

ONCHAN DISTRICT COMMISSIONERS

*Hawthorn Villa,
79 Main Road, Onchan.*

ORDINARY MEETING

6th November 2019

Sir/Madam,

You are hereby summoned to attend an **ORDINARY meeting of the Authority** to be held in the Boardroom at **HAWTHORN VILLA, 79 MAIN ROAD, ONCHAN**, to transact the undernoted business on:

Monday 11th November 2019

7:00 pm – Board Meeting

which will be followed by a meeting of the Board sitting **IN COMMITTEE**. Items on this agenda marked **(P)** will be considered in private, and correspondence is circulated separately.

Please note that the Minutes referred to in the Agenda have yet to be confirmed by the Authority as a true and correct record of proceedings at the various meetings, and will be published after ratification.

Yours faithfully,



**L. RADCLIFFE (Mrs)
CHIEF EXECUTIVE/CLERK**

AGENDA

The order of business at every meeting of the authority shall be in accordance with that laid down in Standing Order No. 13 unless varied by the Chairman at his discretion (with the exception of items 1, 2, 3 or 4 which cannot be varied) or by a resolution duly moved and seconded and passed on a motion which shall be moved and put without discussion.

1. To choose a person to preside if the Chairman and Vice-Chairman be absent.
2. To deal with any business required by statute to be done before any other business.
3. To approve as a correct record and sign the Minutes of the:-
 - 3.1 Ordinary Meeting held on the 28th October 2019 *(Appendix 3.1)*
 - 3.2 (P) Staff Meeting held at the Ordinary Meeting of the 28th October 2019 *(Appendix 3.2)*
 - 3.3 (P) Extra Ordinary Meeting held on the 30th October 2019 *(Appendix 3.3)*
4. To dispose of any relevant business arising from such minutes if not referred to in the Minutes of any Special Committee:-

None.
5. To dispose of any relevant business adjourned from a previous meeting:-

None.
6. To deal with any business expressly required by statute to be done:-

None.
7. To consider any planning decisions/communications from the Department of Infrastructure Planning Committee:-
 - 7.1 Plans for Consideration *(Appendix 7.1)*

	Planning Application	Applicant/Address	Return Date
(a)	PA 19/01154	Mr and Mrs Dodds, 36 Buttermere Drive	22/11/19
(b)	PA 19/01168	Mr Temple & Ms Metclafe, 52 Lhonvane Close	29/11/19
(c)	PA 19/01171	Mr Litton, 57 Howe Road	29/11/19

7.2 Planning Communications

PA 19/00936 – Site adjacent 10 Birchley Terrace

(Appendix 7.2)

8. Finance & General Purpose Matters:-

- 8.1 (P) Accolade (Appendix 8.1)
8.2 (P) Housing Rent Arrears (Appendix 8.2)
8.3 (P) Staffing Matter (Appendix 8.3)

9. Consideration of any report from the Clerk or other Officer:-

- 9.1 Commissioners Surgery Dates (Appendix 9.1)
9.2 Isle of Man Municipal Association (Appendix 9.2)

10. Consideration of any relevant correspondence (already circulated unless indicated).

- 10.1 Tynwald Christmas Carol Service (Appendix 10.1)
10.2 Childhood Healthy Weight Summit (Appendix 10.2)
10.3 Manx Scouts – World Scout Jamboree Presentation (Appendix 10.3)
10.4 (P) Isle of Man Local Government Superannuation Scheme – Annual Report (Appendix 10.4)

11. To answer questions asked under Standing Order 18:-

None.

12. To consider Motions in the order in which notice has been received:-

(Note: See Standing Order No. 14, 15, 16 and 17)

None.

13. Environmental & Technical Services Matters:-

- 13.1 Onchan Flooding Issues (Appendix 13.1)

14. Properties & Amenities Matters:-

- 14.1 (P) Action List – Elderly Persons Complexes (Appendix 14.1)

15. Chairman's Announcements:-**(a) Dates for Diary**

Date	Organisation	Event	Time
9 th November 2019	Royal British Legion – Onchan Branch	Children's Poppies	10.00 a.m.
10 th November 2019	Royal British Legion – Onchan Branch	Remembrance Sunday	From 9.20 a.m.
11 th November 2019	Royal British Legion – Onchan Branch	Remembrance Day – War Memorial	11.00 a.m.
11 th November 2019	Onchan District Commissioners	Board Meeting	7:00 pm
15 th November 2019	2 nd Onchan Scouts	Annual Awards Night and AGM	7.30 p.m.
22 nd November 2019	Manx Scouts	World Scout Jamboree Presentation	6:00 pm to 8:00 pm
25 th November 2019	Onchan District Commissioners	Board Meeting	7:00 pm
1 st December 2019	Royal Artillery Association	St Barbara's Day Service	11.00 a.m.
3 rd December 2019	Onchan District Commissioners	Commissioners Surgery – Heywood Court	2.30 p.m.
7 th December 2019	Onchan District Commissioners	Commissioners Surgery – The Hub	11.00 a.m. – 1.00 p.m.
18 th December 2019	Onchan Methodist Church	Carol Service	7.30 p.m.

16. Any other URGENT business as authorised by the Chairman for consideration:-

None.

PLANS LIST**Board Meeting to be held on 11th November 2019****The Lead Member for Environmental and Technical Services has viewed the applications with the District Surveyor and recommends the following:-**

Planning Application	Applicant/Address	Description
PA 19/01154 Return Date 22/11/19	Mr & Mrs N. Dodds 36 Buttermere Drive	Replacement of pitched conservatory roof with flat roof to create rear elevation first floor balcony and French doors.
	<i>For Members' consideration (notify 34 & 38 Buttermere Drive and 13, 15 & 17 Thirlmere Avenue)</i>	
PA 19/01168 Return Date 29/11/19	Mr Temple & Ms Metcalfe 52 Lhonvane Close	Single storey extension to rear.
	<i>Recommendation – Approve</i>	
PA 19/01171 Return Date 29/11/19	Mr D. Litton 57 Howe Road	Single storey extension.
	<i>Recommendation – Refuse on the grounds of 'visual appearance'</i>	

SCHEDULE OF PLANNING COMMUNICATIONSMeeting to be held on Monday 11th November 2019

PA No. 19/00936	Detached dwelling with associated parking and access, Site adj to 10 Birchley Terrace.
Planning Decision	Approval
ODC Recommendation	Refusal
Comment	Surveyor to report

MEMORANDUM

To: ONCHAN DISTRICT COMMISSIONERS

From: SENIOR ADMINISTRATOR

Ref: COMMISSIONERS' SURGERIES

Date: 29th October 2019

File Ref:

C. 450 A.Z.

Dear Commissioners

Please find below the dates for the Commissioners' Surgery to December 2020.

Day	Date	Venue	Time
Tuesday	3 rd December	Heywood Court	2.30 p.m.
Saturday	7 th December	Onchan Hub	11.00 a.m. – 1.00 p.m.
Saturday	4 th January	Onchan Hub	11.00 a.m. – 1.00 p.m.
Saturday	1 st February	Onchan Hub	11.00 a.m. – 1.00 p.m.
Tuesday	4 th February	Springfield Court	2.30 p.m.
Tuesday	3 rd March	Heywood Court	2.30 p.m.
Saturday	7 th March	Onchan Hub	11.00 a.m. – 1.00 p.m.
Saturday	4 th April	Onchan Hub	11.00 a.m. – 1.00 p.m.
Saturday	2 nd May	Onchan Hub	11.00 a.m. – 1.00 p.m.
Tuesday	5 th May	Springfield Court	2.30 p.m.
Tuesday	2 nd June	Heywood Court	2.30 p.m.
Saturday	6 th June	Onchan Hub	11.00 a.m. – 1.00 p.m.
Saturday	4 th July	Onchan Hub	11.00 a.m. – 1.00 p.m.
Saturday	1 st August	Onchan Hub	11.00 a.m. – 1.00 p.m.
Tuesday	4 th August	Springfield Court	2.30 p.m.
Tuesday	1 st September	Heywood Court	2.30 p.m.

Saturday	5 th September	Onchan Hub	11.00 a.m. – 1.00 p.m.
Saturday	3 rd October	Onchan Hub	11.00 a.m. – 1.00 p.m.
Tuesday	3 rd November	Springfield Court	2.30 p.m.
Saturday	7 th November	Onchan Hub	11.00 a.m. – 1.00 p.m.
Tuesday	1 st December	Heywood Court	2.30 p.m.
Saturday	5 th December	Onchan Hub	11.00 a.m. – 1.00 p.m.



A.S. Gale
Senior Administrator

Linda Radcliffe

To: graham connor
Subject: RE: Municipal Association representation

Dear Graham

I will raise a potential second nomination at tonight's meeting and will revert back to you tomorrow.

Kind regards

Linda

Chief Executive Officer/Clerk
Onchan District Commissioners
Tel. 01624 675564

Notification of Annual Leave Thursday 31st October – Friday 1st November 2019 inclusive

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From: graham connor
Sent: 28 October 2019 12:19
To: Linda Radcliffe
Subject: Municipal Association representation

Hi Linda

Sorry to be so quick off the mark but I've just heard the news and, having spoken with James Cherry, he suggested that I should drop you a quick e mail in advance of the Commissioners' meeting to check if Chris Quirk will be coming along to the Municipal meeting on Thursday, and whether you intended to nominate a further representative to replace James.

Kind regards
Graham

Graham Connor
Secretary to the Isle of Man Municipal Association

Legislative Buildings
Douglas
Isle of Man
IM1 3PW
British Isles



Oikyn Slattyssagh
Doolish
Ellan Vannin
IM1 3PW
Ny Ellanyn Goaldagh

Telephone: 01624 685500

President of Tynwald
Eaghtyrane Tinvaal

Chellvane: 01624 685500

The Hon Stephen C Rodan BSc (Hons),
MR Pharm S, MLC

The Clerk
Onchan Commissioners
Hawthorn Villa
79 Main Road
Onchan
Isle of Man
IM3 1RD

29th October 2019

Dear Madam

Tynwald Christmas Carol Service: Thursday 12th December 2019 at 1.10pm

I wish to extend an invitation to the Commissioners to attend this year's Tynwald Carol Service.

The service is taking place at St Mary of the Isle RC Church, Hill Street, Douglas, on Thursday 12th December. The music will be provided by two choirs: the Government Staff Choir and the Tynwald Choir. The service will commence at 1.10pm and will be followed by refreshments at the conclusion of the service at approximately 2pm.

Yours sincerely

Steve Rodan
President of Tynwald

ONCHAN DISTRICT COMMISSIONERS RECEIVED	
31 OCT 2019	
FAO	
ACKNOWLEDGED	
REPLIED	

Linda Radcliffe

Subject: FW: Childhood Healthy Weight Summit
Location: St Johns Mill (TBC)

Start: Fri 29/11/2019 10:00
End: Fri 29/11/2019 15:00
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Poyzer, Michelle

-----Original Appointment-----

From: Poyzer, Michelle
Sent: 18 October 2019 11:14
To:

Subject: FW: Childhood Healthy Weight Summit
When: 29 November 2019 10:00-15:00 (UTC+00:00) Dublin, Edinburgh, Lisbon, London.
Where: St Johns Mill (TBC)

Dear Commissioners/Local Authority

The public consultation on the draft Childhood Healthy Weight Strategy closed at the end of September, thank you for working with Public Health to get the draft out to the public.

We would like to invite you to a day of learning and discussion at St John’s Mill, so we can look at the responses and themes of the public consultation, learn about Whole Systems working, and apply that to maintaining a healthy weight. The day will give you an opportunity to make final comment on the draft strategy, and look forward to how we can work together to create a more health enabling environment for our younger population.

We will have a selection of speakers from on and off-island, to help us explore whole systems working and look at projects that are currently enabling health promoting behaviours.

This summit will blend learning with networking, mapping and discussion; as well as prioritising future actions.

More information and agenda will be sent closer to the time. If you are not able to attend, please pass on to a colleague to represent your area.

Kind regards

Michelle

Draft Strategy

https://consult.gov.im/health-and-social-care/childrens-weight-management-strategy/supporting_documents/Childrens%20Weight%20Management%20Strategy%20draft%20final.pdf

Childhood Healthy Weight – Director of Public Health Annual Report 2018

<https://www.gov.im/media/1362465/ph03a-0818-dph-annual-report-2018-web-version.pdf>

PHE Whole Systems Approach - Obesity

<https://www.gov.uk/government/publications/whole-systems-approach-to-obesity>

Video – Whole Systems Approach

<https://youtu.be/SLu9AOpfsjs>

Please note I do not work on Thursdays.

Michelle Poyzer

Senior Health Improvement Officer

Department of Health and Social Care

Public Health Directorate

Cronk Coar, Nobles Hospital Site, Strang, Douglas, Isle of Man

IM4 4RJ

Isle of Man. Giving you freedom to flourish

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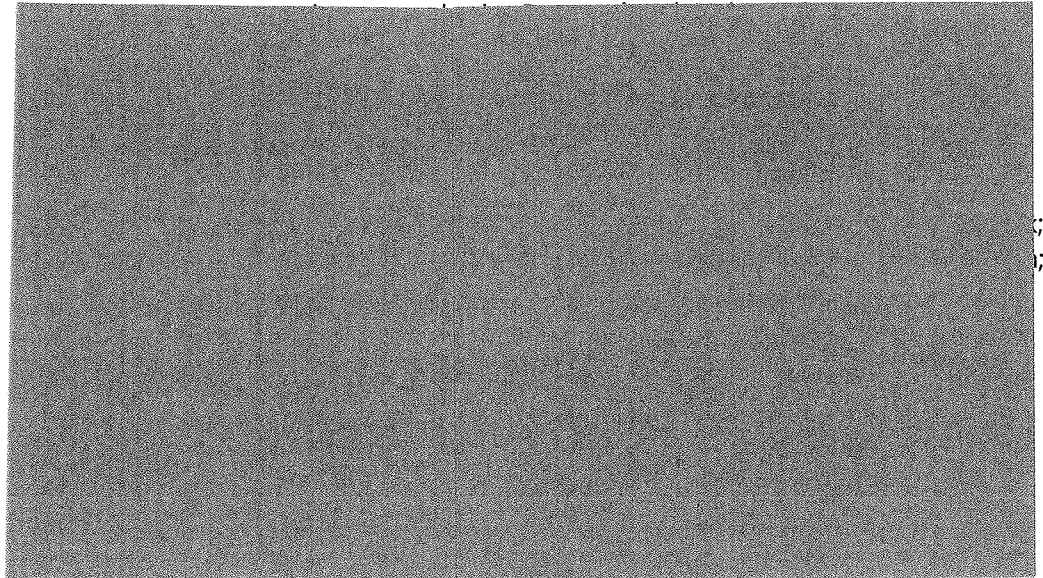
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RAAUE: S'preevaadjagh yn çhaghteraght post-l shoh chammah's coadanyn erbee currit marish as ta shoh coadit ec y leigh. Cha nhegin diu coipal ny cur eh da peiagh erbee elley ny ymmydey yn chooid t'ayn er aght erbee dyn kied leayr veih'n choyrtagh. Mannagh nee shiu yn enmyssagh kiarit jeh'n phost-l shoh, doll-shiu magh eh, my sailliu, as cur-shiu fys da'n choyrtagh cha leah as oddys shiu.

Cha nel kied currit da failleydagh ny jantagh erbee conaant y yannoo rish peiagh ny possan erbee lesh post-l er son Rheyynn ny Boayrd Slattyssagh erbee jef Reiltys Ellan Vannin dyn co-niartaghey scruit leayr veih Reireyder y Rheyynn ny Boayrd Slattyssagh t'eh bentyn rish.

Alyson Crellin

From: wsj2019@manx.net
Sent: 03 November 2019 23:56
To: wsj2019@manx.net
Cc:



Subject:

Dear Sirs,

We write further to our recent invite for you to attend the Manx Scouts at the World Scout Jamboree Presentation taking place at the Manx Museum on 22 November 2019.

We shall be holding a drinks reception 6pm till 7pm with the presentation 7pm till 8pm.

If you would wish to attend we would request confirmation of the same as soon as possible.

We hope you can join us at this event.

Yours faithfully,

Isle of Man Contingent
Manx Scouts

MEMORANDUM

To:	Onchan District Commissioners
From:	District Surveyor
Ref:	Onchan Infrastructure Flooding Issues
Date:	06/11/19


Officers and Members of the Board of Onchan District Commissioners have been approached by numerous residents of the district in relation to the recent flooding issues experienced at the following locations:

- Church Road.
- Ashley Park.
- Hackett Close.
- Meadow Close.
- Nursery Avenue.
- Ballachurry Close.

Following the deferral of powers from the Department of Infrastructure to Onchan District Commissioners in 2005 in relation to highways maintenance, we have proactively tried to keep the road gulleys in these areas clear to allow the highway drainage system to work correctly. It is obvious that at times the current infrastructure in the above mentioned areas is not capable of dealing with the volume of water that tries to enter the system during heavy downpours.

It is recommended that we request a meeting with representatives of Manx Utilities and the Department of Infrastructure to discuss the issues arising and if required offer support to resolve the issues. This information could then be provided to the concerned residents who are affected.

For members consideration.

A large, stylized handwritten signature in black ink, consisting of several sweeping, overlapping loops.