

Minutes of the ordinary meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 23rd April 2018 at 7.00 p.m.

Present: Mr. A. Allen (Chairman)
 Mr J. Cherry (Lead Member for Properties and Amenities)
 Mr D. Crellin (Lead Member for Environmental and Technical Services)
 Mr M. Macfarlane (Vice-Chair and Lead Member for Finance and General Purposes)
 Mr C. Quirk
 Mr R. Turton
 Miss K. Williams

In Attendance: Mr T.R. Craig (Deputy Clerk)
 Mr R. Phillips (Acting District Surveyor)

Apologies: Ms A.S. Dentith (Senior Administrator)

C18/04/03/01

TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT

Not necessary.

C18/04/03/02

BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS

Not necessary.

C18/04/03/03

MINUTES

1. Ordinary meeting held on Monday 9th April 2018

The minutes of the ordinary meeting held on Monday 9th April 2018, copies of which having previously been circulated, were considered.

Members asked that the wording in the second line of the first paragraph under the heading C/18/04/01/08 "Update from MHK's" on page 3 be changed from "bad behaviour" to "antisocial behaviour", and that the entry for "Response to Housing Rents" on the same page be amended in the penultimate paragraph, second line, to remove the word "for" after the words "Local Authorities".

Subject to the above amendments, it was proposed by Mr Quirk, seconded by Mr Cherry and **RESOLVED that the minutes be agreed as a correct record of proceedings and be signed by the Chairman.**

2. Staff Minutes of Ordinary meeting held on Monday 9th April 2018

To be considered In Committee.

3. Minutes of the Extra-Ordinary Staff meeting held on Thursday 12th April 2018

To be considered In Committee.

C18/04/03/04

BUSINESS ARISING NOT REFERRED TO IN THE MINUTES OF ANY SPECIAL COMMITTEES

C18/04/01/08 Response to Housing Rents

A member asked if there had been any response to the Chairman's open letter of 10th April 2018 in reply to correspondence from Mr Rob Callister MHK dated 5th April 2018. The Deputy Clerk advised that no response had been received, although the content of the Chairman's letter did not seek a reply.

C18/04/01/14(b) Sensory Garden

In response to question, the Acting District Surveyor advised that correspondence had been sent to Barclays Bank confirming their offer of assistance.

C18/04/03/05

BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

C18/04/03/06

BUSINESS ADJOURNED FROM A PREVIOUS MEETING

1. **On-Call Scheme**

To be considered in committee.

2. **Bemahague Avenue - Land**

To be considered in committee.

C18/04/03/07

PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE PLANNING COMMITTEE

1. **Plans to the Board**

(a) The following plans were considered by the Board.

- (i) PA 18/00337 – 68 King Edward Road, creation of patio area with associated steps and retaining wall.

It was proposed by Mr Crellin, seconded by Mr Macfarlane, and unanimously **RESOLVED that PA 18/00337 – 68 King Edward Road be recommended for approval.**

- (ii) PA 18/00338 – The Barn, Strenaby Farm, Abbeylands, retrospective application for change of use of agricultural shared to dog daycare and training facility.

It was proposed by Mr Crellin, seconded by Mr Quirk, and unanimously **RESOLVED that PA 18/00338 – The Barn, Strenaby Farm, Abbeylands be recommended for approval.**

- (iii) PA 18/00340 – 82 King Edward Road, erection of extension with balcony over, window and door alterations, and driveway extension.

Mr Turton declared an interest.

It was proposed by Mr Crellin, seconded by Mr Macfarlane, and **RESOLVED that PA 18/00340 - 82 King Edward Road be recommended for approval.**

(Mr Turton did not cast a vote)

- (iv) PA 18/00349 – 30 Groudle View, alterations, erection of rear extension and installation of 2 dormer windows to front elevation. Amendment to approve the application 16/00294 that was approved by ODC on 21/02/16.

It was proposed by Mr Crellin, seconded by Mr Cherry, and **RESOLVED that PA 18/00349 - 30 Groudle View be recommended for approval.**

- (v) PA 18/00360 – 36 Birch Hill Close, replacement of roof tiles.

It was proposed by Mr Crellin, seconded by Mr Cherry, and **RESOLVED that PA 18/00360 - 36 Birch Hill Close be recommended for approval.**

2. Planning Communications

None.

C18/04/03/08

FINANCE AND GENERAL PURPOSES

1. Election of the Chairman-Elect

To be considered in committee.

2. Election of Vice-Chairman-Elect

To be considered in committee.

C18/04/03/09

REPORT FROM THE CLERK OR OTHER OFFICER

1. C18/03/02/18(3) Onchan Park Kiosk

The Deputy Clerk advised members of a clarification requested to the above minute. It was noted in that minute that the Chairman identified Onchan Park Kiosk as an area of risk, and it was now clarified that the particular risk referred to is that the current operator or a replacement may not be available in future. If that were the case, the Authority would have to look closely at other alternatives for managing the park attractions.

2. Housing briefing paper for Port St Mary Commissioners

To be considered in committee.

C18/04/03/10

LETTERS, PETITIONS, MEMORIALS AND OTHER COMMUNICATIONS

1. Methodist Modern Art Collection

Members noted the invitation to the opening of the exhibition of the Methodist Modern Art Collection by His Excellency the Lieutenant Governor at the Promenade Methodist Church at 4 PM on Saturday, May 12th 2018.

2. Lezayre Parish Commissioners Civic Service

Members noted the invitation to the annual Civic Service of Lezayre Parish Commissioners to be held at Kirk Christ Church, Churchtown, on Sunday, 29 April 2018 at 3 PM.

3. Port Jack Traffic Orders

Members discussed the proposals from the Department of Infrastructure Highway Services Division and correspondence received from residents of the area.

Members felt that a meeting was required between the Department representatives and the residents, together with the MHKs for the district, to clarify their concerns and seek a more reasonable solution.

The Deputy Clerk was asked to contact the Department and the other parties to make arrangements.

C18/04/03/11
QUESTIONS

None.

C18/04/03/12
MOTIONS

None.

C18/04/03/13
ENVIRONMENTAL AND TECHNICAL SERVICES MATTERS

None.

C18/01/03/14
PROPERTIES AND AMENITIES MATTERS

1. Onchan Park Update

The Acting District Surveyor advised Members that a structural engineer was due to assess the concrete grandstand later that week to provide a report on the structure and safe working method for its removal.

It was confirmed that Barclays Bank had been contacted over their offer of help concerning the sensory garden.

The Deputy Clerk advised members of complaints that had been received regarding the Park Cafe not being open when the park attractions were operating.

2. Elm Tree House

The Acting District Surveyor advised members of interest in the first floor of the property from the existing tenant of the top floor, and that plans for proposed alterations would be forthcoming. It was confirmed that an offer of rent had been made for the floorspace equivalent to that for the upper storey.

C18/01/03/15
CHAIRMAN'S ANNOUNCEMENTS

1. Dates for the Diary

- 29th April 2018 - Lezayre Parish Commissioners Civic Service 3.00 p.m.
- 1st May 2018 - Onchan District Commissioners AGM 7.00 p.m.
- 5th May 2018 – Commissioners Surgery at Onchan Hub 11.00 a.m.
- 8th May 2018 - Commissioners Surgery at Heywood Court 2.30 p.m.
- 12th May 2018 - Opening of Methodist Church Modern Art Collection 4.00 p.m.
- 20th May 2018 - Onchan District Commissioners Civic Service 3.00 p.m.
- 24th May 2018 - IOM Municipal Association AGM 7.00 p.m.

C18/04/03/16
ANY OTHER BUSINESS

1. Meeting with new Planning Enforcement Officer

Members agreed that the meeting should be held at 6:30 PM on Monday, 21st May 2018 and asked that arrangements be made accordingly.

2. Flagpole at Lazy Corner

A member requested that there be a flag placed on the flagpole on a regular basis.

The Deputy Clerk advised Members that he had been approached by colleagues to ask for permission to dedicate the flagpole to the late Clerk and Chief Executive of the Authority, Mr Malcolm Hume. Members agreed.

The meeting moved to In Committee proceedings at 8.15 p.m.

C18/01/03/17
MINUTES

1. Staff Minutes of the Ordinary Meeting held on Monday 9th April 2018

The following matter was considered in committee and transferred to the public domain.

The Staff Minutes of the ordinary meeting held on Monday 9th April 2018, copies of which having previously been circulated, were considered.

It was proposed by Mr Cherry, seconded by Mr McFarlane, and unanimously **RESOLVED that the minutes be agreed as a correct record of proceedings and be signed by the Chairman.**

2. Staff Minutes from the Extra-Ordinary meeting held on Thursday 12th April 2018

The following matter was considered in committee and transferred to the public domain.

The staff minutes of the ordinary meeting held on Thursday 12th April 2018, copies of which having previously been circulated, were considered.

In answer to question, the Deputy Clerk advised that the minutes would not be disclosed as they qualified for legal exemption.

Subject to minor amendment, it was proposed by Mr Cherry and seconded by Mr Quirk and unanimously **RESOLVED that the minutes be agreed as a correct record of proceedings and be signed by the Chairman.**

C18/04/03/18

BUSINESS ADJOURNED FROM A PREVIOUS MEETING

1. On-Call Scheme

Members considered the letter from Unison North West dated 21st March 2018 in respect of backdating the start of the revised on-call scheme.

Mr Turton declared an interest as a life member of Unison.

Following discussion, it was proposed by Mr Macfarlane, seconded by Mr Quirk, and **RESOLVED that having considered the representations from Unison, the Board are content with their original decision that the new on-call scheme payments be made from 1st April 2018.**

For: Mr Macfarlane, Mr Quirk, Mr Allen, Mr Crellin
Against: Mr Cherry, Miss Williams

Mr Turton did not cast a vote.

2. Bemahague Avenue - Land

The Deputy Clerk advised Members of the decisions made in respect of disposing of small parcels of amenity land in Bemahague Avenue, and that the original purchaser of one part now wished to proceed. Having investigated the matter, the Deputy Clerk advised that the original purchase appeared to have stalled some time in July 2016. It was not possible at this stage to identify why this had happened.

Following discussion, it was agreed that the original purchaser was to be asked to confirm their intent to proceed on the basis of price and the original agreement that the purchaser pay all the legal fees involved in the conveyance. The Deputy clerk was asked to write to the other interested party to advise the position.

C18/04/03/18

REPORT FROM THE CLERK OR OTHER OFFICER

1. Housing briefing paper for Port St Mary Commissioners

Members considered the briefing paper prepared by the Lead Member for Properties and Amenities and the Deputy Clerk. It was agreed that the briefing paper be forwarded to Port St. Mary Commissioners with an invitation to a further meeting.

2. Recruitment of new Clerk/Chief Executive

The Deputy Clerk left the room at 9:35 p.m. while the Chairman and Members further discussed the position.

The Deputy Clerk returned at 9:46 p.m.

C18/04/03/19

FINANCE AND GENERAL PURPOSES

1. Election of Chairman-elect

A Member advised the Board that some time ago the previous Boards had adopted the process of having the positions of chairman and vice-chairman decided prior to the AGM, and this had worked well to demonstrate a smooth transition of office. It was agreed that this process be adopted for the 2018/19 municipal year and nominations were call for.

Mr Macfarlane was proposed by Mr Allen, and Mr Turton was proposed by Mr Cherry. A vote was called.

For Mr Macfarlane: Mr Allen, Mr Crellin, Mr Quirk
For Mr Turton: Mr Cherry Miss Williams

Mr Macfarlane was duly recognised as Chairman-elect for the 2018/19 municipal year.

2. Election of Vice-chairman elect

Following the election of chairman elect, nominations were called for to fill the position of vice-chairman elect.

Miss Williams was proposed by Mr Cherry, and Mr Allen was proposed by Mr Macfarlane. A vote was called.

For Miss Williams: Mr Cherry, Mr Turton
For Mr Allen: Mr Crellin, Mr Macfarlane, Mr Quirk

Mr Allen was duly recognised as Vice-chairman elect for the 2018/19 municipal year.

C18/04/03/20

ANY OTHER BUSINESS

1. Housing deficiency claim - legal proceedings

The Deputy Clerk advised members of correspondence between the Authority's Advocates and the Department of Infrastructure. Members felt that the Department's response was disappointing and a further letter should be sent by the Authority's Advocates to see if legal proceedings could be avoided.

There being no further business, the meeting closed at 10.00 p.m.