

Minutes of the Ordinary Meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 6<sup>th</sup> January 2020 at 7:00 pm

**Present:**

Mr R Turton	(Chairman)
Miss K Williams	(Vice-Chair & Lead Member for Housing)
Mr D Crellin	(Lead Member for Environmental and Technical Services)
Mr M Macfarlane	(Lead Member for Finance and General Purposes)
Mr A Allen	
Mr C Quirk	

**In Attendance:**

Mrs L Radcliffe	(Chief Executive/Clerk)
Mrs S Johnson	(Finance Manager)
Mr R Phillips	(District Surveyor)
Mrs A Gale	(Senior Administrator)
Ms A Crellin	(Executive Officer/Assistant)

**C20/01/01/01**  
**TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT**

Not necessary.

**C20/01/01/02**  
**BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS**

None.

**C20/01/01/03**  
**MINUTES**

1. **Ordinary meeting held on Monday 9<sup>th</sup> December 2019**

The minutes of the Ordinary Meeting held on Monday 9<sup>th</sup> December 2019, copies of which having previously been circulated, were considered.

It was proposed by Mr Crellin and seconded by Mr Allen and unanimously **RESOLVED** that the minutes be agreed as a correct record of the proceedings and be signed by the Chairman.

**C20/01/01/04**  
**BUSINESS ARISING NOT REFERRED TO IN THE MINUTES**

None.

**C20/01/01/05**  
**BUSINESS ARISING NOT REFERRED TO IN THE MINUTES CONTINUED**

None.

**C20/01/01/06**  
**BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE**

None.

**C20/01/01/07**  
**BUSINESS ADJOURNED FROM A PREVIOUS MEETING**

1. **Housing Review**

To be considered In Committee.

C20/01/01/08PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE  
PLANNING COMMITTEE1. Plans to the Board

(a) The following plans were considered by the Board.

(i) **PA 19/01329** **J D McGrath & Co Ltd – Winchester Court, Second Avenue**

Members were advised that the planning application was to change the use from consulting rooms to residential.

In answer to questions, the District Surveyor advised that:-

- No comment had been received; and
- The cut-off date to the application was the 3<sup>rd</sup> January 2020.

It was proposed by Mr Crellin and seconded by Mr Quirk unanimously **RESOLVED that PA 19/01329 - Winchester Court, Second Avenue be recommended for approval.**

(ii) **PA 19/01343** **Carrera Investments Ltd – Corkills Garage, Main Road**

Members were advised that the planning application is for the installation of an above ground diesel tank (25,000 litres) with screen

In answer to questions, the District Surveyor advised that:-

- No comment had been received; and
- The cut-off date to the application was the 3<sup>rd</sup> January 2020.

After Members consideration it was proposed by Mr Crellin and seconded by Mr Quirk and unanimously **RESOLVED that PA 19/01343 - Corkills Garage, Main Road be recommended for refusal on the grounds of layout, density of design, visual appearance and noise. 57 & 59 Governors Road be notified.**

(iii) **PA 19/01375** **A Ando – 16 Birch Hill Avenue**

Members were advised that the planning application was retrospective for a rear ground floor extension

In answer to questions, the District Surveyor advised that:-

- No comment had been received; and
- The cut-off date to the application is the 10<sup>th</sup> January 2020.

It was proposed by Mr Crellin seconded by Mr Turton and **RESOLVED that PA 19/01375 - 16 Birch Hill Avenue be recommended for approval on the condition of obscure glazing being added.**

*For: Mr Crellin, Mr Turton, Miss Williams and Mr Macfarlane  
Against: Mr Allen and Mr Quirk*

## 2. Planning Communications

### (a) PA 19/00615 – 30 Groudle Road

The District Surveyor advised the Board that the Planning Communication is in relation to the replacement of a garage door with a window and the installation of an external spiral stairs, creation of a first floor balcony and the widening of the drive way.

The District Surveyor advised the Board that the applicant has been granted planning permission.

### C20/01/01/09

#### FINANCE AND GENERAL PURPOSES

None.

### C20/01/01/10

#### REPORT FROM THE CLERK OR OTHER OFFICER

### 1. Attendance at Work during Adverse Weather and Road Conditions – Policy and Procedure

The Attendance at Working during Adverse Weather and Road Conditions Policy and Procedure having previously been circulated was considered.

The Chief Executive/Clerk advised the Board that this is a new policy which had been specifically requested by the District Surveyor.

After a discussion, it was proposed by Mr Allen and seconded by Mr Quirk and unanimously **RESOLVED that the Attendance at Working during Adverse Weather and Road Conditions Policy and Procedure is approved and adopted.**

### 2. Tynwald Commissioner for Administration

The Report of the Chief Executive/Clerk dated 23<sup>rd</sup> December 2019, having previously been circulated was considered.

It was agreed that the Chief Executive/Clerk explore if the Authority requires a Standards Committee and report back to the Board.

### 3. Local Elections 2020 – Time Table

A copy of the Local Elections 2020 time table having previously been circulated was noted.

### 4. Derek Crellin House Presentation

The District Surveyor advised the Board that the sign for Derek Crellin House had now been erected.

It was agreed that a press release would be issued and photographs would be taken.

### 5. Interim Staffing Structure to 31<sup>st</sup> March 2020

To be considered In Committee.

### 6. Staffing Matter

To be considered In Committee.

**C20/01/01/11****LETTERS, PETITIONS, MEMORIALS AND OTHER COMMUNICATIONS**

None.

**C20/01/01/12****QUESTIONS**

None.

**C20/01/01/13****MOTIONS**

None.

**C20/01/01/14****ENVIRONMENTAL AND TECHNICAL SERVICES MATTERS**

None.

**C20/01/01/15****HOUSING MATTERS****1. Housing Allocation – Ref: 11/07**

To be considered In Committee.

**2. Housing Allocation – Ref: 06/51**

To be considered In Committee.

**C20/01/01/16****CHAIRMAN'S ANNOUNCEMENTS****1. Attendances****(a) Chairman's Attendances**

The Chairman confirmed that he had attended the St Peter's Church Christingle.

**2. Dates for the Diary**

Date	Organisation	Event	Time
17 <sup>th</sup> January 2020	Onchan District Commissioners	Crosh Pobble Chonnaghyn Presentation	6:00 pm to 7:30 pm
20 <sup>th</sup> January 2020	Onchan District Commissioners	Board Meeting	7:00 pm
1 <sup>st</sup> February 2020	Onchan District Commissioners	Commissioners Surgery – The Hub	11:00 am to 1:00 pm
3 <sup>rd</sup> February 2020	Onchan District Commissioners	Board Meeting	7:00 pm
4 <sup>th</sup> February 2020	Onchan District Commissioners	Commissioners Surgery – Springfield Court	2:30 pm to 3:30 pm
10 <sup>th</sup> February 2020	Onchan District Commissioners	Joint Political Meeting	6:30 pm to 8:30 pm

**C20/01/01/17**  
**ANY OTHER BUSINESS**

None.

*The Public session of the Meeting ended at 20:00pm*

**C19/09/02/18**  
**MINUTES**

1. **Staffing Minutes held at the Ordinary Meeting of 9<sup>th</sup> December 2019**

See Staff Minute Book.

**C20/01/01/19**  
**BUSINESS ADJOURNED FROM A PREVIOUS MEETING**

1. **Housing Review**

The following matter was considered In Committee and transferred to the Public domain.

A copy of the Housing Review Report dated December 2019, having previously been circulated was considered.

The Chief Executive/Clerk provided the Members with a presentation and thanked all the officers who were involved with the preparation of the Housing Review Report.

The Members thanked all the officers involved with the preparation of the Report.

Members were requested by the Chief Executive/Clerk to consider policy decisions required ie waiting list 2 bedroom bungalow/3 bedroom house and the requirement for flats.

**C20/01/01/20**  
**REPORT FROM THE CLERK OR OTHER OFFICER**

1. **Interim Staffing Structure Chart to the 31<sup>st</sup> March 2020**

The following matter was considered In Committee and transferred to the Public domain.

A copy of the Interim Staffing Structure Chart to the 31<sup>st</sup> March 2020 having previously been circulated was considered.

It was agreed that the Interim Staffing Structure Chart to the 31<sup>st</sup> March 2020 be circulated.

2. **Staffing Matter**

Deferred to the end of the Meeting.

**C20/01/01/22**  
**HOUSING MATTERS**

1. **Housing Allocation – Ref: 11/07**

The following matter was considered In Committee and transferred to the Public domain.

The Report of the Housing Officer dated 27<sup>th</sup> December 2019, having previously been circulated was considered.

After a discussion, it was proposed by Miss Williams and seconded Mr Allen and unanimously **RESOLVED that HA 3947 be allocated 11/07.**

2. **Housing Allocation – Ref: 06/51**

The following matter was considered In Committee and transferred to the Public domain.

The Report of the Housing Officer dated 27<sup>th</sup> December 2019, having previously been circulated was considered.

After a discussion, it was proposed by Miss Williams and seconded by Mr Quirk and unanimously **RESOLVED that HA3928 be allocated 06/51.**

**C20/01/01/23**  
**ANY OTHER BUSINESS**

1. **Christmas Tree at Lazy Corner**

The following matter was considered In Committee and transferred to the Public domain.

In relation to the damage to the Christmas tree at Lazy Corner on Christmas Eve. The District Surveyor confirmed that the CCTV cameras at Corkills Garage do not cover Lazy Corner. It was noted that the incident had been reported to the Police.

It was agreed that a statement be made in relation to the damage to the Christmas tree and if anyone has any information they should contact the District Surveyor.

It was also agreed that a message needs to be realised to Onchan residents to advise why a real Christmas tree was not installed. The District Surveyor is to check with the Department of Environment and Agriculture.

***There being no further business the meeting ended at 21:45 pm***