

Minutes of the ordinary meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 9th July 2018 at 7.06p.m.

Present: Mr A. Allen (Vice-Chairman)
 Mr J. Cherry (Lead Member for Properties and Amenities)
 Mr D. Crellin (Lead Member for Environmental and Technical Services)
 Mr R. Turton (Lead Member for Finance and General Purposes)
 Miss K. Williams

Apologies: Mr. M. Macfarlane (Chairman)
 Mr C. Quirk

In Attendance: Ms A.S. Dentith (Senior Administrator)
 Mr R. Phillips (Acting District Surveyor)

Apologies: Mr T.R. Craig (Deputy Clerk)

C18/07/01/01

TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT

Not necessary.

C18/07/01/02

BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS

None.

C18/07/01/03

MINUTES

1. Ordinary meeting held on Monday 25th June 2018

The minutes of the ordinary meeting held on Monday 25th June 2018, copies of which having previously been circulated, were considered.

(a) C18/06/03/07(a)(ii) – 46 Main Road

Amend to read the correct Planning application number and address. Remove the name 'Lowey Estates'.

(b) C18/06/03/07(xi) – 18 & 20 Church Avenue

Amend to read the correct Planning application and address. Add in at the end of the resolution 'and in keeping with the street scape'.

(c) C18/06/03/17(1)(a) – Stadium

Amend title to read 'Stadium – Concrete Grandstand'
 First line change to read 'leaking roof'

(d) C18/06/03/17(1)(b) – Fire Certificate

Change second bullet point to read 'Ask the tenants if they would be willing to make a contribution towards rectifying the non-complying alterations.'

(e) C18/06/03/21(3) – Eastern Civic Amenity Site

Change second paragraph to read 'The Lead Member for Environment and Technical Services advised that the lease will need to be extended with the present Contractor to coincide with when the lease on the site is going to expire.'

Subject to the above amendments, it was proposed by Mr Cherry, seconded by Mr Turton, and unanimously **RESOLVED that the minutes be agreed as a correct record of proceedings and be signed by the Chairman.**

Miss Williams did not cast a vote as she was not present at the meeting.

2. Staff Minutes of Extra-Ordinary meeting held on Wednesday 27th June 2018

To be considered in Committee.

C18/07/01/04**BUSINESS ARISING NOT REFERRED TO IN THE MINUTES****1. C18/06/03/07(iii) – Beehive Kindergarten, Hillberry Road**

In answer to question, the Acting District Surveyor advised that no progress had been made in arranging a meeting with the representative of the Department of Infrastructure's Planning Committee, and advised that he had also tried to contact a representative from the Residents Committee.

2. C18/06/03/14(2) – Public Toilets Update

After discussion, the Acting District Surveyor will instruct the Contractor to open the public toilets at 8.00 am.

C18/07/01/05**BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE**

None.

C18/07/01/06**BUSINESS ADJOURNED FROM A PREVIOUS MEETING**

None.

C18/07/01/07**PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE PLANNING COMMITTEE****1. Plans to the Board**

(a) The following plans were considered by the Board.

- (i) PA 18/00613 Mr A. Clague, Ballakaighen Farm, Whitebridge Road

Demolish 2 existing stone barns and erect a multi-purpose building for entertainment and leisure activities, including access road, car park and associated landscaping. Comments received.

Members reviewed the plans in detail.

After discussion, it was proposed by Mr Crellin, seconded by Mr Cherry, and unanimously **RESOLVED that PA 18/00613 – Ballakaighen Farm, Whitebridge Road be approved, subject to the external finish should be in keeping with the surrounding buildings.**

- (ii) PA 18/00616 Mr & Mrs D. Horisk - 10 Groudle Road,
- Window/door alterations, install cladding and creation of a dormer window. No comments received.
- After discussion, it was proposed by Mr Crellin, seconded by Mr Cherry, and unanimously **RESOLVED that PA 18/00616 – 10 Groudle Road be recommended approval.**
- (iii) PA 18/00621 Mr & Mrs S. Quayle - 25 Turnberry Avenue
- Extension to replace existing sun room. No comments received.
- After discussion, it was proposed by Mr Crellin, seconded by Mr Cherry, and unanimously **RESOLVED that PA 18/00621 – 25 Turnberry Avenue be recommended approval**
- (iv) PA 18/00622 Catholic Archdiocese of Liverpool -
St Anthony's Church, Ridgeway Road
- Extension to main church building and church hall with link corridor (amendment to PA 15/01242/B).
- After discussion, it was proposed by Mr Crellin, seconded by Miss Williams, and unanimously **RESOLVED that PA 18/00622 – St Anthony's Church be recommended approval**
- (v) PA 18/00629 Mr M. Haxby –
Field 534212, Lower Sulby Farmhouse, Scollag Road
- Creation of outdoor equine arena. No comments received.
- After discussion, it was proposed by Mr Crellin, seconded by Mr Turton, and unanimously **RESOLVED that PA 18/00629 – Field 534212, Lower Sulby Farmhouse, Scollag Road be recommended approval with the condition of private use only.**
- (vi) PA 18/00665 Mr & Mrs R. Welch - Beehive Kindergarten, Hillberry Road
- Porch to front elevation. No comments received.
- Members referred to an outstanding issue regarding the legal position for numbers allowed within the Kindergarten.
- Members agreed that consideration of the planning application be held over in abeyance, until the meeting had been held with the representative of the Department of Infrastructure Planning Committee to establish the current situation with the Kindergarten.

2. Planning Communications

(i) PA 18/00111 – Land Adjacent 10 Birchley Terrace – Approval in principle for a detached dwelling

Mr Allen declared an interest.

Mr Crellin took the chair.

The Acting District Surveyor informed Members that an Appeal had been submitted in writing by the Authority. However, the Architect for the applicant has forwarded correspondence to clarify some points.

In answer to question, the Acting District Surveyor advised that should a neighbour wish to oppose the application, they should submit an appeal in their own behalf in writing. They cannot come in on the back of our Appeal.

The Lead Member for Environment and Technical Services restated the wording from the original resolution.

After discussion, it was proposed by Mr Crellin, seconded by Mr Turton, and **RESOLVED that Onchan District Commissioners continue to oppose PA 18/00111 – Site adjacent to 10 Birchley Terrace and retain the objections as previously stated at the meeting of the Board held on 21st May 2018 as follows:-**

“PA 18/00111 – Mr C. Murray, Site adjacent to 10 Birchley Terrace be refused and register an appeal before a full planning application is submitted on the following grounds:-

- **There was a lack of information in the planning application submitted;**
- **The property on the plans is shown as an attached dwelling;**
- **The planning application does not show the levels in relation to existing properties;**
- **There is insufficient information as to whether the property is attached or detached”.**

(Mr Allen did not vote)

Mr Allen retook the chair.

(ii) PA 18/00292/B – 14 Groudle Road – Alterations and Extension

The Acting District Surveyor advised that:-

- The Planning Committee had approved the application; and our interested party status has been extended as we recommended refusal.
- No commentary received from any neighbouring properties.

It was proposed by Mr Crellin, seconded by Mr Cherry, and unanimously **RESOLVED that the Authority do not proceed with their objection to PA 18/00292/B – 14 Groudle Road.**

(iii) PA 18/00525/B – Field 53070 and 53069 – Scollag Road – Erection of building to provide stables, storage of agricultural equipment and feed, construction of an outdoor equestrian exercise arena, creation of a covered lunge pen, hard standing and erection of a wind turbine.

After discussion, it was proposed by Mr Crellin, seconded by Mr Cherry, that the Authority continue the objection to PA 18/00525/B – Field 53070 and 53069 as previously stated at the Board meeting of 25th June 2018 as follows:-

“RESOLVED that PA 18/00525 – Fields 530570 & 530569 Scollag Road opposite Upper Sulby Farm, Hillberry be recommended refusal on the grounds of over intensive use of the land, it is not in keeping with the area and concern over access to the site.”

C18/07/01/08

FINANCE AND GENERAL PURPOSES

1. Telephone System Update

Report of the Senior Administrator dated 3rd July 2018, having previously been circulated was considered and noted.

After discussion, a number of Members felt that the public would be better served if the telephone system was reinstated to as was, i.e. an officer answering the phone and directing it to the relevant Department.

C18/07/01/09

REPORT FROM THE CLERK OR OTHER OFFICER

None.

C18/07/01/10

LETTERS, PETITIONS, MEMORIALS AND OTHER COMMUNICATIONS

1. Friends of Onchan's Heritage

Invitation received from the Friends of Onchan's Heritage for the Commissioners to attend the Heritage Service at 3.00 p.m. on Sunday 22nd July 2018.

2. Manx Blind Welfare Society

Letter of thanks received for the donation to Manx Blind Welfare Society from the collection held at Onchan District Commissioners Civic Service. *Noted.*

C18/07/01/11

QUESTIONS

None.

C18/07/01/12

MOTIONS

None.

C18/07/01/13

ENVIRONMENTAL AND TECHNICAL SERVICES MATTERS

1. Sea Cliff Road – Statutory Nuisance

Correspondence received dated 25th June 2018 of the intent to bring proceedings against the Authority under the provisions of Section 5 of the Public Health Act 1990.

The Commissioners acknowledged receipt of the letter, and the matter was transferred to In Committee for further consideration.

2. Scott Close, Groudle – Street Lighting

To be considered In Committee.

3. Hedge Cutting Contract

To be considered In Committee.

C18/07/01/14

PROPERTIES AND AMENITIES MATTERS

1. Onchan Park – Update

The Acting District Surveyor updated Members as follows:-

- (i) **Sensory Garden** – Barclays Working Party had been at the Garden and works were nearing completion. Members agreed that a plaque may be erected in the Garden to acknowledge the work undertaken by the Barclays volunteers. Letter of thanks to be issued.
- (ii) **Public Toilets** - On the proposal ^[amended by ODC 23/07/18] of Mr Crellin, seconded by Mr Cherry, and unanimously **RESOLVED that magnetic locks be purchased, with the option to have a button to exit should the locks fail. Further, that the timer be set so that the public toilets would be open from 8.00 a.m. to 8.00 p.m.**
- (iii) **Fire Certificate** – The majority of work has now been completed, and the return visit of the Fire Officer was awaited.
- (iv) **Corporate Sponsorship** - Jackson's have expressed an interest. Options for sponsorship packages will be brought to the next meeting of the Board.

2. Eastern Regional Update on Housing

Members agreed that Wednesday 25th July 2018 would be suitable. Venue details will be confirmed nearer the time.

3. 10 Elm Tree Road (Beech House) – Tenancy

To be considered In Committee.

4. Draft Adaptations Policy

To be considered In Committee.

C18/07/01/15

CHAIRMAN'S ANNOUNCEMENTS

1. Attendances

The Chairman had attended the following:-

- Summer Reading Challenge 'Mischiefs Makers' – Harvey Briggs Onchan Library
- Tynwald Garden Party – Government House
- Tynwald Day Ceremony
- 40th Anniversary Celebrations – Onchan Entertainers

2. Dates for the Diary

Date	Organisation	Event	Time
14 th July 2018	Onchan District Commissioners	Village Fair	2.00 p.m.
18 th July 2018	Onchan District Commissioners	Informal Networking – Chairman and Vice-Chairman of Local Authorities	6.00 p.m.
22 nd July 2018	Friends of Onchan’s Heritage	Heritage Service	3.00 p.m.
23 rd July 2018	Onchan District Commissioners	Board Meeting	7.00 p.m.
4 th August 2018	Commissioners Surgery	Onchan Hub	11.00 a.m.
7 th August 2018	Commissioners Surgery	Heywood Court	2.30 p.m.
13 th August 2018	Onchan District Commissioners	Board Meeting	7.00 p.m.

2. Summer Recess

A Member requested consideration be given to meetings continuing through August on a fortnightly basis. Deferred to next meeting.

C18/07/01/16

ANY OTHER BUSINESS

1. Groudle Glen – Dog Bins

In answer to comment, the Acting District Surveyor advised that emptying of Dog Bins are the responsibility of the Department of Environment, Forestry and Agriculture, and he had requested that they be emptied more often.

2. Onchan Park Café

The Vice-Chairman advised receipt of an email addressed to the Chairman. Members agreed that the matter be deferred for consideration to the next meeting of the Board to be held on 23rd July 2018.

3. Governors Road

Members expressed concern over the width of the hedge and narrowing of the footpath.

Mrs Edge MHK, who was in the public gallery, advised that she would chase up the matter.

4. Dog Fouling – Stencils

The Acting District Surveyor advised that a semi-permanent paint had now been purchased. The Vice-Chairman instructed that the stencils be used on a trial period in the hot spot areas.

The meeting moved to In Committee proceedings at 8.36 p.m.

C18/07/01/17
MINUTES

1. **Staff minutes of extra-ordinary meeting held 27th June 2018**

The following matter was considered In Committee and transferred to the public domain.

Due to lack of quorum of those present at the extra-ordinary meeting, the consideration of the staff minutes is deferred to the next meeting of the Board.

C18/07/01/18
ENVIRONMENTAL AND TECHNICAL SERVICES MATTERS

1. **Sea Cliff Road – Statutory Nuisance**

Correspondence received dated 25th June 2018 advising of the intent to bring proceedings against the Authority under the provisions of Section 5 of the Public Health Act 1990.

After discussion, Members agreed that the correspondence be acknowledged and noted.

C18/07/01/19
ENVIRONMENTAL AND TECHNICAL SERVICES MATTERS

1. **Scott Close, Groudle – Street Lighting**

The following matter was considered In Committee and transferred to the public domain.

The report of the Acting District Surveyor dated 6th July 2018, having previously been circulated was considered.

After discussion, it was agreed that the Acting District Surveyor investigate further with regard to wayleaves for access, and whether the Management Company would be willing to upgrade to comply with other installations in the district.

2. **Hedge Cutting Contract**

The following matter was considered In Committee and transferred to the public domain.

The Acting District Surveyor advised that the current contractor has withdrawn their services due to machinery damage and not being commercially viable to continue. An approach has been made to the second lowest tender from the original tendering process, and it was proposed by Mr Crellin, seconded by Mr Cherry, and unanimously **RESOLVED that Equiab be contracted for the remainder of the hedge cutting contract period.**

C18/07/01/19
PROPERTIES AND AMENITIES MATTERS

1. **10 Elm Tree Road (Beech House) Tenancy**

The following matter was considered In Committee and transferred to the public domain.

It was proposed by Mr Cherry, seconded by Mr Turton that the tenancy be granted for a period of 12 months. No vote was taken.

It was agreed that prior to granting the tenancy, that details of previous rental valuations be compared with the current offer received.

2. Draft Adaptations Policy

The following matter was considered In Committee and transferred to the public domain.

Report of the Senior Administrator with the proposed draft Adaptations Policy from the Department of Infrastructure dated 4th July 2018, having previously been circulated was considered. The document has been circulated to allow for perusal prior to being considered at the next meeting of the Board to be held on 23rd July 2018. Members were requested if they have any queries, that they be submitted to the Senior Administrator by 19th July 2018.

C18/07/01/20

ANY OTHER BUSINESS**1. Village Fair Poster**

Please ensure that future posters show the crest and the Authority's name.

2. Health and Safety Consultation

The Vice-Chairman requested sight of the formal agreement for the carrying out of consultation work.

The Acting District Surveyor advised that tendering for the work should be included as part of the renewal process for all contracts which takes place every two years.

3. Nivison Stadium

In answer to question, Members were advised that the Chairman would be considering the Licence for Onchan AFC and Lease for Onchan Raceway during the following week.

There being no further business, the meeting closed at 9.45 p.m.