

Minutes of the Ordinary Meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 27<sup>th</sup> July 2020 at 7:00 pm

<b>Present:</b>	Mr D Crellin	(Chairman)
	Mr M Macfarlane	(Vice-Chair & Lead Member for Finance and General Purposes)
	Mr C Quirk	(Lead Member for Environmental and Technical Services)
	Mr A Allen	(Lead Member for Housing)
	Mr R Turton	
	Miss K Williams	
<b>In Attendance:</b>	Mrs L Radcliffe	(Chief Executive/Clerk)
	Mr R Phillips	(District Surveyor)
	Mrs S Johnson	(Finance Manager)
	Miss A Crellin	(Executive Officer/Assistant)

**C20/07/03/01**

**TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT**

Not necessary.

**C20/07/03/02**

**BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS**

Not necessary.

**C20/07/03/03**

**MINUTES**

**1. Ordinary meeting held on Monday 13<sup>th</sup> July 2030**

The minutes of the Ordinary Meeting held on Monday 13<sup>th</sup> July 2020, copies of which having previously been circulated, were considered.

It was proposed by Mr Allen and seconded by Mr Quirk and **RESOLVED that the minutes be agreed as a correct record of the proceedings and be signed by the Chairman.**

**C20/07/03/04**

**BUSINESS ARISING FROM SUCH MINUTES IF NOT REFERRED TO IN THE MINUTES**

None.

**C20/07/03/05**

**BUSINESS ARISING NOT REFERRED TO IN THE MINUTES**

None.

**C20/07/03/06**

**BUSINESS ARISING NOT REFERRED TO IN THE MINUTES CONTINUED**

None.

C20/07/03/07BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

C20/07/03/08BUSINESS ADJOURNED FROM A PREVIOUS MEETING

None.

C20/07/03/09PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE  
PLANNING COMMITTEE1. Plans to the Board

(a) The following plans were considered by the Board.

(i) **PA 20/00438 Mrs H Callow - 48 Groudle Road**

Members were advised that the application was for a rear extension to the property.

In answer to questions, the District Surveyor advised that:-

- No comments had been received; and
- The cut-off date to the application is the 31<sup>st</sup> July 2020.

After Members consideration, it was proposed by Mr Quirk and seconded by Mr Allen and unanimously **RESOLVED that PA 20/00438 – 48 Groudle Road be recommended for approval.**

(ii) **PA 20/00645 Mrs A Saulyte – 70 Wybourn Grove**

Members were advised that the application was for a replacement conservatory roof with tiles.

In answer to questions, the District Surveyor advised that:-

- No comments had been received; and
- The cut-off date to the application is the 31<sup>st</sup> July 2020.
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After a discussion, it was proposed by Mr Quirk and seconded by Mr Macfarlane and **unanimously RESOLVED that PA 20/00645 – 70 Wybourn Drive be recommended for approval.**

- (iii) **PA 20/00650 Mr G Halsall – 50 Buttermere Drive**
- Members were advised that the application for the installation of raised decking.
- In answer to questions, the District Surveyor advised that:-
- No comments had been received; and
  - The cut-off date to the application is the 31<sup>st</sup> July 2020.
- After a discussion, it was agreed that **PA 20/00650 – 50 Buttermere Drive be deferred to the next Board Meeting to allow time for comments to be received from the public.**
- (iv) **PA 20/00653 Mr C Bowman – 44 Maple Avenue**
- Members were advised that the application was for the replacement of the conservatory roof with tiles.
- In answer to questions, the District Surveyor advised that:-
- No comments had been received; and
  - The cut-off date to the application is the 31<sup>st</sup> July 2020.
- After Members consideration, it was proposed by Mr Quirk and seconded by Mr Macfarlane and unanimously **RESOLVED that PA 20/00653 – 44 Maple Avenue be recommended for approval.**
- (v) **PA 20/00663 Mr & Mrs N Callow – 18 Mount View Road**
- Members were advised that the application was for the installation of raised decking to the rear elevation.
- In answer to questions, the District Surveyor advised that:-
- No comments had been received; and
  - The cut-off date to the application is the 7<sup>th</sup> August 2020.
- After a discussion, it was agreed that **PA 20/00663 – 18 Mount View Road be deferred to the next Board Meeting to allow time for comments to be received from the public.**
- (vi) **PA 20/00665 Mr D J Roylance – 28 Majestic Apartments**
- Members were advised that the application was for the creation of French doors from an existing window.
- In answer to questions, the District Surveyor advised that:-
- No comments had been received; and
  - The cut-off date to the application is the 7<sup>th</sup> August 2020.
- After a discussion, it was proposed by Mr Quirk and seconded by Mr Macfarlane and unanimously **RESOLVED that PA 20/00665 – 28 Majestic Apartments be recommended for approval.**

- (vii) **PA 20/00678 & PA 20/00681** **Paul Ridgeway Ltd – Unit 15A Tromode Industrial Estate**  
Members were advised that the application for the creation of patio style doors to the side elevation and illuminated signage.

In answer to questions, the District Surveyor advised that:-

- No comments had been received; and
- The cut-off date to the application is the 7<sup>th</sup> August 2020.

After a discussion, it was proposed by Mr Quirk and seconded by Mr Allen and unanimously **RESOLVED that PA 20/00678 & PA 20/00681 – Unit 15A Tromode Industrial Estate be recommended for approval.**

- (viii) **PA 20/00688** **Mr M J Dunne – 35 Auburn Road**

Members were advised that the application was for alterations and an extension.

In answer to questions, the District Surveyor advised that:-

- No comments had been received; and
- The cut-off date to the application is the 7<sup>th</sup> August 2020.

After a discussion, it was proposed by Mr Quirk and seconded by Mr Allen and unanimously **RESOLVED that PA 20/00688 – 35 Auburn Road be recommended for approval.**

### Planning Communications

1. **PA 20/00378 – 54 Maple Avenue, Birch Hill**

The District Surveyor advised the Board that the Planning Department had approved the planning application for the additional use of residence as a beauty therapy business.

The District Surveyor further advised that the planning application has been approved with conditions in relation to the business hours, and limited to the use as a beauty therapist whilst the property is owned by the current owner.

2. **PA 20/00549 – 10 Victoria Avenue**

The District Surveyor advised the Board that the Planning Department had approved the planning application for the erection of a detached garage with playroom above.

The District Surveyor further advised the Board that the planning application has been approved with the condition that the accommodation should only be used with the main dwelling and should not be sub-let.

3. **PA 19/01115/B – Beehive Kindergarten, Hillberry Road**

The District Surveyor advised the Board that the Planning Department had refused the removal of planning conditions and the applicant had appealed the decision.

**C20/07/03/10**  
**FINANCE AND GENERAL PURPOSES**

1. **Amendment and Restatement Agreement**

To be considered In Committee.

2. **Professional Services**

To be considered In Committee.

**C20/07/03/11**  
**REPORT FROM THE CLERK OR OTHER OFFICER**

1. **Cyber Security**

None.

2. **Equality – Single Entity**

The Chief Executive/Clerk advised the Board that they had recently attended a PSC/JCC Meeting and Douglas Borough Council had sent the consultation to the unions and are currently waiting for their feedback.

**C20/07/03/12**  
**LETTERS, PETITIONS, MEMORIALS AND OTHER COMMUNICATIONS**

1. **Friends of Chernobyl's Children – Newsletter**

A copy of the Friends of Chernobyl's Children Newsletter having previously been circulated was noted.

2. **Gran Fondo (Isle of Man) Ltd**

A copy of the correspondence received from Gran Fondo (Isle of Man) Limited received on the 20<sup>th</sup> July 2020, having previously been circulated was considered and noted.

3. **Department of Home Affairs – Licensing (Amendment) Act 2020**

A copy of the correspondence received from the Department of Home Affairs dated 22<sup>nd</sup> July 2020 in relation to the Licensing (Amendment) Act 2020, having previously been circulated was considered and noted.

**C20/0201/12**  
**QUESTIONS**

None.

**C20/07/03/13**  
**MOTIONS**

None.

**C20/07/03/14**  
**ENVIRONMENTAL AND TECHNICAL SERVICES MATTERS**

None.

**C20/07/03/15**  
**HOUSING MATTERS**

1. **Housing Update**

To be considered In Committee.

**C20/07/03/16**  
**CHAIRMAN'S ANNOUNCEMENTS**

1. The Chairman advised the Board that he had attended the following:-

- Onchan Heritage Service at Abbeylands Church on Sunday 15<sup>th</sup> July 2020
- Onchan School Year 6 Leavers Assembly & Prize Presentation on Wednesday 22<sup>nd</sup> July 2020
- Retirement Presentation for a former Green Keeper on Thursday 23<sup>rd</sup> July 2020.

2. **Dates for the Diary**

Date	Organisation	Event	Time
1 <sup>st</sup> August 2020	Onchan District Commissioners	Commissioners Surgery – The Hub (Mr Quirk & Mr Macfarlane)	11:00 am to 1:00 pm
4 <sup>th</sup> August 2020	Onchan District Commissioners	Commissioners Surgery – Heywood Court (Mr Allen & Mr Crellin)	2:30 pm to 3:30 pm
10 <sup>th</sup> August 2020	Onchan District Commissioners	Board Meeting	7:00 pm
15 <sup>th</sup> August 2020	Onchan District Commissioners	Community Fun Day	10:30 am to 5:30 pm

**C20/07/03/17**  
**ANY OTHER BUSINESS**

1. **Bus passes for Onchan Residents**

The Chairman advised the Board that the Authority had been contacted by Manx Radio in relation to the impact the road closures are having on Onchan.

The Chairman further advised the Board that the Local Democracy Reporter had been contacted and invited to attend the meeting.

The Chairman commented that it was right that the Board to made their submission in relation to the Eastern Area Plan and traffic concerns. The Chairman thanked the District Surveyor for his work involved in relation to the submission.

A Member commented that they agreed with the Chairman's comments, and that there is less impact of cars on the road due to people still working from home. The Member further commented that he liked the idea of free bus passes.

A Member commented that the traffic on Avondale Road and Hillberry Road has been congested, and that they were surprised that the Department of Infrastructure had not reviewed Governors Bridge as there are potential risks of accidents.

It was agreed that the Chief Executive/Clerk would contact the Local Democracy Reporter <sup>[ODC 10/08/2020]</sup> and provide them with the Board comments.

## **2. Department of Infrastructure – Local Authority Elections**

A copy of the correspondence received from the Department of Infrastructure dated the 24<sup>th</sup> July 2020, which was produced to the meeting was considered.

The Chairman advised the Board that the Authority will potentially be required to hold a by-election once legal advice had been established. <sup>[ODC 10/08/2020]</sup>

It was agreed that the Chief Executive/Clerk would contact other Local Authorities for their views.

***The Public session of the Meeting ended at 19:55 pm***

**C20/07/03/18**

### **FINANCE AND GENERAL PURPOSES**

#### **1. Amendment and Restatement Agreement**

The following matter was considered In Committee and transferred to the Public domain.

A copy of the Report of the Chief Executive/Clerk dated 23<sup>rd</sup> July 2020 having previously been circulated was considered.

A copy of an Amendment and Restatement Agreement between The Treasury (1) (acting as Guarantor), the Entities (2) listed in Schedule 1 (the Borrowers), the Acceding Borrowers (3) HSBC Bank Plc (4) (as Lender) ("the Agreement") to amend and restate a facility agreement dated the 27<sup>th</sup> July 2015 (as amended on 18<sup>th</sup> January 2019) was considered at the meeting. A copy of the Agreement has been produced to the meeting.

After a discussion, it was proposed by Mr Macfarlane and seconded by Mr Allen and **unanimously RESOLVED:-**

1. that the Authority has the power to borrow and the purpose for which it will borrow under the Agreement is consistent with the authority in section 51 of the Local Government Act 1985.
2. that it is in the best interest of, and to the advantage and further benefit of the Authority for the Authority to enter into the Agreement and the terms of the Agreement were hereby approved.
3. that the execution, delivery and performance of the Agreement by the Authority be approved.
4. That **Mrs Linda Radcliffe, Chief Executive, Mr Ross Phillips, District Surveyor and Mrs Stephanie Johnson, Finance Manager** are hereby authorised to sign the Agreement and any other documents that may be considered by such signatory necessary or desirable for the purposes of carrying into effect any of the foregoing resolutions or the transactions contemplated thereby; and

5. that the Authority takes such steps and execute such further documents as required by the Treasury and/or the Bank in order to give full effect to the Agreement.



## 2. **Professional Services**

The following matter was considered In Committee and transferred to the Public domain.

A copy of the Report of the Finance Manager dated 22<sup>nd</sup> July 2020 having previously been circulated was considered.

After a discussion, it was proposed by Mr Macfarlane and seconded by Mr Allen and unanimously **RESOLVED that the Authority retain SMP Partners on an ad-hoc basis and that this be reviewed in 3 years.**

## **C20/07/03/19** **HOUSING MATTERS**

### 1. **Housing Update**

The following matter was considered In Committee and transferred to the Public domain.

A copy of the Report of the Housing Manager dated 21<sup>st</sup> July 2020 having previously been circulated was considered.

The Lead Member for Housing advised the Board that the report provides a summary of the housing allocations which have been undertaken, since the Board resolved on the 3<sup>rd</sup> July 2020 that housing allocations should be carried out by the Lead Member for Housing and the Housing Manager.

The Lead Member for Housing further advised the Board that there is currently one housing void.

## **C20/07/03/20** **ANY OTHER BUSINESS**

### 1. **Flat Green Bowling Memberships**

A Member asked if the Flat Green Bowling membership fees had been paid. The Finance Manager confirmed that they had been paid up to date.

The Chairman advised that there is a prize presentation taking place on Saturday 1<sup>st</sup> August 2020, and anybody was welcome to attend.

***There being no further business the meeting ended at 20:10 pm***