

# ONCHAN DISTRICT COMMISSIONERS

Hawthorn Villa,  
Main Road, Onchan.

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## IN PUBLIC

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**26<sup>th</sup> March 2008**

Sir/Madam,

You are hereby summoned to attend an **ORDINARY meeting of the Authority** to be held in the Boardroom, at Hawthorn Villa, 79 Main Road, Onchan, to transact the undernoted business at:

**7.00 p.m. on Monday, 31<sup>st</sup> March 2008**

which will be followed by a meeting of the Board sitting *In Committee*.

Yours faithfully,

**P.M. HULME**  
**CHIEF EXECUTIVE/CLERK**

## AGENDA

*The order of business at every meeting of the authority shall be in accordance with that laid down in Standing Order No 4 unless varied by the Chairman at his discretion (with the exception of items 1, 2 or 3 which cannot be varied) or by a resolution duly moved and seconded and passed on a motion which shall be moved and put without discussion.*

1. **To choose a person to preside if the Chairman and vice-chairman be absent**
2. **To deal with any business required by statute to be done before any other business**
3. **To approve as a correct record and sign the Minutes of the:-**
  - 3.1 Ordinary meeting held on 25<sup>th</sup> February 2008 **(Minutes – APPENDIX 3)**
4. **To dispose of business (if any) remaining or arising from the last and any intermediate extraordinary meeting.**

None.
5. **To dispose of business (if any) remaining or arising from meetings held prior to the last ordinary meeting.**

None.

- 6. To deal with any business expressly required by statute to be done.**
- 7. To receive and consider reports, minutes and recommendations of committees.**  
*(Note: See Standing Order Number 7(1) attached)*
- 7.1 Housing Committee  
- Meeting Held **3<sup>rd</sup> March 2008** *(Minutes – APPENDIX 7.1)*
  - 7.2 Works and Cleansing Committee  
- Meeting Held **10<sup>th</sup> March 2008** *(Minutes – APPENDIX 7.2)*
  - 7.2.1 Works and Cleansing Committee  
Extraordinary meeting held **26<sup>th</sup> March 2008** *(Minutes – APPENDIX 7.2.1\*)*
  - 7.3 Leisure and Amenities Committee  
- Meeting Held **17<sup>th</sup> March 2008** *(Minutes – APPENDIX 7.3)*  
- Recommendations of the Leisure and Amenities Committee *(APPENDIX 7.3.1)*
  - 7.4 Policy and Finance Committee  
- Meeting held **25<sup>th</sup> March 2008** *(Minutes – APPENDIX 7.4)*
  - 7.5 Rural Committee  
- Meeting Held **19<sup>th</sup> March 2008** *(Minutes – APPENDIX 7.5)*
- \*Minutes to follow*
- 8. To consider letters, petitions, memorials and other communications.**
- 8.1 Planning decisions/communications from the D.L.G.E. Planning Committee
    - 1.1 Planning Communications – **list circulated**
    - 1.2 Plans – **list circulated**
    - 1.3 Planning Recommendations, Rural Committee
- 9. To consider any report from the clerk or the surveyor**
- None.
- 10. Chairman’s Announcements**
- Chairman to report
- 11. To answer questions asked under standing order 7** *(Note: See Standing Order 7(2) to 7(4) attached)*
- None
- 12. To consider Motions in the order in which notice has been received.** *(Note: See Standing Order No 5 attached)*
- None.
- 13. Other Business, if any, specified in the summons**
- None.

## **Extracts from Standing Orders relating to Agenda items 7, 11 and 12**

### **Standing Order No. 5 - Notices of Motion**

5. (1) Notice of every motion, other than a motion which under standing order 6 may be moved without notice, shall be given in writing and signed by a member of the Authority and delivered, at least five clear days before the next meeting of the Authority, at the office of the clerk, by whom it shall be dated, numbered in the order in which it is received and entered in a book which shall be open to the inspection of every member of the Commission.
- (2) The clerk shall set out in the summons for every meeting of the Authority all motions of which notice has been duly given in the order in which they have been received, unless the member giving such a notice intimated in writing, when giving it, that he proposes to move it at some later meeting or has since withdrawn it in writing.
- (3) If a motion thus set out in the summons be not moved either by a member who gave notice thereof or by some other member on his behalf it shall, unless postponed by consent of the Authority, be treated as withdrawn and shall not be moved without fresh notice.
- (4) If the subject matter of any motion of which notice has been duly given comes within the province of any committee or committees it shall, upon being moved and seconded, stand referred without discussion to such committee or committees, as the Authority may determine, for consideration and report.
- (5) Every motion shall be relevant to some matter in relation to which the commission have powers or duties or which affects the district.

Provided that the chairman may, if he considers it convenient and conducive to the dispatch of business, allow the motion to be dealt with at the meeting at which it is brought forward.

### **Standing Order No. 7 - Questions**

7. (1) A member of the Authority may ask the chairman of a committee any question upon an item of the minutes, report or recommendations of a committee when that item is under consideration by the Authority.
- (2) A member of the Authority may:-
  - (a) if one clear day's notice in writing has been given to the clerk ask the Chairman or the Chairman of any committee any question on any matter in relation to which the Authority has powers or duties or which affects the district.
  - (b) with the permission of the chairman put to him or the chairman of any committee any questions relating to urgent business, of which such notice has not been given; but a copy of any such question shall, if possible, be delivered to the clerk not later than three o'clock in the afternoon of the day of the meeting.
- (3) Every question shall be put and answered without discussion, but the person to whom a question has been put may decline to answer.
- (4) An answer may take the form of:-
  - (a) a direct oral answer; or
  - (b) where the desired information is contained in a publication of the Authority, a reference to that publication; or
  - (c) where the reply to the question cannot conveniently be given orally, a written answer circulated to members of the Authority.

Minutes of the ordinary meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday 25<sup>th</sup> February 2008 at 7.00 p.m.

**Present:**

Mr A.T.W. Norton	(Chairman)
Mr G.K. Astill	
Mr S.T. Black	
Mr D. Crellin	
Mrs J. Kelly	
Mr M.J. Kennaugh	
Mr E.D.R. Killey	
Mrs W. Megson	
Mr B. Stowell	
Mr J.K. Watterson	

**In Attendance:**

Mr P.M. Hulme	(Chief Executive)
Mr T.R. Craig	(Deputy Clerk)
Mr B. T. Price	(District Surveyor)
Ms A.S. Dentith	(Personal Assistant)

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**C08/02/02/01**

**TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT**

Not necessary.

**C08/02/02/02**

**BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE**

None.

**C08/02/02/03**

**MINUTES**

The minutes of the public section of the ordinary meeting held on 21<sup>st</sup> January 2008, copies of which having previously been circulated, were considered. The minutes were agreed and signed by the Chairman. . In answer to question, the District Surveyor gave clarification to minute number C08/01/01/19(1.3.1) – PA 07/2312 – Field 534193, Slegaby, regarding the location of the field

The minutes of the extraordinary public meeting the Authority held on 20<sup>th</sup> February 2008, copies of which having previously been circulated, were considered. The minutes were agreed and signed by the Chairman.

**C08/02/02/04**

**BUSINESS ARISING**

**1. Extraordinary Public Meeting – Rate Setting**

Mr Crellin advised that he was off the island at the time of the meeting, and advised he supported Mr Astill's opinion that the increase in the rate was excessive, expressing concern for those residents on limited income and that increases are not matched in other areas, i.e. pension, wages, etc.

Mr Stowell advised that the residents present in the public gallery deserve some kind of explanation as to the increase, and to ignore this would be detrimental.

The Chairman advised that the decision had been made and the minutes were not up for discussion, although questions could be asked of the Chairman of Policy and Finance Committee. Members of the public appear to have been encouraged to attend the public meeting with the impression that they would be able to question the Board.

In answer to question, the Chairman of the Policy and Finance Committee, advised that a copy of the public speech made was available on the Onchan website and had been issued to Manx Radio and Isle of

Man Newspapers. He further advised that percentages are deceptive and the rate was favourable compared to:-

Onchan	262p in the pound
Douglas	373p in the pound
Ramsey	324p in the pound
Peel	approximately 290p to 300p in the pound
Castletown	295p in the pound
Port St Mary	285p in the pound.

Mr Crellin advised he was off the island and personally was against such a large increase and savings that the Authority could have made should have been debated further.

#### **C08/02/02/05**

#### **ANY BUSINESS REMAINING OR ARISING FROM MEETINGS HELD PRIOR TO THE LAST ORDINARY MEETING**

None.

#### **C08/02/02/06**

#### **ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE**

##### **1. General Election 2008 – Returning Officer .**

After discussion, it was proposed by Mr Black, seconded by Mr Stowell, and unanimously **RESOLVED that the Returning Officer for the General Election 2008 be Mr P.M. Hulme, Chief Executive of Onchan District Commissioners.**

#### **C08/02/02/07**

#### **HOUSING COMMITTEE MINUTES**

The minutes of the public section of the Housing Committee meeting of 28<sup>th</sup> January 2008, copies of which having previously been circulated, were considered. The following matters were arising therefrom:-

##### **1. H08/01/01/02(1) – Ballachrink Bus Stop**

Deputy Clerk confirmed that the acquisition of the bus stop from the Department of Tourism and Leisure was still awaited.

##### **2. H08/01/01/05(2) – Retirement of Warden, Springfield Court**

Congratulations of the Board were expressed to the Warden on her recent retirement and sincere thanks for the excellent work she had carried out over the years.

**C08/02/02/08**  
**RECEIVING OF MINUTES**

It was **RESOLVED** that the minutes of the public section of the Housing Committee Meeting held on 28<sup>th</sup> January 2008 be and are hereby received. There were no resolutions contained therein which required the consent of the Board.

**C08/02/02/09**  
**WORKS AND CLEANSING COMMITTEE MINUTES**

The minutes of the public section of the Works and Cleansing Committee meeting of 4<sup>th</sup> February 2008, copies of which having previously been circulated, were considered. The following matters were arising therefrom:-

1. **WC08/02/08(1) – Communications – PA07/01879 – 25 Belgravia Road**

In answer to question, Chairman of Works and Cleansing Committee explained that the works to be undertaken were for a large granny flat extension to the property. The Committee gave approval subject to the extension being tied to the original property, as it was felt that the extension was such that it could be sold off as a separate dwelling and the original plot was for a single dwelling.

**C08/02/02/10**  
**RECEIVING OF MINUTES**

It was **RESOLVED** that the minutes of the public section of the Works and Cleansing Committee meeting held on 4<sup>th</sup> February 2008 be and are hereby received. There were no resolutions contained therein requiring the consent of the Board.

**C08/02/02/11**  
**WORKS AND CLEANSING COMMITTEE MINUTES**

The minutes of the public section of the Works and Cleansing Committee extraordinary meeting of 11<sup>th</sup> February 2008, copies of which having previously been circulated, were considered. There were no questions arising therefrom.

**C08/02/02/12**  
**RECEIVING OF MINUTES**

It was **RESOLVED** that the minutes of the public section of the Works and Cleansing Committee extraordinary meeting held on 11<sup>th</sup> February 2008 be and are hereby received. There were no resolutions contained therein requiring the consent of the Board.

**C08/02/02/13**  
**LEISURE AND AMENITIES COMMITTEE**

The minutes of the public section of the Leisure and Amenities Committee meeting held on 11<sup>th</sup> February 2008, copies of which, having been circulated at the meeting, were considered. The following matters were arising therefrom:-

1. **LA/08/02/04(e) – Candles and Drinking in Grandstand at Nivison Stadium**

In answer to question, the Chairman of Leisure and Amenities Committee, confirmed that the Community Warden had expressed concern with regard to drinking that had been taking place at Nivison Stadium and that the youths were sometimes using candles and there were concerns over the safety for people involved and for the stadium. This will be investigated further by the Community Warden and, if necessary, the Police involved.

2. **LA08/02/04(m) – Staff Working Christmas and Boxing Day**

In answer to question, the District Surveyor could not clarify the amount of broken glass found but seemed to be around the area of the Green Keeper's Hut. The clearing duties fell within the remit of the Park Staff and an enhanced rate would have been paid for work undertaken over this period.

3. **LA08/02/04(c) – Parks Foreman’s Report – Boating Lake, Onchan Park**

After discussion, the District Surveyor advised the lake had not been drained earlier to allow refill using rainwater. Pennington Hall had been demolished and this was the usual storage facility for the motor boats. The boating lake was not emptied to enable storage of the motor boats in the middle of the lake, it was felt that the water would deter children from vandalising the motor boats. The lake was later emptied, the bottom of the lake cleared and would be refilled with fresh water.

4. **LA08/02/05(d) – Wembley Arena – Further Repairs to Tarmacadam/Ponding**

In answer to question, the chairman of Leisure and Amenities advised that concern had been expressed over the ponding and the matter had been referred to the Works and Cleansing Committee for consideration.

The District Surveyor advised that the Contractor is awaiting his Sub-Contractor, Colas, to do another surface over the top of the existing surface but clarified that the facility was useable.

The Chairman of the Board confirmed that the Authority was retaining money until satisfactory completion of the works.

5. **LA08/02/04(n) – Smoking Ban Effect on Onchan Park**

Clarification was given regarding legislation for signage in public areas.

6. **LA08/02/05(e) – Feasibility Study – Onchan Park**

In answer to question, the Chairman of Leisure and Amenities Committee advised that the minutes were correct and that the Committee were awaiting estimates of a free feasibility study. The study would be secured as quickly as possible.

7. **LA08/02/07(a) – Librarian’s Report**

In answer to question, the Chairman of Leisure and Amenities advised that the possibility of extending the opening hours over the lunch time period and staffing implications were being investigated.

8. **LA08/02/09(e) – Village Fair**

In answer to question, the Chairman of Leisure and Amenities Committee advised this was a one off celebration for the 175<sup>th</sup> anniversary of St Peter’s Church and a date and arrangements were awaited.

**9. LA08/02/09(e) – Tourist Information Centre**

The Chairman of the Leisure and Amenities Committee asked for an amendment to the minute to exchange the word Chairman, for Clerk, so the that it read:-

*“the Clerk will also contact the Department to establish the cost of printing the leaflets ...”*

**C08/02/02/14**  
**RECEIVING OF MINUTES**

It was **RESOLVED** that the minutes of the public section of the Leisure and Amenities Committee meeting held on 11<sup>th</sup> February 2008 be and are hereby received. There were no resolutions contained therein requiring the consent of the Board.

**C08/02/02/15**  
**POLICY AND FINANCE COMMITTEE MINUTES**

The minutes of the public section of the Policy and Finance Committee meeting held on 19<sup>th</sup> February 2008, copies of which having previously been circulated, were considered. There were no questions arising therefrom.

**1. F06/02/06 – Rates Collectable**

The Chairman of Policy and Finance Committee expressed pleasure in the amount of rates collectable of 100.37% to 12<sup>th</sup> February 2008

**2. Rate Increase**

In answer to question, the Chairman of the Board advised that there was to be no questions asked on the previous minutes as had been considered earlier in the meeting. The speech of the Chairman of Policy and Finance Committee was available on the website and was not for discussion as it did not form part of the current minutes.

In answer to question, the Chairman of the Policy and Finance Committee stated that the report gave a full explanation over seven pages, and it was the first time the Authority had a four year plan to stabilise the Onchan rates.

**C08/02/02/16**  
**RECEIVING OF MINUTES**

It was **RESOLVED** that the minutes of the public section of the Policy and Finance Committee meeting held on 19<sup>th</sup> February 2008, be and are hereby received. There were no resolutions contained therein requiring the consent of the Board.

**C08/02/02/17**  
**RURAL COMMITTEE MINUTES**

Members noted that the minutes of the Rural Committee meeting held on 13<sup>th</sup> February 2008, copies of which having previously been circulated, were considered. The following matters were arising therefrom:-

1. **R08/02/03(c) - Brandish Corner – Speed Counts**

In answer to question, the Chairman of the Rural Committee advised that the speed count was undertaken taken between the entrance to Ballaskelly Lane and Slegaby Lane, on the Hillberry straight. The Commissioners concern had been that farm traffic now entered on to the carriageway, which had large volumes of traffic including some high speed traffic, with individual vehicles in excess of 100 mph. The Department of Transport produced the counts, and in their opinion, considered that the road and the motorists were acting properly.

The Committee felt it was correct to highlight to the Authorities that in this unrestricted area there was a potential for a serious accident. There had been placed signage advising of a cautionary speed limit of 65mph. The Chairman of the Rural Committee would request that a copy of the information supplied be circulated to Members.

2. **R08/02/03(b) – Fly Tipping – Clypse Beg**

In answer to question, the Chairman of the Rural Committee confirmed that the Police were notified of the incident.

3. **R08/02/07(c) – Closed Footpath – Sir George’s Bridge to Lark Hill**

In answer to question, the Chairman of the Rural Committee, advised that a letter had been issued to the Department of Transport asking for the reason for closure and expected reopening date.

**C08/02/02/18**

**RECEIVING OF MINUTES**

It was **RESOLVED** that the minutes of the public section of the Rural Committee meeting held on 13<sup>th</sup> February 2008, be and are hereby received. There were no resolutions contained therein requiring the consent of the Board.

**C08/02/02/19**

**LETTERS, PETITIONS, MEMORIALS AND OTHER COMMUNICATIONS**

1. **Planning Decisions/Communications From The Department Of Local Government And The Environment Planning Committee**

- 1.1 **PA08/00170 – 139 Royal Avenue – Proposed Two Storey Extension to the side and a single storey extension to the rear**

*Mr Stowell declared an interest and took no part in the discussion.*

It was unanimously **RESOLVED** to approve the planning application as submitted subject to **no objection from the neighbours** being received.

**1.2 PA08/00195 – 114 Summerhill Road – Proposed Double Garage with Guest Room/Study Over**

It was unanimously **RESOLVED** to approve the planning application subject to the garage with guest room/study over being tied to the main residence to ensure it is not sold off as a separate unit and to notify residents.

**1.3 PA08/00227 – 9 The Kirkway – Proposed alteration of rear window to glass doors**

It was unanimously **RESOLVED** to approve the application as submitted.

**1.2 The following plans were considered:-**

**1.2.1 PA07/02065 – 24 Snaefell Crescent – Alterations, erection of a two storey extension to side elevation and single storey extension to rear elevation**

The District Surveyor advised that this application does not comply with the Onchan Local Plan but not to take the application to appeal.

In answer to enquiry, the District Surveyor advised that he had written to the Department of Local Government and the Environment to seek clarification of their interpretation of the Onchan Local Plan, no reply received to date. The Board asked the District Surveyor to pursue a reply.

**1.2.3 PA07/01658 – 1 Maple Avenue – Alterations, erection of an extension and conversion of a garage to provide additional living accommodation.**

The District Surveyor advised that there would be a loss of car parking space behind the building line. An appeal date had been set of Wednesday 27<sup>th</sup> February 2008 and he would be attending.

**1.2.4 PA 07/01879 – 25 Belgravia Road – Alterations and erection of a two storey extension to provide ancillary living accommodation**

The planning application had been taken to appeal by a neighbour but the Commissioners will continue with their objections.

**1.3 Planning Recommendations of the Rural Committee**

**1.3.1 P08/141 – Barravore, Abbeylands – Proposed alterations and extensions**

It was unanimously **RESOLVED** to accept the recommendation of the Rural Committee that no objection be raised to the application and that such decision is based on the fact that the property is hidden from public view.

**2. Richmond Hill Consultative Committee**

Minutes of the meeting of the Richmond Hill Consultative Committee held on 10<sup>th</sup> October 2007, having been previously been circulated were noted.

In answer to question the representative of the Commissioners on the Richmond Hill Consultative Committee assured the Board that there were no problems regarding emissions of gasses, etc. He further confirmed that the disposal of the pre-dried human waste from Mearey Veg is classed as dangerous waste and was being shipped off the Island.

**3. Telecommunication Masts**

Letter received from Dr P. Kishore, Director of Public Health, Department of Health and Social Security dated 29<sup>th</sup> January 2008 was noted.

**4. Bemahague Secondary School**

Letter received from the Minister for Education, Department of Education, dated 6<sup>th</sup> February 2007. The letter advised that detailed discussion were being undertaken with Treasury about the Bemahague

Scheme and its place in Government's Capital Programme. The Department's wish was to start on site later this year with completion planned for three years later.

It was acknowledged that it was the Department's intention to close Park Road School and transfer the St Ninian's pupils in Y7 and Y8, together with Y9 pupils from St Ninian's Upper School to the new Bemahague School.

*Noted.*

**5. Public Sector Rent Increase 2008/09**

Letter received from the Housing Policy Manager, Department of Local Government and the Environment dated 7<sup>th</sup> February 2008. It was acknowledged that a rent increase for public sector tenants of 5% for the forthcoming financial year had been agreed, raising the rent point value from 87.37 to 91.74. *Noted.*

**6. Governors Bridge, Onchan – Highway Improvements**

Letter received from the Department of Transport dated 18<sup>th</sup> January 2008. Department intended commence work on 4<sup>th</sup> February 2008 for a period of 25 weeks duration, for completion around 1<sup>st</sup> August 2008. *Noted.*

**7. Manx Classic – 17<sup>th</sup> April 2008**

Letter received from the Manx Motor Racing Club Limited dated 18<sup>th</sup> January 2008. Clarification required regarding the heading of their letter which indicates Sloc Road, presume should be Bray Hill.

**8. Peel Civic Sunday**

Letter received from Peel Town Commissioners advising that their Civic Sunday Service would take place on 13<sup>th</sup> July 2008 in St German's Cathedral. *Noted.*

**C08/02/02/20**  
**CLERKS REPORT**

None.

**C08/02/02/21**  
**DISTRICT SURVEYORS REPORT**

None.

**C08/02/02/22**  
**CHAIRMAN'S ANNOUNCEMENTS**

**1. Appointments**

The Chairman advised Members that he had attended the following functions in an official capacity:-

- PACT meeting – not well attended by the public but well represented by politicians
- Presentation to Mrs R. McMurray who retired as Warden of Springfield Court, who will be sadly missed and received a good reception from her friends at the Complex.

**C08/02/02/23**  
**QUESTIONS**

None

**C08/02/02/24**  
**MOTIONS**

None.

ANY OTHER BUSINESS

1. Commissioners' Expenses

Mr Stowell stated to demonstrate the commitment of Members to reducing the rates, he proposed that Onchan District Commissioners do not claim expenses.

The Chairman of Policy and Finance advised that the Department of Local Government and the Environment issued guidance on Members' expenses. There was no reason why any individual Commissioner could not claim their expenses and refund it to the Authority. He further clarified that monies received are minimal and are used towards petrol, etc.

Mr Kennaugh advised that not everyone can pay for the phone bill, suit etc, the Commissioners' expenses go towards this expense, not everyone is financially affluent who may wish to stand for the forthcoming elections and it would be wrong to make such a decision before the change of Board.

Chief Executive clarified that payment of members expenses came under Statutory Legislation and would be ultra vires to make a decision which over rules the legislation.

The Chairman of the Board reiterated that if any Commissioner felt that they did not wish to accept the cheque for their expenses, they can always return it.

Discussion ensued with the following points being made:-

- propose the non payment of members expenses under the new Board
- Savings would be made as reducing from 10 Commissioners to 7.
- Current serving Commissioners felt honoured to be in their role
- Commissioners do not get paid for extraordinary meetings
- Attendance at other meetings which no remuneration received

***There being no further public business***

***the meeting terminated at 8.05 p.m. and the Board moved into Committee.***

Minutes of a meeting of the **HOUSING COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan on Monday 3<sup>rd</sup> March 2008, commencing at 7.06 pm.

Present: Mr M K Kennaugh (Chairman)  
 Mr S T Black  
 Mr G K Astill  
 Mrs J Kelly  
 Mr A T W Norton JP (Chairman, ODC)

In attendance: Mr T R Craig (Deputy Clerk)  
 Mr A B Sutherland (Housing Maintenance Manager)  
 Mr K W Bragg (Chief Cashier)

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**H08/03/01/01**  
**MINUTES**

The minutes for the meeting held on 28<sup>th</sup> January 2008 were confirmed and signed.

**H08/03/01/02**  
**BUSINESS ARISING FROM THE MINUTES**

**1. H07/09/01/02(1) - Ballachrink Bus Stop**

The Deputy Clerk stated that a new bus stop should be in place by mid May together with a cantilever bus shelter and litter bin. He could not give a more definite date as a contact at National Transport has been absent.

**H08/03/01/03**  
**BUSINESS ARISING FROM PREVIOUS MEETINGS**

None.

**H08/03/01/04**  
**HOUSING AND OTHER ESTATES BUSINESS**

**1. Maintenance Report**

The Housing Maintenance Manager referred members to his report which had been previously circulated.

<b>Vacant Properties</b>	<b>Void Out</b>	<b>Anticipated Completion</b>	<b>Actual Completion</b>
46 School Road	21 <sup>st</sup> January 2008	27 <sup>th</sup> February 2008	12 <sup>th</sup> March 2008
<b>Vacant Propeties</b>	<b>Void Out</b>	<b>Anticipated Completion</b>	<b>Actual Completion</b>
40 Ashley Park	5th February 2008	20 <sup>th</sup> March 2008	

He stated both properties had needed a lot of work, but when the work has been completed they will be two good houses. Both houses have been allocated.

With reference to the electrical rewire schemes 1 and 2, the contractors were continuing their work to a satisfactory standard with 18 units being completed and 3 units with work in progress. The scheduled work should be finished by May and in answer to a member's question, the Housing Manager said that smoke alarms were provided.

**2. Asbestos Surveys**

The Housing Manager said there was nothing to report.

**3. Any Other Business Arising**

None.

**H08/03/01/05**

**SPRINGFIELD COURT MATTERS**

**1. Maintenance Report**

The Housing Maintenance Manager's report which had been previously circulated to members stated there was nothing to report.

**2. Recruitment Of New Staff**

The Deputy Clerk stated an advertisement for two posts would appear in the newspapers 4<sup>th</sup> Mach 2008.

**3. Any Other Business Arising**

None.

**H08/03/01/06**

**HEYWOOD COURT MATTERS**

**1. Maintenance Report**

The Housing Maintenance Manager's report had been previously circulated to members and its contents noted.

**2. Any Other Business Arising**

None.

**H08/03/01/07**

**PLANNED HOUSING MAINTENANCE**

**1. Planned Housing Maintenance Report**

This matter had been dealt with earlier by the Housing Maintenance Manager. With regard to garage matters, the situation is as follows:

No. 137 Ashley Park is prepared for allocation.

No. 71 Barrule Drive is prepared for allocaion.

A new garage door has been ordered for No. 36 Barrule Drive.

**2. Any Other Business**

None.

**H08/03/01/08**

**HEALTH AND SAFETY MATTERS**

**1. Health and Safety Matters**

The Housing Maintenance Manager's report had been circulated earlier to members and there were no accidents or incidents to report.

**2. Any Other Business Arising**

None.

**H08/03/01/09**

**ENVIRONMENTAL CONTROLS**

**1. Any Business Arising**

None.

**H08/03/01/10**

**ANY FURTHER REPORTS FROM THE DEPUTY CLERK OR HOUSING MAINTENANCE MANAGER**

**1. Housing Allocations**

The Deputy Clerk stated there was nothing to report.

**2. Quality Assurance - Presentation**

The Deputy Clerk referred members to his previously circulated report detailing results from a repairs/maintenance satisfaction survey. This was a way to measure the Authority's performance and it was encouraging that 67% of people felt no improvement was needed. The Chairman asked for the thanks of the committee to be conveyed to Ms Dentith. The Deputy Clerk showed members the new "Welcome To Your New Home Pack", which will be issued to tenants and includes a tenant's handbook and other useful information. Members praised the pack's professional presentation.

**3. Any other business arising**

None.

**H08/03/01/11**

**ANY OTHER CORRESPONDENCE/COMMUNICATIONS**

Members discussed correspondence previously circulated.

**11. Any other business**

None.

**H08/03/01/12**

**FINANCIAL MATTERS**

**1. Housing Maintenance Expenditure**

Members perused the report which had been circulated earlier and its contents were noted.

**2. EPC Maintenance Expenditure**

Members perused the report which had been circulated earlier and its contents were noted.

**3. Rent/Mesne Profit Receipt Report**

The Chief Cashier's report regarding rent defaulters was circulated prior to the meeting and he updated members with the current position on various tenants as appropriate.

Following brief discussion, the report was noted and members welcomed the positive stance taken on debt management.

**The Chief Cashier left at 7.30 pm**

**4. Housing and EPC Deficiency Claims**

None.

**5. Repossession Action**

The Chief Cashier's report had been circulated to members earlier and its contents noted.

**6. Any Other Business Arising**

None.

The Housing Manager left at 9.02 pm

**H08/03/01/13**

**ANY MATTERS REFERRED BY BOARD/OTHER STANDING COMMITTEES**

1. None.

**H08/03/01/14**

**HOUSING APPLICATIONS**

**1. Waiting List**

A list was not available.

**2. New applications received**

Three new applications were being accepted.

**3. Review of applications**

None.

**4. Appeals**

None.

**5. Any Other Business**

None.

**H08/03/01/15**

**Sheltered Housing Applications**

**1. Waiting List**

A list is not available.

**2. New applications received**

The Deputy Clerk said one application had been received.

**3. Review of applications**

One review.

**4. Appeals**

None.

**5. Any Other Business Arising**

None.

**H08/03/01/16**

**HOUSING/TRANSFER APPLICATIONS**

**1. Transfer List**

A list was not available.

**2. Letters/File Notes/Reports**

Members had dealt with this matter earlier.

**3. Surgery Visit Reports**

Members perused copies of surgery visit reports circulated earlier.

**4. Transfer/Sheltered Housing Application – Review**

None.

**5. Inter - Authority Transfer Request**

Members perused and discussed a letter which had been previously circulated.

**6. Any Other Business Arising**

The Deputy Clerk informed members of couple applying to go on the transfer list.

**H08/03/01/18**

**MEETING DATES**

**1. Date of next meeting**

It was noted that the next meeting of the Housing Committee is to take place on Monday 7<sup>th</sup> April 2008.

**2. Commissioners' Surgery**

The next Commissioners' surgery will take place on Thursday 3<sup>rd</sup> April 2008.

**H08/03/01/19**

**REVIEW OF MINUTES/RESOLUTIONS**

To decide upon any that are to be placed in the Private (In Committee) Section of the minutes. The Deputy Clerk will exercise discretion.

**There being no further business, the meeting terminated at 9.47 pm.**

Minutes of a meeting of the **WORKS & CLEANSING COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday 10<sup>th</sup> March 2008 at 6.55 pm.

**Present:** Mr B Stowell (in the chair)  
Mr S.T. Black  
Mr D Crellin  
Mr A.T.W. Norton, J.P.

**Apologies:** Mr G K Astill

**In attendance:** Mr B T Price (District Surveyor)

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**WC/08/03/01**  
**MINUTES**

Minutes of the meeting held on 4<sup>th</sup> February 2008 were approved as a true record.

**WC/08/03/02**  
**PLANNING MATTERS**

PA 08/00240 - Mr & Mrs N Morris 24 Turnberry Avenue – Proposed amendment to previously approved application consisting of a revision to the window design.

Following consideration it was  
- **Resolved to recommend approval.**

PA 08/00244 – Mr & Mrs McNee Strathallan Hall Cottage, Strathallan Lane – Proposed extensions (i) Sun lounge/conservatory with bedroom over. This is to the rear of the property currently with open space around. (ii) Breakfast/sunroom with balcony over the breakfast area. This is to the side of the property and there is a large garden between the extension and the neighbouring plot. There is a substantial hedge between the two properties and overlooking would be minimal.

Following consideration and with the District Surveyor to write to those neighbours affected, it was  
- **Resolved to recommend approval.**

PA 08/00252 – Mr J Freeland 89 King Edward Road – Proposed single storey kitchen/bedroom extension to the rear.

Following consideration it was  
- **Resolved to recommend approval.**

PA 08/00259 – Mr M Hill 22 Howstrake Drive – Proposed single storey extension to form dressing room/ensuite. The extension is forward of the building line to this corner plot.

Following consideration it was  
- **Resolved to recommend refusal only on the grounds of the infringement of the building line.**

PA 00261 – Mr A Quirk Regency House, Royal Terrace – Proposed replacement doors and windows in UPVC in the same style.

Following consideration it was  
- **Resolved to recommend approval.**

PA 08/00265 – 80 Royal Avenue – Mr A G Heaton – Proposed summerhouse and screen fencing. The property is on the corner of Central Drive and Royal Avenue, and the summerhouse is proposed to be sited behind the existing bus shelter with the screen fencing along both boundary walls. There is likely to be little impact on the visibility splay for the junction.

Following consideration it was  
- **Resolved to recommend approval.**

PA 08/00277 – Heron & Brearley Archibald Knox – Proposed provision of smoking shelters one to the rear and one to the garden area.

The District Surveyor showed members the plans. After discussions, there were objections to the smoking shelter adjacent to the children's play area.

Following consideration it was

- **Resolved to object to the location of the shelter adjacent to the garden/childrens play area.**

PA 08/00287 – Ms H Maslen 47 Windermere Drive – Proposed single storey extension to the rear to form a family room and relocation of front door.

The Chairman declared an interest.

Following consideration it was

- **Resolved to recommend approval.**

PA 08/00288 – Heritage Homes Ltd - Plot 6a, Land Off Groudle Road – Proposed amendments to elevational detailing of previously approved drawings. Finishes are to be more traditional with Manx stone and slate like tiles to roofs.

Following consideration it was

- **Resolved to recommend approval.**

PA 08/00289 – Heritage Homes Ltd - Plot 5a, Land Off Groudle Road – Proposed amendments to elevational detailing of previously approved drawings. Finishes are to be more traditional with Manx stone and slate like tiles to roofs.

Following consideration it was

- **Resolved to recommend approval.**

PA 08/00290 – Heritage Homes Ltd - Plot 4a, Land Off Groudle Road – Proposed amendments to elevational detailing of previously approved drawings. Finishes are to be more traditional with Manx stone and slate like tiles to roofs.

Following consideration it was

- **Resolved to recommend approval.**

PA 08/00291 – Heritage Homes Ltd - Plot 3a, Land Off Groudle Road – Proposed amendments to elevational detailing of previously approved drawings. Finishes are to be more traditional with Manx stone and slate like tiles to roofs.

Following consideration it was

- **Resolved to recommend approval.**

PA 08/00292 – Heritage Homes Ltd - Plot 2a, Land Off Groudle Road – Proposed amendments to elevational detailing of previously approved drawings. Finishes are to be more traditional with Manx stone and slate like tiles to roofs.

Following consideration it was

- **Resolved to recommend approval.**

PA 08/00293 – Heritage Homes Ltd - Plot 1a, Land Off Groudle Road – Proposed amendments to elevational detailing of previously approved drawings. Finishes are to be more traditional with Manx stone and slate like tiles to roofs

Following consideration it was

- **Resolved to recommend approval.**

PA 08/00297 – Mr M Thomas – 52 Harbour Road – A poor quality for submission for a rear extension to form a sun lounge. From interpretation of the submission the proposal appears reasonable.

The District Surveyor showed members a small sketch and some plans.

Following consideration it was

- **Resolved that due to the insufficient quality of the drawings, a reasonable decision can not be made.**

PA 08/00304 – Mr P M Hutton – 11 Groudle View – Proposed conversion of existing garage to living accommodation, and extension to form new garage and breakfast/utility at ground floor and bedroom over existing garage.

Following consideration it was

- **Resolved to recommend approval.**

PA 08/00318 – Mr D G E Babb – 5 Birch Hill Grove – Proposed conversion of existing garage into living accommodation. The property has in existence an alternative garage so the loss of this garage is not detrimental.

Following consideration it was

- **Resolved to recommend approval with the District Surveyor notifying any neighbours affected.**

PA 08/00349 – Mr J Wauchope – 1 Sandringham Drive – Proposed conservatory to rear elevation. There is a large wall and conservatory on the neighbouring plot and this proposal mirrors that next door.

Following consideration it was

- **Resolved to recommend approval.**

PA 08/00354 – Mr K Godwin – 21 Howe Road – Amended plans to a previously approved application.

Following consideration it was

- **Resolved to recommend approval.**

PA 08/00357 – Mr & Mrs D M Johnson – 33 Laurel Avenue – Proposed sun lounge extension to rear elevation.

Following consideration it was  
- **Resolved to recommend approval.**

PA 08/00360 – Mr B Stowell – 38 Summerhill Road – Proposed installation of roof lights to rear elevation and windows to gable.

The Chairman declared an interest.  
Following consideration it was  
- **Resolved to recommend approval.**

**WC/08/03/03**

**ANY OTHER BUSINESS ARISING NOT APPEARING ELSEWHERE ON THE AGENDA OR IN THE OFFICERS' REPORTS**

**1. Any Other Business Arising**

In answer to a question by a member about the ventilation system at Baileys, the District Surveyor said the extract needs raising.

**WC/08/03/04**

**ANY BUSINESS ARISING FROM PREVIOUS MEETINGS NOT APPEARING ELSEWHERE ON THE AGENDA OR IN THE OFFICERS' REPORTS**

1. None.

**WC/08/03/05**

**WASTE MANAGEMENT AND OTHER CLEANSING BUSINESS**

**1. Officer's Report**

The Officer's report was circulated and the contents noted. The Chairman said he had been asked by a member of the public about the clearing of rubbish at Seacliff Road. The District Surveyor stated that the rubbish should be cleared this week. In answer to a query, the District Surveyor replied that the painting of railings at Seacliff Road is included in next year's estimates.

**2. Chewing Gum Removal**

The District Surveyor stated that the Authority borrowed a machine to remove chewing gum outside the Co-op and although chewing gum had been removed, stains from the gum had been left behind. Better results had been obtained using a steam cleaner to remove chewing gum from outside the toilets on Main Road.

**3. Kerbside Recycling**

Members considered the reports previously circulated and their contents were noted.

**4. Any Other Cleansing Business**

The District Surveyor had received an email concerning a complaint when a member of the public had not being able to dispose of plasterboard and glass. He said there is an agreement with the CA site, that it will receive small amounts of plasterboard and mirrors/glass.

**WC/08/03/06**

**STREET LIGHTING, SIGNS, SEATS AND OTHER STREET FURNITURE, ETC**

**1. Officer's Report**

Members considered the report which had been previously circulated and its contents were noted. The Chairman bought to the District Surveyor's attention a street light which is cycling in Furman Close and a street light not

working situated on the path to the church. A member also informed the District Surveyor that a street light in Barrule Drive is on all day and these were noted by the District Surveyor.

**2. Any Other Relevant Business**

None.

**WC/08/03/07**  
**DRAINAGE FUNCTION**

**1. Officer's Report**

Members considered the report previously circulated and its contents were noted.

**2. Any Other Drainage Business**

None.

**WC/08/03/08**  
**PLANNING MATTERS**

**1. Communications**

A list of planning communications had been previously circulated to members and discussed.

**2. Any Other Planning Business**

None.

**WC/08/03/09**  
**CAPITAL AND REVENUE PROJECTS**

**1. Officer's Report**

The Officer's report had been previously circulated to members and its contents noted.

**2. Any Other Relevant Business**

None.

**WC/08/03/10**  
**HIGHWAY AND TRAFFIC MATTERS**

1. The District Surveyor notified members of scheduled road closures. From the Nook to Governor's Bridge and Victoria Road to Blackberry Lane will be closed from 25<sup>th</sup> March – 28<sup>th</sup> April 2008.

**WC/08/03/11**  
**NUISANCE ABATEMENT AND OTHER RELEVANT BUSINESS**

**1. Officer's Report**

The District Surveyor there was no report as the Community Officer had been on leave for three weeks.

**2. Any Other Relevant Business**

None.

**WC08/03/12**  
**ANY OTHER CORRESPONDENCE/COMMUNICATIONS**

**1. Any Other Communication Received**

None.

**WC/08/03/13**  
**OUTSTANDING MATTERS**

**1. To Review Outstanding Matters**

A list had been previously circulated to members and its contents noted.

**WC/08/03/14**  
**MATTERS REFERRED BY BOARD/OTHER COMMITTEES**

None.

**WC/08/03/15**  
**ANY OTHER BUSINESS**

**1. Any Relevant Business Arising**

None.

**WC/08/03/16**  
**MINUTES/RESOLUTIONS**

**1. To Decide Upon Any That Are To Be Placed In The Private (In Committee) Section Of The Minutes**

To be decided.

**WC/08/03/17**  
**MEETING DATES**

1. **Next Ordinary Meeting** will take place on 14<sup>th</sup> April 2008.
2. **Plans meeting** the date is to be agreed depending on the number of applications.

***Meeting terminated at 9. 20 pm.***

Minutes of a meeting of the **LEISURE AND AMENITIES COMMITTEE**, held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday 17<sup>th</sup> March 2008 at 7.00 pm.

<b>Present:</b>	Mrs W. Megson	(in the chair)
	Mrs J. Kelly	
	Mr S. T. Black	
	Mr A. T. W. Norton J.P.	
	Mr J. K. Watterson	
<b>In attendance:</b>	Mr Peter Kelly	(Administrative Officer)
	Mr R. C. Quane	(Amenities Officer)

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#### **LA/08/03/01** **MINUTES**

Minutes of the meeting held on 11<sup>th</sup> February 2008, copies of which having previously been circulated, were considered, agreed as a correct record of proceedings and signed by the Chairman.

#### **LA/08/03/02** **MATTERS ARISING**

None.

#### **LA/08/03/03** **MATTERS FROM PREVIOUS MEETINGS**

None.

#### **LA/08/03/04** **PLAYGROUND/PARKS**

##### **a) Playground Log Books**

The Amenities Officer said there was nothing to report. He added the cost of providing additional safety flooring would be included in the budget for next year.

##### **b) Amenities Officer's Report**

The report had been previously circulated to members and the Amenities Officer commented on each item. Members discussed the provision of cradle swings at Lakeside.

##### **c) Parks Foreman's Report**

Members discussed the report which had been previously circulated. The area for the sensory garden has been identified and in answer to a member's query, the Amenities Officer advised that the football pitch is in good condition.

##### **d) Community Officer's Report**

The report was not available as the Community Officer had been on leave.

##### **e) Candles And Drinking In Grandstand**

A memorandum from the District Surveyor stated the Community Officer has advised there had been no incidents regarding candles that he was aware of lately. However cans are still being collected from the stadium. Signage is on order and will be fitted as soon as possible.

**f) Playground Inspection By Insurers**

Members discussed the memorandum from the District Surveyor.

**g) Skateboard Park – Petition/Work Commencement**

Members referred to the memorandum from the District Surveyor.

**h) Crazy Golf**

The Amenities Officer reported that the boat feature will be in place by 19<sup>th</sup> March 2008 in time for Easter opening.

**j) Putting Green – Viable Alternative Use**

The Administrative Officer stated that two interested parties were unable to commit to be put on a rota. The Chairman said that alternative uses had been worth investigating and the area would be left as a putting green. This item will be removed from the Agenda.

**k) Park Inspection**

Members referred to the list which had been previously circulated and comments were invited. The Amenities Officer stated that the rocking horse rear bearing will be fitted soon. A member asked about providing a litter bin by the Terrace entrance to Nivison Stadium. The Amenities Officer said there were two bins in stock.

The realignment of fencing/entrance gates at the top of the playground is due to be done after 6<sup>th</sup> April. The gate will be painted a bright colour to distinguish it. The breaking up of concrete at the base of a tree nearest to the wishing well and its replacement with a flowerbed is ongoing. The Amenities Officer stated the Park Foreman is carrying out several items of work at present. These include planting more Australian Holly and Escallonia in gaps around Flat Green, planting camouflage plants to the rear of a resident's wall behind bow top fencing and using thirty hedge plants to fill in a hole in the hedge at the Crazy Golf feature.

A member suggested adding to the Wish List the provision of a screen in the café, to provide privacy for breastfeeding mothers and the possibility of providing wheelchairs for those people with mobility problems.

**m) Weils Disease – Instruction Cards**

This item had been dealt with earlier.

**n) Smoking Ban Effect On Onchan Park**

The District Surveyor's memorandum had been circulated earlier to members. It advised certain areas of the park would come under the legislation and the appropriate signage in accordance with the legislation has been fitted. To assist smoking members of staff, arrangements have been made with the representatives of Environmental Health to give a presentation on the implications of the legislation, and offer support and advice on 'how to quit'.

**p) Jubilee Playground**

The Amenities Officer's report stated that instructions have been issued to paint all the Authority's play equipment and the work should commence after the Easter period and prior to the first week in May.

**q) Jubilee Playground – chewing gum removal**

The District Surveyor's memorandum stated that investigations on how to deal with this problem are ongoing.

**r) Lakeside Gardens**

This matter had been dealt with earlier.

**s) St George's Day Parade**

The Administrative Officer reported that a thorough risk assessment had been done on 17<sup>th</sup> January 2008 and it had been decided the St. George's Day Parade can proceed.

**t) Bottom Two Tennis Courts**

Members referred to the Amenities Officer's report which had been circulated earlier. Another layer of lawn sand is to be applied to the tarmac surface within the tennis courts to kill any moss growth.

**LA/08/03/05**  
**OPEN SPACES**

**a) Amenities Officer's Report**

The Amenities Officer's report had been circulated earlier and comments invited.

**b) Port Jack Glen**

The Amenities Officer said all the security fencing would be taken down on Tuesday and Wednesday. Members also referred to the memorandum from the District Surveyor. He stated that he had carried out a risk assessment on the land around the top area of Port Jack Glen and he would recommend that no fencing be erected. The Parks Foreman is going to carry out some planting in lieu of the gorse that has been removed and to let the area naturalise. In the District Surveyor's memorandum he recommended that a sign be erected near to the entrance to the area advising that there is an unprotected slope. The Amenities Officer said he will order the sign tomorrow. The Harris fencing will not be removed until a warning sign has been erected.

In answer to a member's query, the Amenities Officer said a galvanised steel metal grill has now been fitted over the entrance of the overflow pipe at the top end of the stream. The work being carried out week commencing 25<sup>th</sup> February 2008.

The Parks Foreman is to re-open the glen on Wednesday 19<sup>th</sup> March 2008.

**c) Land For Allotments – Molly Carrooins**

The District Surveyor had met with the interested party, but he did not consider that plot was large enough for his purposes.

**d) Wembley Arena**

Members referred to the District Surveyor's memorandum. The contractor had advised that remedial works were planned for the weekend of 15<sup>th</sup> – 16<sup>th</sup> March subject to weather conditions. The Amenities Officer will investigate.

**e) Feasibility Study Onchan Park**

Members referred to the District Surveyor's memorandum.

**f) Ballachurry Play Area**

The Amenities Officer stated that the materials were in stock for the Parks Foreman to do the necessary work. Reinforced matting for the entrance way will be installed immediately after Easter.

**g) Lazy Corner Grassed Areas**

The Administrative Officer reported that the work needed to be done on the ungrassed area had been completed.

**h) Top Area Of Port Jack Glen**

The roadside pavement around Port Jack Glen was reported to be in poor condition. This matter will be referred to the Works and Cleansing Committee or to the Department of Transport as necessary. The District Surveyor will investigate.

**j) Any other matters**

None.

LA/08/03/06

**PUBLIC CONVENIENCES**

**a) Amenities Officer's Report**

The Amenities Officer's report had been circulated earlier. There had been no maintenance required since the previous meeting.

**b) Screening Of Gents – Main Road Toilets**

The District Surveyor's memorandum advised that it was not possible to fit a privacy screen or a double door.

**c) Any Other Matters**

The Amenities Officer said there will be no smoking in the toilets. A stainless steel ashtray will be fitted outside the building.

LA08/03/07

**LIBRARY**

**a) Librarian's Report**

The Librarian's report had been previously circulated to members and comments invited. The Librarian stated she would like to extend the service through the British Library Interloan system and is requesting approval to adopt this service for Onchan Library. The service would be for specialist books. The Chairman made a recommendation from the committee to recommend approval.

**b) Amenities Officer's Report**

None.

**c) Disability Awareness Training**

Members referred to the District Surveyor's memorandum. He reported there had been no further progress on this matter to date, however he was looking to co-ordinate a session to suit staff and trainer availability. A member stated that the Manx Foundation for the Physically Disabled have such a training capability and the Chairman recommended the District Surveyor contact them.

**d) Any Other Matters**

None.

LA/08/03/08

**YOUTH AND COMMUNITY CENTRE**

**a) Amenities Officer's Report**

The Amenities Officer's report had been previously circulated to members. The Amenities Officer said following a routine test of the emergency lighting system a battery drain test was carried out on the back-up system. Two batteries had failed to provide power to two fittings and they were replaced the following day.

He had been advised by the Authority's contract plumber that the servicing of the gas heating boilers does not include checking for water corrosion inhibitor. However, he could advise there was no inhibitor in the system. The Amenities Officer stated the heating system was 22 – 23 years old and the boilers 2 – 3 years old. The Chairman said the matter should be referred to the District Surveyor to investigate the cost/advantages for the Youth Community Centre and other public buildings.

**b) Revamping Of Upper Toilets**

Members referred to the District Surveyor's memorandum, which stated a scheme is included for actioning in the next financial year. The Administrative Officer said there was a small period when the work could be done and it was during the school holidays. The Chairman said she would like the District Surveyor to supply firmer dates for the work to be done.

**c) Feedback From Youth Club/Services**

Copies of a letter from the Youth Officer had been circulated to members earlier. After discussions, the Chairman stated the committee agreed to support a pilot scheme to open the centre for the use of young people 12 – 15 years of age. Members also thought it would be a good idea for feedback from the Youth Club through a Liaison Officer, but the appointment will be left until after the election. The invitation to Board meetings twice a year will be investigated.

**d) Does Heating Service Include Water Corrosion Check?**

This matter had been dealt with earlier.

**e) Any Other Matters**

Several members raised the issue of overflowing/leaking gutters at the Youth and Community Centre and the Amenities Officer will have them cleared/repaired.

**LA/08/03/09**  
**PROMOTIONS**

**a) Web site – statistics**

The Administrative Officer reported during February there had been 11,136 visits and 16,258 page views.

**b) Enquiries**

The Administrative Officer stated there had been a couple of enquiries from people trying to trace family connections.

**c) Public Art – Squash Court Walls**

The Administrative Officer had received a telephone call from the Art Department informing him that the students could make computer designs which could be printed on to boards. However, they were not allowed to climb scaffolding.

**d) Leaflets Via Tourism Department**

The Administrative Officer confirmed that one full box of leaflets plus leaflets with details of Easter services have been supplied to the Tourism Department. To publicise Onchan Park in the future, it was suggested that the Community Officer could take photographs during the summer.

**e) Any other business**

The Administrative Officer said Mr Winnell had telephoned him and it had been confirmed that club nights will be Thursdays and Mondays and club members should have season tickets. They will also be able to play on Sunday mornings until noon. The club knows about the Authority's lawn sand work.

**LA/08/01/10**  
**OUTSTANDING MATTERS**

**LANDSCAPED/PLAY/OPEN AREAS**

**PARK IMPROVEMENTS**

LA/07/05/5(k)                      Realign fencing/gate to Taverners Playground in October 2007

The Amenities Officer stated the above work is scheduled to commence after Easter.

LA/07/05/5(m) Obtain free scheme from UAC for revamping Onchan Park

This had been discussed earlier.

LA/07/12/04(m) Bowling Green Hut Repairs

The Amenities Officer stated that all the work had been completed.

LA/07/12/04(n) Sensory Garden

The Amenities Officer said the work is ongoing. The site for the sensory garden has been identified.

### **Y.C.C.**

LA/06/11/18 Consider Restructuring The Charges For Hire Of YCC Rooms Etc.

The committee is awaiting the return of a member of staff for further information.

### **PUBLIC CONVENIENCES**

Nil.

### **MISCELLANEOUS**

LA/07/12/05/(e) Nature Trial – North Bank Land

This work is ongoing. The Authority will take over the grass cutting from 1<sup>st</sup> April 2008.

### **LA/08/03/11**

### **MATTERS REFERRED BY BOARD/OTHER COMMITTEES**

None.

### **LA/08/03/12**

### **CORRESPONDENCE OR OTHER COMMUNICATIONS**

None.

### **LA/08/03/13**

### **SURGERY REPORTS**

Nil.

### **LA/08/03/14**

### **ANY OTHER BUSINESS**

#### **a) Date Of Next And Final Meeting**

The next and final meeting will take place on Monday 21<sup>st</sup> April 2008

***Meeting terminated at 9.25 pm.***

Minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Boardroom, Hawthorn Villa, Main Road, Onchan, on Monday, 25<sup>th</sup> March 2008, at 5.30 p.m.

**Present:** Mr E.D.R. Killey (In the Chair)  
Mr A.T.W. Norton, J.P.  
Mr M.J. Kennaugh  
Mr B. Stowell  
Mrs W. Megson

**Apologies:** Mr P.M. Hulme (Chief Executive/Clerk)

**In Attendance:** Mr T.R. Craig (Deputy Clerk)  
Mr C.D.C. Clague (Chief Finance Officer)

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**PF08/03/01**  
**MINUTES**

Minutes of the meeting held on 18<sup>TH</sup> February 2008, copies of which having previously been circulated, were taken as read and confirmed.

**PF08/03/02**  
**BUSINESS ARISING**

There was no business arising from the minutes other than those dealt with in the Clerk's and Finance Officer's reports and those matters listed separately on the agenda paper.

**PF08/03/03**  
**BUSINESS ARISING FROM PREVIOUS MEETINGS**

There was no business arising from previous meetings meeting other than those dealt with in the Clerk's and Finance Officer's reports and those matters listed separately on the agenda paper.

**PF08/03/04**  
**OUTSTANDING MATTERS**

None.

**F06/03/05**  
**CLERK'S REPORT**

There were no matters for consideration in public.

**F06/03/06**  
**FINANCE OFFICER'S REPORT**

The Finance Officer's Report copies of which having previously been circulated was considered and arising therefrom:-

## 1. Rates Collected

It was noted that the total estimated collectable rates and cash received in the current financial year to 18<sup>th</sup> March 2008 compared with the previous financial year were as follows:-

2007/08 estimated amount collectable including arrears brought forward	£1,670,647.00
2007/08 collected to 18 <sup>th</sup> March 2008 less refunds	£1,675,130.00(100.27%)

### Comparative figures

2006/07 estimated amount collectable including arrears brought forward	£1,586,988.00
2006/07 collected to 18 <sup>th</sup> March 2007 less refunds	£1,595,834.00(100.56%)

## 2. Revenue Account Payments

### 1.5 Purchase Ledger

The following items were queried:-

#### 1.5.1 **Quinn Kneale**

In answer to query, the Committee were assured that the legal fees were kept to a minimum.

#### 1.5.2 **Covenants**

Discussion ensued over charges on covenants.

#### 1.5.3 **Mannin Media**

In answer to question, the Deputy Clerk advised the charges were for production of the Welcome to your Home Packs and Tenants Handbooks.

#### 1.5.4 **Crosby Wholesale**

A member advised that in their opinion that Crosby Wholesale were cheaper than many operators.

#### 1.5.5 **Library Costs**

Discussion ensued over the running costs of the Library.

#### 1.5.6 **Bowling Club**

Discussion ensued regarding the costs of repair of the hut and the bowling greens.

The lists of payments from revenue account during the month of February 2008 copies of which having previously been circulated were considered. Following discussion, it was subsequently *RESOLVED that the said payments from revenue account as detailed on the list attached to the minutes be endorsed.*

### PF08/03/10

#### CORRESPONDENCE AND OTHER COMMUNICATIONS

None.

### PF08/03/08

#### MATTERS REFERRED BY COMMISSIONERS/OTHER COMMITTEES

None

### PF08/03/09

#### RECOMMENDATIONS WITH POLICY OR FINANCIAL IMPLICATIONS FROM OTHER COMMITTEES

None.

### PF08/03/10

#### OTHER BUSINESS

The Chairman of the Policy and Finance Committee placed on record his thanks to all previous commissioners and staff for their support to the Committee. He felt that Onchan was still the most cost effective of the larger Local Authorities shown by the recent rate setting:-

Onchan	262p in the pound
Douglas	373p in the pound
Ramsey	324p in the pound
Peel	approximately 290p to 300p in the pound
Castletown	295p in the pound
Port St Mary	285p in the pound.

He expressed his concerns that the publicity received regarding the rate increase for the Onchan District may result in the all Island rate being considered again.

***There being no further business the meeting terminated at 6.40 p.m.***

**IN PUBLIC**

Minutes of a meeting of the **RURAL COMMITTEE** held in the Boardroom at Hawthorn Villa, Main Road, Onchan, on Wednesday 19<sup>th</sup> March 2008 at 5.00p.m.

**Present** Mr J.K. Watterson (in the chair), Messrs D. Crellin, B.H. Moore, W.A. Skillicorn and B. Stowell

**In Attendance** Peter Kelly (Clerk to the Committee)

**R/08/03/01**  
**MINUTES**

Minutes of the meeting held on 13<sup>th</sup> February 2008, copies of which having previously circulated, was taken as read, confirmed and signed.

**R08/03/02**  
**PLANNING MATTERS**

a) **Planning Decisions**

The following planning decisions had been received from DOLGE.

PA 07/2312 Creation of 3 ponds, Field 543193, Slegaby Farm, Hillberry for Mr Sam Alder -  
**Approved**  
Standard condition relevant to commencing within four years had been applied.

PA 07/2332 Extension of existing garage, Highfield, Bibaloe Beg Road for Mr & Mrs Richards -  
**Approved**  
Standard condition relevant to commencing within four years and external finishes to match existing building.

b) **Planning Appeals**

PA 07/1302 Retention of car park, Field 534369, Creg-na-Baa, Mountain Road for Mr D.H. Teece -

Copy of all submitted correspondence received from the Chief Secretary's Office. Appeal to be considered on written submissions. No date given.

c) **New Applications**

PA 08/0268 Addition of 2 antennas to radio mast together with control cabinets, Manx Telecom Radio Station, Creg-na-Baa for Manx Telecom

The Chairman declared an interest in the application although it was in reality for Cable & Wireless IOM Ltd. Mr Crellin advised he would be more comfortable with the application had the report from the Director of Public Health in respect of the antennas in the Village Walk had been made available. Mr Stowell proposed that the Planning Department be requested to defer a consideration of the application until such time as that report was available. Mr Crellin proposed that the commissioners should oppose the application until such time as the Director of Public Health's report was available and then the applicant could re-submit. There was no seconder for Mr Crellin's proposal. Mr Moore seconded Mr Stowell's proposal. It was

**RESOLVED "to request the Planning Committee to defer consideration of this application until such time as the Director of Public Health's report on antennas at The Village Walk was available."**

Messrs Moore, Skillicorn and Stowell voted in favour, Mr Crellin voted against.

***IN PUBLIC***

PA 087/0454 Extension to existing car park, The Fun Barn, Ballakaighen, Whitebridge, for Fun Barn

Mr Crellin proposed the application be approved but Messrs Moore and Stowell raised concerns over the lack of information in respect of levels in relation to the car park and visibility of same from King Edward Road etc. After further discussion it was

**RESOLVED "to request the Planning Committee to seek further information from the applicant in respect of levels and any proposals for screen planting."**

PA 08/0456 Proposed illuminated sign boards at entrance to The Fun Barn, Ballakaighen, Whitebridge for Fun Barn

Concern was expressed over the introduction of such an item in a rural area. No indication was given on the plans as to the height of the signs would be above ground level. Concern was also expressed over the possibility of the positioning of the signs obscuring the view of traffic exiting the property. After further consideration it was

**RESOLVED "to recommend to the Board that comment on this application be held back until the views of the property owner immediately opposite, in respect of illuminated signs, was known. Otherwise, comment to be made to the Planning Committee that the design of the lettering on the signs should be in keeping with the rural location and the position of the boards to be the satisfaction of DoT in respect of visibility and road safety."**

PA 08/0463 Removal of agricultural occupancy condition on dwelling, The Mines House, Field 534245, Middle Ballacashin, Abbeylands for Mr S.T. Harvey

Mr Stowell informed members that as he had in the past had contractual arrangements with the applicant he would declare an interest and not vote on the matter. The Clerk advised as to the content of the application and read letters as forwarded by estate agents indicating the difficulty in finding a buyer for the property owing to the agricultural condition. It was noted that the applicant had declined an offer of £700,000 for the unfinished property. Mr Moore commented that it would be different if this was an agricultural bungalow built forty years previous and was now no longer required because of modern technology reducing the number of workers needed. In this case the building was not even finished and therefore had never served the purpose for which it was approved. Mr Crellin expressed concern that if the condition was not lifted the property would fall into disrepair. Mr Stowell advised that the condition limiting the use of the property was put there to satisfy the Local Plan restricting new dwellings in the countryside to those for agricultural purposes. Other properties had such a condition applied and had maintained it. Mr Crellin proposed that the condition be lifted but there was no seconder. It was therefore

**RESOLVED "to advise the Planning Committee that the condition restricting the use of the premises to agricultural purposes should not be lifted as it would be contrary to the Local Plan."**

Messrs Moore, Skillicorn and Watterson voting in favour, Mr Crellin against and Mr Stowell abstaining.

**R08/03/03**  
**MATTERS ARISING**

The following matters were arising from the minutes of the previous meeting:-

**a) Brandish Corner – Speed Counts**

Letter reported as sent to the Director of Highways enquiring as to the details supplied. Letter acknowledged and a further letter forwarded advising that Mr Derek Sewell will contact the commissioners within 28 days. Noted.

***IN PUBLIC***

**b) DoT Concerns**

Letter reported as sent to the Chief Executive of DoT advising as to the concerns the commissioners had and same was minuted in the public section of the minutes, available on line. Letter acknowledged, no further comment received.

**c) Flooding Abbeylands Road**

Letter forward to DoT advising as to flooding on the road in the vicinity of Strenaby Farm. Letter acknowledged. Telephone call received enquiring as to location of Strenaby. No further communication.

**d) Ponding Scollag Road**

Letter reported as sent to DoT. Letter acknowledged. No further correspondence.

**e) Public Footpaths Sir Georges Bridge/Larkhill**

Letter reported as sent enquiring as to the reason for the footpath closure. Letter acknowledged. Reply received from Public Rights of Way Inspector advising that the footpath had been closed by a contractor removing a tree. The closure was without approval or a temporary closing order. Contractor advised as to the correct procedure. Footpath now open. Letter of thanks sent to Miss Goldsmith. Noted.

**f) Water Build up – Hillberry Straight**

Letter reported as sent to DoT advising as to problem. Acknowledgement received. Further letter received advising the area had been inspected and no build up of water was witnessed. Mr Skillicorn commented that the build up was still occurring and he would arrange to take a photograph of it for the benefit of DoT.

**g) Horses on the road – Written policy**

Letter reported as sent to Road Safety Section of DoT. Letter acknowledged advising that the matter was passed to Mr Derek Sewell who would contact the commissioners within 28 days.

**R/08/03/04**

**OUTSTANDING MATTERS**

The list of outstanding matters had been circulated prior to the meeting and were noted without further comment.

**R/08/03/05**

**MATTERS FROM PREVIOUS MEETINGS**

Nil.

**R/08/03/06**

**MATTERS REFERRED BY BOARD/OTHER COMMITTEES**

Nil.

***IN PUBLIC***

**R/08/03/07**  
**ANY OTHER BUSINESS**

a) **Time and date of next meeting**

Wednesday 23<sup>rd</sup> April 2008 at at 5.15pm.

b) **Matters for final meeting**

Members were asked to consider if there were any items they felt should be dealt with at the final meeting of the Committee for onward transmission to the new board system. Members to advise the Clerk to the Committee in advance.

Discussion then took place in respect of the last meeting and it was agreed that a small social reception should take place after the meeting to which any members of the former Onchan Parish Commissioners and former members of the Rural Committee should be invited. It was anticipated that this would only be four people.

***Meeting terminated at 6.32pm.***