

ONCHAN DISTRICT COMMISSIONERS

*Hawthorn Villa,
79 Main Road, Onchan.*

ORDINARY MEETING

20th November 2019

Sir/Madam,

You are hereby summoned to attend an **ORDINARY meeting of the Authority** to be held in the Boardroom at **HAWTHORN VILLA, 79 MAIN ROAD, ONCHAN**, to transact the undernoted business on:

Monday 25th November 2019

7:00 pm – Board Meeting

which will be followed by a meeting of the Board sitting **IN COMMITTEE**. Items on this agenda marked **(P)** will be considered in private, and correspondence is circulated separately.

Please note that the Minutes referred to in the Agenda have yet to be confirmed by the Authority as a true and correct record of proceedings at the various meetings, and will be published after ratification.

Yours faithfully,



**L. RADCLIFFE (Mrs)
CHIEF EXECUTIVE/CLERK**

AGENDA

The order of business at every meeting of the authority shall be in accordance with that laid down in Standing Order No. 24 unless varied by the Chairman at his discretion (with the exception of items 1, 2, 3 or 4 which cannot be varied) or by a resolution duly moved and seconded and passed on a motion which shall be moved and put without discussion.

- 1. To choose a person to preside if the Chairman and Vice-Chairman be absent.**
- 2. To deal with any business required by statute to be done before any other business.**
- 3. To approve as a correct record and sign the Minutes of the:-**
 - 3.1** Ordinary Meeting held on the 11th November 2019 *(Appendix 3.1)*
 - 3.2 (P)** Staff Meeting held at the Ordinary Meeting of the 11th November 2019 *(Appendix 3.2)*
- 4. To dispose of any relevant business arising from such minutes if not referred to in the Minutes of any Special Committee:-**

None.
- 5. To dispose of any relevant business adjourned from a previous meeting:-**

None.
- 6. To deal with any business expressly required by statute to be done:-**

None.
- 7. To consider any planning decisions/communications from the Department of Infrastructure Planning Committee:-**
 - 7.1 Plans for Consideration** *(Appendix 7.1)*

	Planning Application	Applicant/Address	Return Date
(a)	PA 19/01171	Mr D Litton – 57 Howe Road	29 th November 2019
(b)	PA 19/01203	Manx Blind Welfare Society – Corrin Court, Heywood Avenue	6 th December 2019
(c)	PA 19/01214	Mr R Callister – Waters Edge Cottage	6 th December 2019
(d)	PA 19/01224	Mrs J Allen – 123 King Edward Road	13 th December 2019

7.2 Planning Communications

None.

8. Finance & General Purpose Matters:-

8.1 (P) 33 Main Road

9. Consideration of any report from the Clerk or other Officer:-

- 9.1 Register of Members Interests Rules *(Appendix 9.1)*
- 9.2 Maternity Leave Policy and Procedure *(Appendix 9.2)*
- 9.3 Paternity Leave Policy and Procedure *(Appendix 9.3)*
- 9.4 (P) Onchan District Byelaws 2017 *(Appendix 9.4)*
- 9.5 (P) Onchan Park – Installation of Water Feature & Aerator *(Appendix 9.5)*
- 9.6 (P) Onchan Park – Statistics *(Appendix 9.6)*
- 9.7 (P) Staffing Matter *(Appendix 9.7)*

10. Consideration of any relevant correspondence (already circulated unless indicated).

- 10.1 Isle of Man Government - Registration of Electors Bill 2020 *(Appendix 10.1)*
- 10.2 Isle of Man Government – (Draft) Onchan 15 year Road Map *(Appendix 10.2)*
- 10.3 Tynwald Commissioner for Administration *(Appendix 10.3)*
- 10.4 Department of Infrastructure – Domestic & General Waste Gate Fee *(Appendix 10.4)*
- 10.5 Isle of Man Federation of Women’s Institutes – Celebration of Christmas *(Appendix 10.5)*

11. To answer questions asked under Standing Order 34:-

None.

12. To consider Motions in the order in which notice has been received:-

(Note: See Standing Order No. 26)

- 12.1 Commissioner A Allen – Variation of Standing Orders *(Appendix 12.1)*

13. Environmental & Technical Services Matters:-

13.1 (P) Eastern Civic Amenity Site

14. Housing Matters:-

- 14.1 (P) Housing Allocation and Housing Transfer Policy *(Appendix 14.1)*
- 14.2 (P) Housing Allocation - Ref: 13/07 *(Appendix 14.2)*
- 14.3 (P) Housing Allocation – Ref: E3/16 *(Appendix 14.3)*
- 14.4 (P) Housing Allocation – Ref: 01/42 *(Appendix 14.4)*

15. Chairman’s Announcements:-

(a) Dates for Diary

Date	Organisation	Event	Time
22 nd November 2019	Manx Scouts	World Scout Jamboree	6:00 pm to

		Presentation	8:00 pm
25 th November 2019	Onchan District Commissioners	Board Meeting	7:00 pm
1 st December 2019	Royal Artillery Association	St Barbara's Day Service – Mr Allen & Mr Crellin	11.00 a.m.
3 rd December 2019	Onchan District Commissioners	Commissioners Surgery – Heywood Court	2.30 p.m.
5 th December 2019	St Peter's Church	Roc Vannin Choir Rocks Christmas	7:30 pm
7 th December 2019	Isle of Man Federation of Women's Institutes	Celebration of Christmas	2:00 pm
7 th December 2019	Onchan District Commissioners	Commissioners Surgery – The Hub	11.00 a.m. – 1.00 p.m.
13 th December 2019	Onchan District Commissioners	Torchlight Procession and Christmas Markets	6:40pm to 9:00pm
18 th December 2019	Onchan Methodist Church	Carol Service	7.30 p.m.

16. Any other URGENT business as authorised by the Chairman for consideration:-

None.