

Minutes of the Ordinary Meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 2nd September 2019 at 7:00 pm

Present: Mr R Turton (Chairman)
 Miss K Williams (Vice-Chair)
 Mr J Cherry (Lead Member for Properties and Amenities)
 Mr D Crellin (Lead Member for Environmental and Technical Services)
 Mr M Macfarlane (Lead Member for Finance and General Purposes)
 Mr A Allen
 Mr C Quirk

Apologies: Mrs S Johnson (Finance Manager)

In Attendance: Mrs L Radcliffe (Chief Executive/Clerk)
 Mr R Phillips (District Surveyor)
 Mrs A Gale (Senior Administrator)
 Ms A Crellin (Executive Officer/Assistant)

C19/09/01/01

TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT

Not necessary.

C19/09/01/02

BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS

None.

C19/09/01/03

MINUTES

1. Ordinary meeting held on Monday 19th August 2019

The minutes of the Ordinary Meeting held on Monday 19th August 2019, copies of which having previously been circulated, were considered.

(a) Page 5 – Dates of Diary amend typographical error on MHK.

It was proposed by Mr Allen and seconded by Mr Quirk unanimously **RESOLVED that the minutes be agreed as a correct record of the proceedings and be signed by the Chairman.**

Miss Williams, Mr Cherry and Mr Macfarlane did not cast a vote at they were not present at the meeting.

Thanks were expressed to Mrs J Edge MHK for organising the visit to the Clagh Vane Housing Project.

C19/09/01/04

BUSINESS ARISING NOT REFERRED TO IN THE MINUTES

1. Birch Hill Footpath

A Member asked for an update in relation to the footpath at Birch Hill. The District Surveyor reported to the Board that he had met with the property owner last week. The District

Surveyor confirmed that he has another meeting with the property owner and the Department of Environmental, Food and Agriculture scheduled.

2. Bus Shelter – Bonds Restaurant

A Member asked for an update. The Chief Executive/Clerk reminded the Board that the restaurant owner had a deadline of the 9th September 2019 to install the new bus shelter.

It was agreed that the District Surveyor would contact Bus Vannin and the owner of Bonds Restaurant and report back to the Board.

C19/09/01/05

BUSINESS ARISING NOT REFERRED TO IN THE MINUTES CONTINUED

None.

C19/09/01/06

BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

C19/09/01/07

BUSINESS ADJOURNED FROM A PREVIOUS MEETING

None.

C19/09/01/08

PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE PLANNING COMMITTEE

1. Plans to the Board

(a) The following plans were considered by the Board.

(i) **PA 19/00877 Mr M C Eastlake – 35 Groudle Road**

Members were advised that the planning application was for demolition of existing dwelling and replacement with two new 4 bed houses.

The District Surveyor advised that this is a large plot and two dwellings can be accommodated comfortably.

In answer to questions the District Surveyor advised that:-

- Comments had been received from DEFA in relation to carrying out a Bat survey;
- Comments had been received from a neighbour in relation to contractors parking;
- 25 & 26 Fairway Close have been notified;
- The cut-off date to the application is the 6th September 2019.

After Members consideration it was proposed by Mr Crellin and seconded Mr Allen by and unanimously **RESOLVED that PA 19/00877 – 35 Groudle Road, be recommended for approval.**

(ii) PA 19/00898 Mr A Ando – 16 Birch Hill Avenue

Members were advised that the planning application was for proposed installation of a 2m high boundary fence to the side of the property adjacent to a public footpath.

In answer to questions the District Surveyor advised that:-

- No comments had been received; and
- The cut-off date to the application is the 13th September 2019.

It was proposed by Mr Crellin and seconded by Mr Cherry and unanimously **RESOLVED that PA 19/00898 – 16 Birch Hill Avenue be recommended for approval.**

2. Planning Communications

The District Surveyor was requested to contact the Planning Department for an update with regard to the works on Mount View Road and Sea Cliff Road.

C19/09/01/09**FINANCE AND GENERAL PURPOSES**

None.

C19/09/01/10**REPORT FROM THE CLERK OR OTHER OFFICER****1. Tynwald Commissioner for Administration**

The Chief Executive/Clerk reminded the Board that the consultation had to be completed and submitted by the 8th September 2019. There being no comments received, the Chief Executive/Clerk confirmed that she would be completing and submitting the questionnaire on behalf of the Authority.

2. Special Leave Policy

The Special Leave Policy having previously been circulated was considered.

The Chief Executive/Clerk advised the Board that this is a new policy and sets out very clearly the purpose of special leave.

After a discussion, it was proposed Mr Macfarlane and seconded by Mr Cherry and unanimously **RESOLVED that the Special Leave Policy be approved and adopted.**

3. Staffing Matter

To be considered in Committee.

C19/09/01/11**LETTERS, PETITIONS, MEMORIALS AND OTHER COMMUNICATIONS****1. Proposed Consumer Protection from Unfair Trading Regulations 2019 Consultant**

A copy of the e-mail dated 15th August 2019 received from the Isle of Man Office of Fair Trading which advised that the consultation closes on the 15th September 2019. The correspondence having previously been circulated was noted.

2. Isle of Man Constabulary – Letter dated 19th August 2019

A copy of the letter received from the Isle of Man Constabulary dated 19th August 2019, advising that the Inspector of CNPT was transferring to the Cyber Crime Unit and that a new Inspector had been appointed. The correspondence having previously been circulated was noted.

3. 5G Aware IOM

A copy of an invitation received from 5G Aware IOM dated 27th August 2019, to attend a Positive Action Group Meeting on the 30th September 2019. The correspondence having previously been circulated was noted.

4. Flat Green Lawn Bowls – Presentation

An invitation was received dated 28th August 2019, from the Flat Green Lawn Bowls to attend the presentation on 7th September 2019.

The Chairman confirmed that he would be attending the presentation.

In answer to question, the District Surveyor advised that no fixture list had been provided.

C19/09/01/12**QUESTIONS**

None.

C19/09/01/13**MOTIONS**

None.

C19/09/01/14**ENVIRONMENTAL AND TECHNICAL SERVICES MATTERS**

None.

C19/09/01/15**PROPERTIES AND AMENITIES MATTERS****1. Housing Allocation – E2/34**

To be considered In Committee.

2. Housing Allocation – 13/27

To be considered In Committee.

3. Housing Allocation – 03/04

To be considered in Committee.

4. **Housing Allocation – 13/02**

To be considered in Committee.

C19/09/01/16

CHAIRMAN'S ANNOUNCEMENTS

1. **Attendances**

The Chairman confirmed that he had attended the Classic TT presentation at Government House and also a presentation at King Edward Bay Golf Club.

2. **Dates for the Diary**

Date	Organisation	Event	Time
7 th September 2019	Onchan District Commissioners	Commissioners Surgery – Mr Allen and Mr Quirk	11:00 am to 1:00 pm
10 th September 2019	Onchan District Commissioners	Commissioners Surgery – Heywood Court - Mr Allen and Miss Williams	2:30 pm to 3:30 pm
16 th September 2019	Onchan District Commissioners	Board Meeting	7:00 pm
22 nd September 2019	Peel Town Commissioners	Civic Sunday	12 noon
29 th September 2019	Marown Parish Commissioners	Civic Sunday	11:00 am

C19/09/01/17

ANY OTHER BUSINESS

1. **Local Government Act (1985)**

Removed at the Chairman's request.

2. **Kaighens Lane**

A Member commented that it had been brought to his attention that the Department of Infrastructure had been measuring the width of Kaighens Lane and there is a possibility that the Department of Infrastructure were going to divide the lane into 2 lanes for pedestrian and cyclists.

It was requested that the District Surveyor contact the Department of Infrastructure regarding any plans for Kaighen's Lane and report back to the Board at the next meeting.

The Public session of the Meeting ended at 19:45 pm

C19/09/01/18**BUSINESS ADJOURNED FROM A PREVIOUS MEETING****1. Extra Ordinary Minutes of the Extra Ordinary Meeting held on the 18th July 2019**

Deferred to the end of the meeting.

C19/09/01/19**REPORTS FROM THE CLERK OR OTHER OFFICER****1. Staffing Matter**

Deferred to the end of the meeting.

C19/09/01/20**PROPERTIES AND AMINITIES****1. Housing Transfer – E2/34**

The following matter was considered In Committee and transferred to the Public domain.

The report from the Senior Administrator dated 23rd August 2019, having previously been circulated was considered.

After a discussion, it was proposed by Mr Crellin seconded by Mr Allen and **RESOLVED that E2/46 transfer to E2/34**

For: Messrs Allen, Crellin, Macfarlane & Quirk
Against: Mr Turton, Miss Williams and Mr Cherry

2. Housing Allocation – 13/27

The following matter was considered In Committee and transferred to the Public domain.

The report from the Senior Administrator dated 28th August 2019, having previously been circulated was considered.

After a discussion, it was proposed by Mr Cherry seconded by Mr Crellin and unanimously **RESOLVED that 13/27 be allocated to HA3905.**

3. Housing Allocation – 03/04

The following matter was considered In Committee and transferred to the Public domain.

The report from the Housing Officer dated 29th August 2019, having previously been circulated was considered.

After a discussion, it was proposed by Mr Cherry seconded by Miss Williams and unanimously **RESOLVED that 03/04 be allocated to HA3967.**

4. Housing Allocation – 13/02

The following matter was considered In Committee and transferred to the Public domain.

The report from the Housing Officer dated 29th August 2019, having previously been circulated was considered.

After a discussion, it was proposed by Mr Cherry seconded by Mr Allen and unanimously **RESOLVED that 13/02 be offered to HA3894.**

The District Surveyor and Senior Administrator left the Meeting at 20:21pm

C19/09/01/24**ANY OTHER URGENT BUSINESS AS AUTHORISED BY THE CHIARMAN:-**

None.

C19/09/01/25**STAFFING MATTER**

See Staff Minute Book.

There being no further business, the meeting closed at 21:48pm