

# ONCHAN DISTRICT COMMISSIONERS

*Hawthorn Villa,  
79 Main Road, Onchan.*

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## ORDINARY MEETING

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11<sup>th</sup> September 2019

Sir/Madam,

You are hereby summoned to attend an **ORDINARY meeting of the Authority** to be held in the Boardroom at **HAWTHORN VILLA, 79 MAIN ROAD, ONCHAN**, to transact the undernoted business on:

**Monday 16<sup>th</sup> September 2019**

**7:00 pm – Board Meeting**

which will be followed by a meeting of the Board sitting **IN COMMITTEE**. Items on this agenda marked **(P)** will be considered in private, and correspondence is circulated separately.

**Please note that the Minutes referred to in the Agenda have yet to be confirmed by the Authority as a true and correct record of proceedings at the various meetings, and will be published after ratification.**

Yours faithfully,



**L. RADCLIFFE (Mrs)  
CHIEF EXECUTIVE/CLERK**

## **AGENDA**

*The order of business at every meeting of the authority shall be in accordance with that laid down in Standing Order No. 13 unless varied by the Chairman at his discretion (with the exception of items 1, 2, 3 or 4 which cannot be varied) or by a resolution duly moved and seconded and passed on a motion which shall be moved and put without discussion.*

- 1. To choose a person to preside if the Chairman and Vice-Chairman be absent.**
- 2. To deal with any business required by statute to be done before any other business.**
- 3. To approve as a correct record and sign the Minutes of the:-**
  - 3.1** Ordinary Meeting held on the 2<sup>nd</sup> September 2019 *(Appendix 3.1)*
  - 3.1 (P)** Staffing Minutes of the Ordinary Meeting held on the 2<sup>nd</sup> September 2019 *(Appendix 3.2)*
- 4. To dispose of any relevant business arising from such minutes if not referred to in the Minutes of any Special Committee:-**

None.
- 5. To dispose of any relevant business adjourned from a previous meeting:-**

None.
- 6. To deal with any business expressly required by statute to be done:-**

None.
- 7. To consider any planning decisions/communications from the Department of Infrastructure Planning Committee:-**
  - 7.1** Plans for Consideration *To follow*
  - 7.2** Planning Communications *To follow*
- 8. Finance & General Purpose Matters:-**
  - 8.1 (P)** Commercial Rent Arrears *(Appendix 8.1)*
  - 8.2 (P)** Rent Setting *(Appendix 8.2)*
- 9. Consideration of any report from the Clerk or other Officer:-**
  - 9.1 (P)** Feasibility Study Springfield Court – Presentation *(Appendix 9.1)*
  - 9.2** Hawthorn Villa Parking *District Surveyor to report*
  - 9.3** Management of Sickness Absence Policy and Procedure *(Appendix 9.3)*
  - 9.4** Amendment to Standing Orders 24.1 (J) – Order of Other Business *(Appendix 9.4)*
  - 9.5 (P)** Storytime Nursery *(Appendix 9.5)*
  - 9.6** The Views – Update *(Appendix 9.6)*

- 9.7 (P) Data Protection Officer *(Appendix 9.7)*
- 9.8 (P) Staffing Matter

**10. Consideration of any relevant correspondence** (already circulated unless indicated).

- 10.1 Isle of Man Municipal Association - Hedge and grass verge management discussion 26<sup>th</sup> September 2019

**11. To answer questions asked under Standing Order 18:-**

None.

**12. To consider Motions in the order in which notice has been received:-**

*(Note: See Standing Order No. 14, 15, 16 and 17)*

None.

**13. Environmental & Technical Services Matters:-**

- 13.1 Bus Shelter – Bonds Restaurant *District Surveyor to Report*
- 13.2 Kaighens Lane *District Surveyor to report*
- 13.3 Road Sweeper – Serviceability & Knot Weed *(Appendix 13.3)*

**14. Properties & Amenities Matters:-**

- 14.1 (P) Housing Update – 13/27 *(Appendix 14.1)*
- 14.2 (P) Outside Ground Maintenance of EPC

**15. Chairman’s Announcements:-**

**(a) Dates for Diary**

Date	Organisation	Event	Time
16 <sup>th</sup> September 2019	Onchan District Commissioners	Board Meeting	7:00 pm
22 <sup>nd</sup> September 2019	Peel Town Commissioners	Civic Sunday	12 noon
29 <sup>th</sup> September 2019	Marown Parish Commissioners	Civic Sunday	11:00 am
30 <sup>th</sup> September 2019	Onchan District Commissioners	Board Meeting	7:00 pm

**16. Any other URGENT business as authorised by the Chairman for consideration:-**