

Minutes of the ordinary meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Tuesday 7<sup>th</sup> May 2019 at 7.00 p.m.

**Present:** Mr. R. Turton (Chairman)  
 Miss K. Williams (Vice-Chair)  
 Mr D. Crellin (Lead Member for Environmental and Technical Services)  
 Mr J. Cherry (Lead Member for Properties and Amenities) <sup>(from 7.15 p.m.)</sup>  
 Mr M. Macfarlane (Lead Member for Finance and General Purposes)  
 Mr A. Allen  
 Mr C. Quirk

**Apologies:** Mrs L. Radcliffe (Chief Executive/Clerk)

**In Attendance:** Mr B. Price (District Surveyor)  
 Mrs S. Johnson (Finance Manager)  
 Mrs A. Gale (Senior Administrator)

**C19/05/02/01**

**TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT**

Not necessary.

**C19/05/02/02**

**BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS**

None.

**C19/05/02/03**

**MINUTES**

**1. Ordinary meeting held on Monday 29<sup>th</sup> April 2019**

The minutes of the ordinary meeting held on Monday 29<sup>th</sup> April 2019, copies of which having previously been circulated, were considered.

**(a) C19/04/03/25(1) Chairman-Elect**

See Staff Minute Book.

**(b) C19/04/03/25(2) – Vice-Chairman Elect**

To add in the name of Mr D. Crellin.  
 Remove the word 'unanimously' from the resolution.

**(c) C19/04/03/07(v) PA 19/00403 – The Chapel, Nursery Avenue**

Remove the word 'unanimously' from the resolution.

*Mr Cherry arrived at 7.15 p.m.*

**(d) C19/04/03/10 – Draft Road Map**

Amend last paragraph to read:

Apologies were given for the Roadshow as follows:-

- Commissioner Miss Williams - Saturday 18<sup>th</sup> May 2019.
- Commissioner Mr Cherry - Wednesday 22<sup>nd</sup> May 2019.

(e) **C19/04/03/22 – Apologies**

Amend to read 19<sup>th</sup> May 2019.

Initially, no proposer was received to accept the minutes.

Chairman indicated that if the proposed amendment fails, then the minutes as written can be held.  
[amended by ODC 20/05/19]

It was proposed by Mr Allen, seconded by Miss Williams, and **RESOLVED that the minutes be agreed as a correct record of proceedings and be signed by the Chairman.**

*For: Messrs Turton, Allen and Miss Williams.*  
*Against: Messrs Crellin, Macfarlane, and Cherry*

On the casting vote of the Chairman, the minutes were approved.

In answer to comments, the Chairman gave assurance that he would endeavour to ensure that the minutes are recorded correctly. As at every meeting, each individual Member has a right to challenge the minutes, and if your amendment is successful then it is changed, if it is not successful then the minutes are not changed.

*Mr Quirk did not cast a vote as he was not present at the meeting.*

2. **Annual General Meeting held on Wednesday 1<sup>st</sup> May 2019**

The minutes of the annual general meeting held on Wednesday 1<sup>st</sup> May 2019, copies of which having previously been circulated, were considered.

It was proposed by Mr Cherry, seconded by Mr Macfarlane, and **RESOLVED that the minutes be agreed as a correct record of proceedings and be signed by the Chairman.**

*Miss Williams and Mr Quirk did not cast a vote as they were not present at the meeting.*

3. **Staff Minutes - Ordinary meeting held on Monday 29<sup>th</sup> April 2019**

To follow.

**C19/05/02/04**

**BUSINESS ARISING NOT REFERRED TO IN THE MINUTES**

1. **Chairman-Elect Debate**

See Staff Minute Book.

**C19/05/02/05**

**BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE**

None.

**C19/05/02/06**

**BUSINESS ADJOURNED FROM A PREVIOUS MEETING**

None.

C19/05/02/07PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE  
PLANNING COMMITTEE**1. Plans to the Board**

(a) The following plans were considered by the Board.

- (i) PA 19/00432 Ms L. Rivlin, 33 Howe Road

Members were advised that the planning application was for retrospective application for the installation of 2 flues. Resident to the rear has objected to the development.

It was proposed by Mr Crellin, seconded by Mr Allen and **RESOLVED that PA 19/00432 – 33 Howe Road be recommended for refusal due to visual impact.**

*For: Messrs Crellin, Macfarlane, Cherry, Quirk and Miss Williams  
Against: Mr Turton*

- (ii) PA 19/00442 Mr K. Godwin, 'Braemar', Lag Birragh Drive

Members were advised that the planning application was for the replacement of existing conservatory with sunroom.

It was proposed by Mr Crellin, seconded by Mr Cherry, and unanimously **RESOLVED that PA 19/00442 – Braemar, Lag Birragh Drive be recommended for approval.**

- (iv) PA 19/00445 Mr R.I. Anderson, 91 King Edward Road

Members were advised that the planning application was for the retrospective application for a shed with associated decking to enable access due to a sloping garden. The shed sits in the corner of the rear garden.

It was proposed by Mr Crellin, seconded by Mr Cherry and unanimously **RESOLVED that PA 19/00384 – 29 Greeba Drive be recommended for approval.**

- (v) PA 19/00452 Mr & Mrs S. Jagger, 1 Laurel Avenue

Members were advised that the planning application was for reconstruction of existing porch with proposed vertical timber finish to porch to match existing gable

It was proposed by Mr Crellin, seconded by Mr Cherry and unanimously **RESOLVED that PA 19/00452 – 1 Laurel Avenue, be recommended for approval.**

- (vi) PA 19/00456 IOM Railways, Barn, Clypse Reservoir

Members were advised that the planning application was for the creation of new hardstanding formed with concrete to allow access to existing barns.

It was proposed by Mr Crellin, seconded by Mr Cherry and unanimously **RESOLVED that PA 19/00456 – Barn, Clypse Reservoir, be recommended for approval.**

- (vii) PA 19/00443 Mr M. Askew, 70 Groudle Road

Members were advised that the planning application was for the approval in principle for the erection of an additional dwelling on the last plot along the road. The existing development was approved under PA 06/00655/B for 6 dwellings on a total site of 5.68 acres. Planning circular 8/89 low density housing in parkland (the Local Plan designation for the site) requires plots to be a minimum of 1 acre. This proposal will reduce the plot size to 0.4 acres which is contrary to the requirements of PC 8/89.

The District Surveyor gave a resume of comments submitted, and in answer to question advised that no objections have been received.

Lead Member for Environmental and Technical Services cautioned regarding setting a precedent.

It was proposed by Mr Crellin, seconded by Mr Quirk and unanimously **RESOLVED that PA 19/00443 – 70 Groudle Road be recommended for refusal as the application does not comply with Planning Circular 8/89 and may set an undesirable precedent.**

## 2. Planning Communications

None.

### C19/05/02/08 FINANCE AND GENERAL PURPOSES

#### 1. Process Mapping – Update

To be considered In Committee.

### C19/05/02/09 REPORT FROM THE CLERK OR OTHER OFFICER

None.

### C19/05/02/10 LETTERS, PETITIONS, MEMORIALS AND OTHER COMMUNICATIONS

#### 1. Douglas Borough Council – Civic Sunday

Invitation received dated 25<sup>th</sup> April 2019, to attend Borough of Douglas Civic Sunday on 9<sup>th</sup> June 2019 at St George's Church, Douglas at 10.30 a.m. *Noted.*

**2. IOM Constabulary Strategic Plan 2019-2023**

Correspondence received from the Chief Constable dated 18<sup>th</sup> April 2019, enclosing a copy of the IOM Constabulary's new strategic plan. *Noted.*

Chief Executive/Clerk to raise concerns at the Level 1 meeting, requesting an increase in foot patrols around the Village, and to highlight the issues with camper van parking near the tennis courts.

**3. DEFA – Senior Management Structure**

Correspondence received from the Project Manager at the Department of Environment, Food and Agriculture detailing the redesign of the senior management structure. *Noted.*

**4. Climate Change Mitigation Strategy 2010-2030**

Consultation document with answers populated by the District Surveyor, having previously been circulated was considered.

Discussion ensued with Members commenting on several aspects of the consultation.

The Board agreed that the consultation required deeper discussion, and noted the closing date for submission as the 17<sup>th</sup> May 2019. A meeting was arranged for Friday 10<sup>th</sup> May 2019 at 11.00 a.m., and those Members who were unable to attend were encouraged to email their responses to the District Surveyor for consideration.

**5. Views Restaurant**

To be considered In Committee.

**C19/05/02/11**  
**QUESTIONS**

None.

**C19/05/02/12**  
**MOTIONS**

None.

**C19/05/02/13**  
**ENVIRONMENTAL AND TECHNICAL SERVICES MATTERS**

None.

**C19/05/02/14**  
**PROPERTIES AND AMENITIES MATTERS**

**1. Housing Allocation – 01/35**

To be considered In Committee.

**2. Housing Allocation – 08/49 and 08/45**

To be considered In Committee

**C19/05/02/15**  
**CHAIRMAN'S ANNOUNCEMENTS**

**1. Dates for the Diary**

Date	Organisation	Event	Time
18 <sup>th</sup> May 2019	Onchan District Commissioners	Roadshow - Onchan 15 Year Road Map Draft – Messrs, Allen, Cherry, and Crellin	11.00 a.m. to 1.00 p.m.
19 <sup>th</sup> May 2019	Onchan District Commissioners	Civic Sunday	3.00 p.m.
20 <sup>th</sup> May 2019	Onchan District Commissioners	Board Meeting	7.00 p.m.
22 <sup>nd</sup> May 2019	Onchan District Commissioners	Roadshow - Onchan 15 Year Road Map Draft. Messrs Crellin, Turton and Miss Williams.	11.00 a.m. to 1.00 p.m.
22 <sup>nd</sup> May 2019	Onchan District Commissioners	Joint meeting with Onchan MHKs	6.30 p.m.
23 <sup>rd</sup> May 2019	IOM Municipal Association	AGM and Dinner	7.00 p.m.
1 <sup>st</sup> June 2019	Onchan District Commissioners	Commissioners Surgery	11.00 a.m. to 1.00 p.m.
4 <sup>th</sup> June 2019	Onchan District Commissioners	Commissioners Surgery – Heywood Court	2.30 p.m.
10 <sup>th</sup> June 2019	Onchan District Commissioners	Board Meeting	7.00 p.m.

**C19/05/02/16**  
**ANY OTHER BUSINESS**

**1. Bonds Restaurant**

Email correspondence received dated 7<sup>th</sup> May 2019 with regard to constituent matters relating to the streetscape outside Bonds Restaurant.

In answer to question, the District Surveyor advised as follows:-

- Bus Shelter – that the property owner and Bus Vannin are in discussions about the placing of a bus shelter. Members requested that a letter to be issued to Bus Vannin expressing the disappointment that the shelter has not been put back in place, and request it to be reinstated as soon as possible.
- Memorial Benches – one was removed due to decay, the other bench is in a poor condition. The Board agreed that the District Surveyor to reinstate at least one bench, fully reconditioned, as soon as possible. The second bench to be repaired and brought back up to standard as soon as possible, should it be beyond repair then costs to be brought back to the Board.

**2. Onchan Park – Vandalism**

The District Surveyor advised Members that the notification has been received from the Police that they are taking 3 members of the public to Court for prosecution for burglary with criminal damage, and will be looking for costs to cover damage to Onchan Park and the Stadium.

**3. AGM - Outstanding Matters**

Representative for the IOM Municipal Association and the Education Representative from the Authority will be placed on the agenda for the next meeting of the Board.

**The public section of the meeting closed at 8.19 p.m.**

C19/05/02/17

FINANCE AND GENERAL PURPOSE MATTERS

1. Process Mapping – Update

The following matter was considered In Committee and transferred to the public domain.

The report of the Chief Executive/Clerk dated 2<sup>nd</sup> May 2019, having previously been circulated was considered and noted.

C19/05/02/18

CONSIDERATION OF ANY RELEVANT CORRESPONDENCE

1. Views Restaurant

The following matter was considered In Committee and transferred to the public domain.

Correspondence received dated 29<sup>th</sup> April 2019, having previously been circulated was considered.

Lead Member for Finance and General Purposes stated that the due diligence checks be carried out as is with any new occupier, and it would be for the Board to decide as to whether for the remainder of the term or a new lease be issued.

A Member requested that the tenants be reassured that they have conducted the tenancy to the highest level and have provided a good business service within the Park.

It was decided that the Chief Executive/Clerk to meet with the Finance Manager, and Lead Member for Finance and General Purposes to hold a meeting with the tenant to move the matter forward, prepare a list of the Authority's requirements, and progress the necessary paperwork as soon as possible.

C19/05/02/19

PROPERTY AND AMENITIES MATTERS

1. Housing Allocation – 01/35 – 3 Bed House

The following matter was considered In Committee and transferred to the public domain.

It was proposed by Mr Cherry, seconded by Mr Quirk and unanimously **RESOLVED to offer a five year fixed term tenancy to HA 3936 of the three bedroom property 01/35.**

2. Housing Allocation – 08/49 and 08/45 – 2 Bed Bungalows

The following matter was considered In Committee and transferred to the public domain.

After due consideration, it was proposed by Mr Cherry, and seconded by Miss Williams, and **RESOLVED that a transfer to 49 Ballachrink Drive be offered to Inter Authority Transfer Applicant as detailed within the report previously circulated.**

*For:* Messrs Quirk, Cherry, Macfarlane, Turton and Miss Williams  
*Against:* Messrs Allen and Crellin

After further consideration, it was proposed by Mr Cherry, seconded by Miss Williams and unanimously **RESOLVED that a transfer to 45 Ballachrink Drive be offered to TG 406 subject to receipt of Occupational Therapy Report supporting the transfer with no additional adaptations required.**

**C19/05/02/20**  
**ANY OTHER BUSINESS**

None.

**There being no further business, the meeting closed at 9.05 p.m.**