee Trust

The District Surveyor stated that he had requested grant aid but as yet has not been advised as to how much any grant may be, so he knows how much money to borrow. He hopes to obtain information about the grant by the end of next week and he will also contact the Jubilee Trust. DOLGE will only contribute to equipment costs. At the next Committee meeting, the District Surveyor should have the petition to borrow the necessary money. He stated that work should begin about January 2008.

j) CCTV – Police view – deferred from July and September meeting

With reference to the Administrative Officer's report and a letter from the Community Officer, it was recognised that CCTV is an expensive item and CCTV quality can be poor. The Chairman suggested that there could be more effective policing and the idea of using a Webcam. The Chairman stated that the Community Officer should be asked to update his report and the outcome will be discussed at the next Committee meeting. Members agreed.

k) Putting Green – viable alternative use

The District Surveyor stated that no suggestions had been received as yet. Members suggested that existing children's entertainers could be approached and it was decided to leave this item on the Agenda for a report at the next Committee meeting.

m) Park Inspection

Members were referred to the list of works resulting from the Annual Inspection of Onchan Park on 27th July 2007.

All the urgent works have been completed.

i) Follow Up Matters

The Surveyor has obtained prices for the disabled persons' path.

ii) Winter Works

The tarmacadam repairs to the path in front of the shelter have been completed.

The removal of the side walls of the shelter alongside the green keeper's hut has been completed.

The District Surveyor will investigate the planting of camouflage plants to rear of the adjoining property.

iii) Wish List (for Committee Consideration)

The flying saucer planters at the entrance of the main path and on the corner of the squash courts have been provided.

It has been resolved to make the hole in the hedge at the Crazy Golf into an entrance.

There is a concern about costs with reference to making a feature on the islands in the boating lake.

The District Surveyor has obtained costs concerning the update of the baby slide/rocking horse and an alternative use of the putting green have been sought.

p) Crown Bowling Green

The District Surveyor has looked at the Crown Bowling Green hut, but has not had the time to produce a report. It will be available for the next Committee meeting.

q) Any other matters

None.

LA/07/11/05
OPEN SPACES

a) Amenities Officer's Report

The Amenities Officer's report was circulated to Members.

i) Wembley Arena - The District Surveyor advised that the nets for the Basket Ball hoops had been purchased and erected.

ii) War Memorial – The report was noted.

b) Grass Cutting North Bank Land – site visit 28th September

Members were advised that the residents were pleased with the work already done, and looked forward to completion of the works to the shrubbery. The Chairman raised the issue of a manhole cover at Groudle Glen needing attention and the District Surveyor stated this had been addressed.

c) Land for allotments

The Administrative Officer's report was noted. Mr Norton said allotments were a good idea for those people wanting to grow their own vegetables. Mr Watterson agreed, but said that the siting of allotments was important to prevent vandalism. Mrs Kelly stated the cost would need investigation. The Chairman concluded that the Committee thought the principle was worth exploring and asked officers to investigate possible sites. The matter will be put on the Agenda for further consideration.

d) **Landscaped area at Lazy Corner**

The Administrative Officer's report was noted.

e) **Nature Trail – North Bank Land**

It had been noted earlier that the Parks Foreman was happy to pursue this and will report later.

f) **Wembley Arena – repairs to tarmacadam**

The District Surveyor had visited the site on 2nd and 3rd November 2007 and he will monitor the work to ensure it is up to standard.

g) **Scheme/price from UAC for revamping Onchan Park**

The report from the District Surveyor was noted. A quote for a feasibility study for the whole of Onchan Park had been received and included in the estimates. The Chairman concluded this item should be on the next Agenda for further consideration.

h) **Port Jack Glen- prolonged closure**

This matter had been dealt with earlier in the meeting.

j) **Any other matters**

None

LA/07/11/06

PUBLIC CONVENIENCES

a) **Amenities Officer's Report**

The Amenities Officer's report had been circulated to Members.

b) **Cleaning Contract**

The District Surveyor indicated that the contract has been put out to tender and prices are pending. There will be a report for the next meeting.

c) **Parks vehicles cleaning regime**

The Surveyor stated parks vehicles are cleaned more regularly. It was recommended by the Committee that he will bring to the staff's attention the No Smoking policy when it comes into force next year.

LA/07/11/07

LIBRARY

a) **Librarian's Report**

A copy of the Librarian's report was circulated to Members.

b) **Amenities Officer's Report**

A copy of the Amenities Officer's report was circulated and noted.

c) **Estimates**

A copy of the Estimates was noted by the Committee Members.

d) **Any other matters**

The Surveyor mentioned a letter from a resident, who had several queries including the library closing for lunch. The Deputy Clerk's reply was read to Members. The Deputy Clerk could not comment on queries not coming under the Authority's jurisdiction. The library opening and closing times will remain the same.

LA/07/11/08

YOUTH AND COMMUNITY CENTRE

a) **Amenities Officer's Report**

The Amenities Officer's report was circulated to Members. The District Surveyor noted the comments regarding the servicing of the fire extinguishers.

b) **Youth Development Fund**

The Chairman will ask the Booking Clerk for a copy of her report for the next meeting with a view to taking this item off the Agenda.

c) **Request to leave trailer in YCC car park**

The Administrative Officer's comments were noted. The Chairman concluded to leave the matter as not pursued, as the Committee can not give permission to park vehicles.

d) **Charges/comparison to other halls**

The report from the Booking Clerk was circulated to Members. The Chairman thanked the Booking Clerk for the report, stating the price comparisons made with other civic halls would be useful for next year.

e) **Any other matters**

None.

LA/07/11/09

PROMOTIONS

a) **Web site**

A copy of the statistics was circulated showing that the statistics were up again.

b) **Enquiries**

The Administrative Officer's report was circulated. There were no comments.

c) **Farmers' Market**

No report had been received and this matter will be carried over to the next meeting.

d) **Public Art**

The Administrative Officer's report was circulated. This is on going matter, which the District Surveyor has in hand.

e) **Village Fair**

The Administrative Officer's report was referred to and the Chairman suggested the toilets should go in a corner of the site where they would be visible.

g) Proposed Tennis Club

Members referred to the Administrative Officer's report and the Chairman advised the matter be carried forward to the next Committee meeting as a response is pending.

h) Junior Board Meetings

The Administrative Officer's report was circulated and responses from schools are pending. The Chairman said the matter will be carried forward to the next Committee meeting.

j) Torchlight Procession 2007

Mr Watterson stated that he thought enthusiasm for the Procession is waning and in view of this thought it might be held alternate years. The Chairman asked Members' views about holding a procession this year and Members agreed that it should be held. The Chairman asked Members for several convenient dates for the Procession and 4th or 5th December was agreed with 11th December being a second choice. Mrs Kelly said that schools should be consulted about dates for their events so the maximum number of people could attend. It was agreed the Procession should follow the format of previous years, but noted the problem of the unavailability of the start and finish points. Starting at Onchan Park or Shoprite should be looked into with a view to ending at the Community Centre.

k) Christmas Lights competition

The Chairman asked for Members' opinions about the above and Members agreed to hold the competition.

m) Any other business

None.

LA/07/11/10
OUTSTANDING MATTERS

None.

LA/07/11/11
MATTERS REFERRED BY BOARD/OTHER COMMITTEES

None.

LA/07/11/12
CORRESPONDENCE OR OTHER COMMUNICATIONS NOT COVERED ELSEWHERE

a) Manx Model Boat Club Manannan Festival 2008

Manx Model Boat Club wishes to use the facilities at Onchan Park on 21st June 2008 and was approved.

b) Onchan Brownies – change of leadership

The current leader Margaret Radcliffe is retiring after 25 years service. Mrs Kelly said she would enquire as to the name of her replacement.

LA/07/11/13
SURGERY REPORTS

None.

LA/07/11/14
ANY OTHER BUSINESS

a) Date of next meeting

The next Committee meeting will be held on Monday 3rd December 2007.

b) Any Other Relevant Matters

The Chairman brought to Members' attention the wet pour at Ballachurry Play area. This work should have been completed, but it has not. The Surveyor will raise this matter with the Parks department.

There being no further business the meeting closed at 10.55 pm.

Minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday, 5th November 2007, at 5.30 p.m.

Present: Mr A.T.W. Norton, J.P. (In the Chair)
Mrs W. Megson
Mr B. Stowell
Mr M.J. Kennaugh

Apologies: Mr E.D.R. Killey

In Attendance: Mr P.M. Hulme (Chief Executive/Clerk)
Mr C.D.C. Clague (Chief Finance Officer)

PF07/11/01
MINUTES

Minutes of the meeting held on 1st October 2007, copies of which having previously been circulated, were taken as read and confirmed.

PF07/11/02
BUSINESS ARISING

There was no business arising from the minutes other than those dealt with in the Clerk's and Finance Officer's reports and those matters listed separately on the agenda paper.

PF07/11/03
BUSINESS ARISING FROM PREVIOUS MEETINGS

There was no business arising from previous meetings meeting other than those dealt with in the Clerk's and Finance Officer's reports and those matters listed separately on the agenda paper.

PF07/11/04
OUTSTANDING MATTERS

None.

F06/01/05
CLERK'S REPORT

There were no matters for consideration in public.

F06/01/06
FINANCE OFFICER'S REPORT

The Finance Officer's Report copies of which having previously been circulated was considered and arising therefrom:-

1. Rates Collected

It was noted that the total estimated collectable rates and cash received in the current financial year to 24th October 2007 compared with the previous financial year were as follows:-

| | |
|--|-----------------------|
| 2007/08 estimated amount collectable including arrears brought forward | £1,670,647.00 |
| 2007/08 collected to 24 th October 2007 less refunds | £1,581,832.00(94.68%) |

Comparative figures

| | |
|--|-----------------------|
| 2006/07 estimated amount collectable including arrears brought forward | £1,586,988.00 |
| 2006/07 collected to 24 th October 2006 less refunds | £1,481,852.00(93.38%) |

2. Revenue Account Payments

The list of payments from revenue account during the month of September 2007 copies of which having previously been circulated were considered. Following discussion, it was subsequently *RESOLVED that the said payments from revenue account as detailed on the list attached to the minutes be endorsed.*

PF07/11/10

CORRESPONDENCE AND OTHER COMMUNICATIONS

None.

PF07/11/08

MATTERS REFERRED BY COMMISSIONERS/OTHER COMMITTEES

None

PF07/11/09

RECOMMENDATIONS WITH POLICY OR FINANCIAL IMPLICATIONS FROM OTHER COMMITTEES

None.

PF07/11/10

OTHER BUSINESS

None.

PF07/11/11

DATE OF NEXT MEETING

It was agreed that the next ordinary meeting of the Committee be held at 5.30 pm on Monday 10th December 2007.

There being no further business the meeting terminated at 6.35 p.m.

Minutes of a meeting of the **RURAL COMMITTEE** held in the Boardroom at Hawthorn Villa, Main Road, Onchan, on Wednesday 31st October 2007 at 5.15p.m.

Present Mr J.K. Watterson (in the chair), Messrs D. Crellin, B.H. Moore and W.A. Skillicorn

Apologies Mr B. Stowell

In Attendance Peter Kelly (Clerk to the Committee), Susan Muir (Minutes Clerk)

R07/10/01 **MINUTES**

Minutes of the meeting held on 26th September 2007, copies of which having previously circulated, were taken as read, confirmed and signed. Minutes of the meeting held on 18th July had previously been considered by the committee but their approval and signing had been held over. The chairman reminded members that the minutes recorded concern expressed over the contents of the minutes of the previous meeting. The Clerk advised members that if actions and comments recorded were correct, irrespective of whether what was said was correct, then the minutes should be confirmed and signed.

The minutes for meetings held on both 18th July and 13th June were approved and signed.

R07/10/02 **PLANNING MATTERS**

a) Planning Decisions

PA 07/1317 Proposed replacement of windows, Larkhill Cottage, Abbeylands for Mr Harvey –

Approved subject to four year condition. Noted.

PA 07/1459 Alterations to front boundary wall , Little Mill House, Little Mill for Mr G. Evans –

Approved subject to four year condition. Noted.

b) Planning Appeals

The Clerk to the Committee advised that no notifications of Appeal decisions had been passed to him. Mr Moore enquired whether the decision in respect of the indoor karting facility at Ballakaighen had been received as he understood the applicant had been notified. Surveyor to advise.

c) New Applications

PA 07/1813 Extension to rear elevation to provide a sun lounge, Highfield, Bibaloe Beg Road for Mr & Mrs Richards

Members noted the modest extension was inkeeping with the remainder of the property and would not be seen from the road.

RESOLVED to recommend approval of the application.

PA 07/01809 Proposed replacement of 2 wooden casement windows with 2 PVC windows, Glen Bower, Little Mill Road for Mr & Mrs I. McCauley

A discussion took place on the type of window opening being proposed. On the basis of the age of the property and the fact both windows could be seen from Ashley Road it was

RESOLVED to recommend approval of the application subject to both windows being sliding sash.

R07/10/03

MATTERS ARISING

a) **Standing Orders**

A report from the Clerk had been circulated and it was noted that Standing Orders apply to the Rural Committee and that the committee had been operating under them.

b) **Meeting re Future of ODC**

The two Rural Members advised they had not received copies of the proposed Standing Orders May 2008. It was confirmed that a meeting over the future of ODC had been held but the Rural Members had not been invited. It was intended that they attend a second meeting but a date for same had not been arranged.

c) **Vehicle Parking Ballacreech Corner**

A letter from the Clerk to the meeting to Sergeant Goldsmith, Onchan Police Station thanking him for arranging the removal of a trailer, had been circulated to members and was noted.

d) **Any other matters**

None.

R/07/10/04

OUTSTANDING MATTERS

a) **Additional Refuse Charges**

The Chairman stated that the Board decision in respect of repayment of the additional refuse charge to rural ratepayers was to defer the matter sine die. The result was to defer any action unless the matter was raised again. This was because it was thought that to return money to people who had moved out of the Rural Ward, would be difficult. Mr Crellin favoured seeking a final decision and felt a challenge in the small claims court may settle the matter. Mr Skillicorn was concerned that his query at July 2006 Surgery had still not been answered.

R/07/10/05

MATTERS FROM PREVIOUS MEETINGS

a) **Any for consideration**

None.

R/07/10/06

MATTERS REFERRED BY BOARD/OTHER COMMITTEES

a) Proposed Standing Orders May 2008

This matter was considered under R/07/10/03(a).

R/07/10/07

ANY OTHER BUSINESS

a) Time and date of next meeting

The next meeting will take place on Wednesday 5th December 2007 at 5.15pm.

b) Road Closure

The Clerk to the meeting advised as to receipt of a letter from Manx Autosport Ltd regarding the Blackhorse Finance Stages Rally to take place on 9th and 10th November 2007. Stages 1, 4 and 7 Ballamenaugh and Stages 3, 6 and 9 Dog Kennels affected Onchan on the Friday night.

After discussion it was agreed that the organisers should be requested to ensure all plastic tape was removed so as not to present difficulties with livestock and all road closed signs to be taken down immediately a section of road was open. Copy to be sent to Do.T.

c) Shannon Rea

Mr Moore said that grass seed planted at the Shannon Rea site at Whitebridge had not germinated due to usage of this area by the new tenant of Bibaloe Moar Farm. Arrangements to be made for the Parks Staff to look into remedying the situation.

There being no further business the meeting terminated at 6.20pm.