

Minutes of the ordinary meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 29th October 2018 at 7.10 p.m.

Present: Mr. M. Macfarlane (Chairman)
 Mr A. Allen (Vice-Chairman)
 Mr J. Cherry (Lead Member for Properties and Amenities)
 Mr D. Crellin (Lead Member for Environmental and Technical Services)
 Mr C. Quirk
 Mr R. Turton (Lead Member for Finance and General Purposes)
 Miss K. Williams

In Attendance: Mrs S. Johnson (Finance Manager)
 Mr R. Phillips (Acting District Surveyor)
 Ms A.S. Dentith (Senior Administrator)

Apologies: Mr T.R. Craig (Deputy Clerk)

C18/10/04/01

TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT

Not necessary.

C18/10/04/02

BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS

None.

C18/10/04/03

MINUTES

1. Ordinary meeting held on Monday 16th October 2018

The minutes of the ordinary meeting held on Monday 16th October 2018, copies of which having previously been circulated, were considered.

It was proposed by Mr Allen, seconded by Mr Quirk, and unanimously **RESOLVED that the minutes be agreed as a correct record of proceedings and be signed by the Chairman.**

Mr Turton and Miss Williams did not cast a vote as they were not in attendance at the meeting.

2. Staff Minutes of Ordinary meeting held on Monday 16th October 2018

To be considered In Committee.

C18/10/04/04

BUSINESS ARISING NOT REFERRED TO IN THE MINUTES

1. Chief Executive/Clerk – Recruitment

In answer to question, the Chairman advised that he would give an update In Committee.

2. Belgravia Road – parking

In answer to question, the Acting District Surveyor advised that he had informed the Department of Infrastructure, Highways Division, that the Board were in favour of double yellow lines in the area, but with early consultation with the residents.

3. **Nuisance Abatement Notice**

In answer to question, the Chairman advised that the Deputy Clerk will give an update at the next meeting of the Board.

4. **Onchan Park – Update**

In answer to question, the Acting District Surveyor advised that he was waiting on an update from the Police with regard to the vandalism at the Bowling Green.

The Acting District Surveyor advised that some projects will be considered as part of the budget setting process.

C18/10/04/05
BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

C18/10/04/06
BUSINESS ADJOURNED FROM A PREVIOUS MEETING

None.

C18/10/04/07
PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE
PLANNING COMMITTEE

1. **Plans to the Board**

(a) The following plans were considered by the Board.

(i) PA 18/00509 Mr A. Fretwell, Carlton, Hillberry Road

The Acting District Surveyor advised that the planning application was for alterations and extension (amended plans). The Authority had previously approved the application on 11th June 2018. Comment received from “Windrush”, Hillberry Road regarding privacy.

The Acting District Surveyor informed Members that the amended plans were less obtrusive.

It was proposed by Mr Crellin, seconded by Mr Turton and unanimously **RESOLVED that PA 18/00509 – Carlton, Hillberry Road be recommended for approval.** .

(ii) PA 18/01035 Mr D. Castle & Miss D. Rome, 31 Derwent Drive

The Acting District Surveyor advised that the planning application was for the extension of existing vehicular access and driveway. No comments received.

After discussion, it was proposed by Mr Crellin, seconded by Mr Turton, and [amended by ODC 12/11/18] **RESOLVED that PA 18/010350 – 31 Derwent Drive be recommended for approval.**

For: Messrs Crellin, Turton, Quirk, Cherry and Miss Williams
Against: Messrs Macfarlane and Allen

- (iii) PA 18/01052 Mr S. Bradley, 2 King Edward Park

The Acting District Surveyor advised that the planning application was for the creation of off road parking. No comments received

It was proposed by Mr Crellin, seconded by Mr Cherry, and ^[amended by ODC 12/11/18] **RESOLVED that PA 18/01052 – 2 King Edward Park be recommended for approval, subject to Department of Infrastructure consultation.**

For: Messrs Macfarlane, Crellin, Turton, Quirk, Cherry and Miss Williams

Against: Mr Allen

- (iv) PA 18/01054 Mr & Mrs A. Donnelly, 8 Ballachrink Drive

The Acting District Surveyor advised that the planning application was for the replacement of an existing conservatory roof with tiled roof. No comments received.

It was proposed by Mr Crellin, seconded by Mr Cherry, and unanimously **RESOLVED that PA 18/01054 – 8 Ballachrink Drive be recommended for approval.**

- (v) PA 18/01063 Mr R. Forgie, 169 Royal Avenue

The Acting District Surveyor advised that the planning application was for the erection of an extension to the rear. No comments received.

It was proposed by Mr Crellin, seconded by Mr Cherry, and unanimously **RESOLVED that PA 18/01063 – 169 Royal Avenue be recommended for approval.**

2. Planning Communications

(a) PA 18/00774(c) – Mrs S. Barr, 3 Ballachurry Avenue, Onchan.

Messrs Quirk, Crellin and Turton declared an interest.

The Acting District Surveyor advised that:-

- The application was for the additional use of a residential dwelling to provide a therapy room.
- Onchan District Commissioners previously recommended refusal.
- The Planning Committee has approved the application.
- No comments from residents on original application.

Conditions:

1. The treatment parlour hereby approved shall operate only within the following times: 09.30 hrs to 1400 hrs on Monday – Fridays, and not at all on Saturdays, Sundays and public holidays. Reason: To protect the amenities of the area for those living in the surrounding area.
2. No persons other than those occupying the dwelling, shall be employed at the premises in respect of the use hereby approved. Reason: To control the scale and nature of the development in order to protect local residential amenity.
3. The driveway shall be kept available for the parking of vehicles associated with the dwelling and the therapy treatment room, and shall remain free from obstruction at all times. Reason: In the interests of highway safety.

It was proposed by Mr Allen, seconded by Mr Cherry, and unanimously **RESOLVED** that **planning application PA 18/00744/C shall not be taken to appeal.**

- (b) PA 17/00684/A – Howstrake Developments Ltd, Land adjoining Far End, King Edward Road for approval in principle for the erection of a 80 bed care home.**

The Acting District Surveyor stated that the proposals do not conform with General Policy 2 of the IOM Strategic Plan and 0/RES/P/9 of the Onchan Local Plan as this is a residential area and not zoned for commercial development.

The Acting District Surveyor advised that this application was for approval in principal, the applicant was required to submit full planning applications with the relevant restrictions imposed.

It was proposed by Mr Crellin, seconded by Mr Cherry, and unanimously **RESOLVED** that **Onchan District Commissioners submit an appeal against the Planning Committee's decision for PA 17/00684/A – Land adjoining Far End, King Edward Road.**

C18/10/04/08
FINANCE AND GENERAL PURPOSES

None.

C18/10/04/09
REPORT FROM THE CLERK OR OTHER OFFICER

None.

C18/10/04/10
LETTERS, PETITIONS, MEMORIALS AND OTHER COMMUNICATIONS

1. Onchan Silver Band

Invitation received dated 17th October 2018 to attend the Christmas Concert in Onchan Parish Hall on Sunday 16th December at 3.00 p.m. Commissioners Macfarlane, Allen and Crellin indicated their attendance.

2. Remembrance Weekend

Memorandum of the Senior Administrator dated 18th October 2018, gave the details of the Annual Remembrance Sunday Service and Parade on Sunday 11th November 2018. *Noted.*

3. Hon. J. Watterson SHK

Correspondence received dated 18th October 2018 congratulating the Onchan Branch of the Royal British Legion for the fantastic community programme of Remembrance. *Noted.*

4. Heywood Court - Plaque

To be considered In Committee.

C18/10/04/11
QUESTIONS

None.

C18/10/04/12
MOTIONS

None.

C18/10/04/13
ENVIRONMENTAL AND TECHNICAL SERVICES MATTERS

1. Onchan Wetlands

The Vice-Chairman advised Members that an onsite meeting had taken place with representatives of the Manx Wildlife Trust, a Board Member ^[amended by ODC 12/11/18] and the Acting District Surveyor. The Vice-Chairman advised that the meeting was positive, and there was a volunteer member carrying out work whilst the meeting was being held.

- Manx Wildlife Trust requested the siting of a litter bin on the entrance to the wetlands
- There were two areas of the walkway which were potentially dangerous and will be attended to as a matter of urgency.

The Board welcomed the spirit of co-operation between Manx Wildlife Trust and the Commissioners.

2. Operation Policy on Planning Enforcement

Email correspondence dated 25th October 2018 from the Planning & Building Control Directorate of the Department of Environment, Food and Agriculture, having previously been circulated was considered and noted.

C18/10/04/14
PROPERTIES AND AMENITIES MATTERS

1. Groudle Water Wheel

To be considered In Committee.

2. Onchan Park Café Lease

To be considered In Committee.

3. Housing Allocation

To be considered In Committee.

4. E2/39 – Update

To be considered In Committee

C18/10/04/15
CHAIRMAN'S ANNOUNCEMENTS

1. Dates for the Diary

Date	Organisation	Event	Time
3 rd November 2018	Commissioners' Surgery	Onchan Hub Messrs Quirk and Crellin.	11.00 a.m.
6 th November 2018	Commissioners' Surgery	Heywood Court Messrs Allen and Quirk	2.30 p.m.

Date	Organisation	Event	Time
6 th November 2018	Onchan British Legion (Onchan Branch)	Celebration Evensong	6.30 p.m.
9 th November 2018	2 nd Onchan Scout Group	Awards Evening and AGM	7.30 p.m.
10 th November 2018	Royal British Legion and St Peter's Church	Children's Poppies	10.00 a.m.
11 th November 2018	Royal British Legion	Remembrance Day	9.30 a.m.
12 th November 2018	Onchan District Commissioners	Board Meeting	7.00 p.m.
14 th November 2018	Onchan Schools and Onchan District Commissioners	Junior Commissioners Meeting	10.00 a.m.
23 rd November 2018	The Worshipful the Mayor of Douglas	Reception - Mayor's Parlour	6.00 p.m.
26 th November 2018	Onchan District Commissioners	Board Meeting	7.00 p.m.
1 st December 2018	Commissioners' Surgery	Onchan Hub	11.00 a.m.
7 th December 2018	Onchan District Commissioners	Torchlight Procession & Christmas Market	7.00 p.m.
10 th December 2018	Onchan District Commissioners	Board Meeting	7.00 p.m.
16 th December 2018	Onchan Silver Band	Christmas Concert	3.00 p.m.
18 th December	Manx Blind Welfare	Christmas Celebration	2.00 p.m.
19 th December	Onchan Methodist Church	Carol Service	7.30 p.m.

C18/10/04/16**ANY OTHER BUSINESS****1. Onchan Future Ideas Discussion**

Members agreed to a joint meeting with the Minister and representatives of the Department of Infrastructure to be held on Wednesday 14th November 2018 at 6.30 p.m.

2. Fuman Close

In answer to question, the Acting District Surveyor advised that in order for Pest Control to gain access to the empty property permission has to be sought from the property owner.

C18/10/04/17**MINUTES****1. Staff Minutes of Ordinary meeting held on Tuesday 16th October 2018**

The following matter was considered In Committee and transferred to the public domain

The staff minutes of the ordinary meeting held on Tuesday 16th October 2018, copies of which having previously been circulated, were considered.

- (i) Change the meeting day to read Tuesday.
- (ii) 6th bullet point, delete the words "This is now out of time".

It was proposed by Mr Allen, seconded by Mr Cherry, and unanimously **RESOLVED that the minutes be agreed as a correct record of proceedings and be signed by the Chairman.**

Miss Williams and Mr Turton did not cast a vote as they were not in attendance at the meeting.

C18/10/04/19
MATTERS ARISING

1. **Chief Executive/Clerk Recruitment**

See Staff Minute Book.

2. **Employment Tribunal**

See Staff Minute Book

C18/10/04/20
CONSIDERATION OF RELEVANT CORRESPONDENCE

1. **Plaque – Heywood Court**

The following matter was considered In Committee and transferred to the public domain.

Correspondence dated 12th October 2016, having previously been circulated was considered, along with the reply of the Acting Chief Executive dated 16th October 2018, were considered and noted.

C18/10/04/20
PROPERTIES AND AMENITIES MATTERS

1. **Groudle Glen Water Wheel**

The following matter was considered In Committee and transferred to the public domain.

Members were advised that a meeting was held on site with Members of the Board of Commissioners, representatives from Department of Environment, Forestry and Agriculture, Mrs D. Caine MHK, and a company who are interested in funding a community scheme for the refurbishment of the Groudle Glen Water Wheel.

The Board wished to offer assistance for access to the site, where required, and continued to support the information gathering and await the project proposals.

2. **Onchan Park Café Lease**

The following matter was considered In Committee and transferred to the public domain.

After a brief discussion, the Chairman requested that a report of the latest position regarding the lease and other associated matters be brought to the next meeting of the Board.

3. **Housing Allocations**

The following matters were considered In Committee and transferred to the public domain.

The report of the Senior Administrator, dated 24th October 2018, having previously been circulated was considered.

It was proposed by Mr Cherry, seconded by Miss Williams: unanimously **RESOLVED that five year fixed term tenancy be granted to HA 3924 – 05/25**

4. Elderly Persons Unit – E2/39 Update

The following matters were considered In Committee and transferred to the public domain.

The Lead Member for Properties and Amenities advised that there may be a sheltered housing applicant who may have use of the bath facilities rather than a shower conversion. Update to be given to the next meeting of the Board.

C18/10/04/22

ANY OTHER BUSINESS

1. Anti-Social Behaviour – Ashley Park

Members were advised that a Police prosecution had been undertaken and to date, no further reports of anti-social behaviour had been received.

There being no further business, the meeting closed at 9.00 p.m.