

Minutes of the ordinary meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 18th March 2019 at 7.00 p.m.

Present: Mr. M. Macfarlane (Chairman)
 Mr A. Allen (Vice-Chairman)
 Mr J. Cherry (Lead Member for Properties and Amenities)
 Mr C. Quirk
 Mr R. Turton (Lead Member for Finance and General Purposes)
 Miss K. Williams

Apologies: Mr D. Crellin (Lead Member for Environmental and Technical Services)

In Attendance: Mrs S. Johnson (Finance Manager)
 Mr B. Price (District Surveyor)
 Mrs A. Gale (Senior Administrator)

Apologies: Mrs L. Radcliffe (Chief Executive/Clerk)

C19/03/02/01

TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT

Not necessary.

C19/03/02/02

BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS

None.

C19/03/02/03

MINUTES

1. Ordinary meeting held on Monday 4th March 2019

The minutes of the ordinary meeting held on Monday 4th March 2019, copies of which having previously been circulated, were considered.

It was proposed by Mr Allen, seconded by Mr Quirk, and unanimously **RESOLVED** that the minutes be agreed as a correct record of proceedings and be signed by the Chairman.

2. Staff Minutes of Ordinary meeting held on Monday 4th March 2019

To be deferred to 1st April 2019.

C19/03/02/04

BUSINESS ARISING NOT REFERRED TO IN THE MINUTES

1. Attendances

Lead Member for Properties and Amenities advised attendance at the Junior Commissioners meeting and an Isle of Man Municipal Association Waste Workshop.

C19/03/02/05

BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

C19/03/02/06
BUSINESS ADJOURNED FROM A PREVIOUS MEETING

None.

C19/03/02/07
PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE
PLANNING COMMITTEE

1. Plans to the Board

(a) The following plans were considered by the Board.

(i) PA 19/00012 Mrs E.G. French, 4 Harbour View

Members were advised that the planning application was for a revised application for extension for games room and kennels with patio area outside. Following objection to the original submission the applicant has now reduced the size of the proposed extension and lowered the level of the external patio area.

The District Surveyor advised that objections had been received in relation to the type of dogs being kept and noise.

It was proposed by Mr Allen, seconded by Miss Williams and unanimously **RESOLVED that PA 19/00012 – 4 Harbour View be recommended for refusal on the grounds of General policy 2 adverse affect on the neighbouring properties.**

(ii) PA 19/00171 Mr M. Laugie, 15 Sunningdale Drive

Members were advised that the planning application was for the additional use of existing dwelling for tourist accommodation.

It was proposed by Mr Cherry, seconded by Mr Quirk and unanimously **RESOLVED that PA 19/00171 – 15 Sunningdale Drive be recommended for approval.**

(iii) PA 19/00179 Groudle Glen Ltd, Private road between Cottages 21-26 and 27-30
Groudle Glen Cottages

Members were advised that the planning application was for a variation of Condition 1 of previous approval to extend the period of approval for a further 4 years.

It was proposed by Mr Cherry, seconded by Mr Quirk and unanimously **RESOLVED that PA 19/00179 – Private Road between Cottages 21-26 and 27-30 Groudle Glen Cottages be recommended for approval.**

(iv) PA 19/00184 Mrs A Griffiths, 37 Howe Road

Members were advised that the planning application was for a proposed installation of a metal flue for a multi fuel stove. The flue will be visible from the highway some 1.5m above the eaves level of the bungalow.

It was proposed by Mr Cherry, seconded by Miss Williams and

unanimously **RESOLVED** that PA 19/00184 – 27 Howe Road be recommended for refusal as the proposals would be visually intrusive and not in keeping with the streetscape. (notify 35 Howe Road)

(v) PA 19/00190 Mr and Mrs P Brown, 44 Groudle Road

Members were advised that the planning application was for a proposed balcony to the rear elevation approximately 2.7m deep. The properties behind the dwelling are at a lower level some 20m away. No comments received.

It was proposed by Mr Cherry, seconded by Mr Turton and unanimously **RESOLVED** that PA 19/00190 – 44 Groudle Road recommended for approval.

2. Planning Communications

None.

C19/03/02/08

FINANCE AND GENERAL PURPOSES

None.

C19/03/02/09

REPORT FROM THE CLERK OR OTHER OFFICER

1. Tender Report – Refuse Collection Vehicle

To be considered In Committee.

2. Tender Report – Maintenance Contracts

To be considered In Committee.

3. Joint Meeting between Onchan District Commissioners & Onchan MHKs

It was agreed that the date of the next joint meeting between the local and national politicians for the Onchan District will be held on Wednesday 22nd May 2018 at 6.30 p.m.

4. Modernisation of Domestic and Non-Domestic Rates

Correspondence received 27th February 2019 from the Rates Modernisation project Manager having previously been circulated was considered. The Commissioners individually advised of which dates they could attend, and confirmation would be issued to the Cabinet Office.

C19/03/02/10

LETTERS, PETITIONS, MEMORIALS AND OTHER COMMUNICATIONS

1. Wallaby Trail

Report of the Property Maintenance Officer dated 18th March 2019, having previously been circulated was considered. The Board agreed to support the siting of a Wallaby at Onchan park.

2. Lawn Bowls Isle of Man

Correspondence received dated 11th March 2019, from the Secretary of Lawn Bowls Isle of Man inviting the Chairman and Commissioners to the official open day on Saturday 6th April 2019 at 1.30 p.m. Chairman indicated his attendance.

C19/03/02/11
QUESTIONS

None.

C19/03/02/12
MOTIONS

None.

C19/03/02/13
ENVIRONMENTAL AND TECHNICAL SERVICES MATTERS

1. Groudle Glen Hotel – Protected Building Status

Correspondence received from the Department of Environment, Food and Agriculture to include the Groudle Glen Hotel on the Register of Protected Buildings, having previously been circulated was considered. The correspondence gave additional details of the premises with regard to the history and details of the Groudle Glen Hotel.

It was proposed by Mr Turton, seconded by Mr Allen, and **RESOLVED that the Authority do not support the registration of the Groudle Glen Hotel.**

For: Messrs Macfarlane, Allen, Cherry, Quirk and Turton
Against: Miss Williams

C19/03/02/14
PROPERTIES AND AMENITIES MATTERS

1. Housing Allocations

To be considered In Committee

C19/03/02/15
CHAIRMAN'S ANNOUNCEMENTS

1. Dates for the Diary

Date	Organisation	Event	Time
28 th March 2019	Council of Ministers	Working Party on Libraries	1.00pm
1 st April 2019	Onchan District Commissioners	Board Meeting	7.00 p.m.
6 th April 2019	Onchan District Commissioners	Commissioners Surgery Mr Allen and Mr Quirk	11.00 a.m. to 1.00 p.m.
15 th April 2019	Onchan District Commissioners	Board Meeting	7.00 p.m.
1 st May 2019	Onchan District Commissioners	Annual General Meeting	7.00pm

C19/03/02/16
ANY OTHER BUSINESS

1. Apologies

Mr Cherry tendered apologies for the meeting of the Board to be held on 1st April 2018.

The public section of the meeting closed at 7.35 p.m.

C19/03/02/17
CONSIDERATION OF ANY REPORT FROM THE CLERK OR OTHER OFFICER

1. Tender Report – Refuse Collection Vehicle

The following matter was considered In Committee and transferred to the public domain.

The report of the District Surveyor dated 6th March 2019, having previously been circulated was considered.

In answer to question, the District Surveyor advised:-

- The vehicle warranty comes as standard, and there is an additional cost for the warranty for the compaction unit.
- Registration fee differences between the companies.
- That the opinion of the staff had been sought, and no issues highlighted.
- Delivery time is 22 weeks.

Various finance options were considered.

It was proposed by Mr Turton, seconded by Mr Cherry, and **RESOLVED** that the **Officers recommendation of a Dennis Elite refuse vehicle be purchased from Dennis Eagle, and that application to borrow finances be sought from the Department of Infrastructure.**

For: Messrs Macfarlane, Turton, Cherry, Miss Williams

Against: Mr Quirk and Mr Allen

2. Tender Report – Maintenance Contracts

The following matter was considered In Committee and transferred to the public domain.

The report of the District Surveyor dated 7th March 2019, having previously been circulated was considered.

It was proposed by Mr Turton, seconded by Mr Cherry and unanimously **RESOLVED** that the **following contracts be engaged on two year contracts:-**

a)	General Building	Bell Bros Ltd Maclo Ltd
b)	Plumbing	G.J. Griffiths Astin Bros
c)	Electrical	Modern Earth Ltd
d)	Painting & Decorating	Stephen O'Hare Ltd
e)	Drainage & Groundworks	MAP Groundworks Ltd
f)	Domestic Gas Boiler Servicing & Repair	Gas Services Ltd
g)	Oil Boilers	Astin Bros
h)	Gas Boilers Commercial	Coulters Commercial Gas Ltd
i)	Window Cleaning	Prospero
j)	Alarm Monitoring & maintenance	Modern Earth Ltd
k)	Fire Extinguisher Test & Maintenance	Mann Fire Protection (IOM) Ltd

l)	Street Lighting	Swales Electrical Ltd
m)	Grass Cutting	Dave Noble Gardening Ltd
n)	Hedge Cutting	Equi-ag
o)	Weed Spraying	Fuschia Services Ltd

In answer to question the District Surveyor advised that the service provision for the contractors is monitored, the invoice is checked off for accuracy and that the hours booked are reasonable. The Quality of work undertaken is also checked.

In answer to comment, the District Surveyor advised that any concerns or complaints raised are investigated.

p)	Vehicle Maintenance & Repair
	The Board agreed that Outdoor Power and Plant continue with the contract on a roll over period of 1 month. Officers to investigate options and report back to the Board.
q)	General Cleaning
	It was proposed by Mr Turton, seconded by Mr Cherry, and unanimously RESOLVED that negotiations be entered in to with the current contractor. Report to be brought back to the Board.
r)	Professional Services
	An update to be brought to the Board. Question was asked with regard to the health and safety work which was undertaken by the current provider. Lead Member for Finance and General Purposes requested that no invoice be paid until confirmation of the service provision has been given.

C19/03/02/18
PROPERTIES AND AMENITIES MATTERS

1. Housing Allocations

(a) 13/54 – 2 Bed Bungalow

The following matter was considered In Committee and transferred to the public domain.

It was proposed by Mr Cherry, seconded by Mr Turton, and **RESOLVED that a five year fixed term tenancy be granted to HA 3926.**

(b) Inter Authority Transfer

The following matter was considered In Committee and transferred to the public domain.

Report of the Housing Officer dated 12th March 2019, having previously been circulated was considered.

It was proposed by Mr Cherry, seconded by Mr Quirk, that the Board support the inter-authority transfer of IAS 019 to the Onchan District.

C19/03/02/19

ANY OTHER BUSINESS

1. Internal Audit

Report of the Finance Manager dated 18th March 2019 was considered by the Board.

After a brief discussion, the Board agreed that the topics to be reviewed are:-

- all high risk matters
- three additional topics;
- and allow the officers to choose a reasonable number from the medium risk category as they deem appropriate.

Further, that should any Member between now and 31st March 2019 wish to have a particular subject considered then they should speak directly with the Chairman.

There being no further business, the meeting closed at 8.25 p.m.