

Minutes of the ordinary meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 30<sup>th</sup> September 2019 at 7:03 pm

**Present:** Mr R Turton (Chairman)  
Miss K Williams (Vice-Chair)  
Mr J Cherry (Lead Member for Properties and Amenities)  
Mr A Allen  
Mr C Quirk

**Apologies:** Mr D Crellin (Lead Member for Environmental and Technical Services)  
Mr M Macfarlane (Lead Member for Finance and General Purposes)  
Mrs L Radcliffe (Chief Executive/Clerk)  
Ms A Crellin (Executive Officer/Assistant)

**In Attendance:** Mr R Phillips (District Surveyor)  
Mrs A Gale (Senior Administrator)  
Mrs S Johnson (Finance Manager)

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**C19/09/03/01**  
**TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT**

Not necessary.

**C19/09/03/02**  
**BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS**

None.

**C19/09/03/03**  
**MINUTES**

**1. Ordinary meeting held on Monday 16<sup>th</sup> September 2019**

The minutes of the ordinary meeting held on Monday 16<sup>th</sup> September 2019, copies of which having previously been circulated, were considered.

It was proposed by Mr Allen and seconded by Miss Williams and unanimously **RESOLVED that the minutes be agreed as a correct record of the proceedings and be signed by the Chairman.**

Mr Cherry and Mr Quirk did not cast a vote as they were not present at the meeting.

**C19/09/03/04**  
**BUSINESS ARISING NOT REFERRED TO IN THE MINUTES**

None.

**C19/09/03/05**  
**BUSINESS ARISING NOT REFERRED TO IN THE MINUTES CONTINUED**

**1. Bus Shelter – Main Road** <sup>[Amended ODC 07/10/19]</sup>

It was noted that the bus shelter <sup>[Amended ODC 07/10/19]</sup> had been installed. The District Surveyor advised that a public litter bin would be put back in place.

**C19/09/03/06**  
**BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE**

None.

C19/09/03/07

**BUSINESS ADJOURNED FROM A PREVIOUS MEETING**

1. **C19/09/02/22(2) – Outside Ground Maintenance of Elderly Persons Complexes.**

To be considered In Committee.

C19/09/03/08

**PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE  
PLANNING COMMITTEE**

1. **Plans to the Board**

(a) The following plans were considered by the Board.

(i) **PA 19/00685 Ms V Laslett, 29 The Park**

Members were advised that the planning application was for alterations and extension to the rear.

The District Surveyor advised that:-

- the Authority had previously approved PA 18/01134/B on 26<sup>th</sup> November 2018, this new application was for a larger extension.
- No comments were received
- Return date for the application is 11<sup>th</sup> October 2019.

It was proposed by Mr Cherry and seconded by Mr Allen and unanimously **RESOLVED that PA 19/00685 – 29 The Park be recommended for approval.**

(ii) **PA 19/01009 Mr D Eckersley, 2 Manor Park – Alterations and Extension to the rear.**

Members were advised that the planning application was for alterations and extension to the rear.

In answer to questions, the District Surveyor advised that:-

- No comments were received
- Return date for the application is 11<sup>th</sup> October 2019.

It was proposed by Mr Cherry and seconded by Mr Quirk and unanimously **RESOLVED that PA 19/01009 – 2 Manor Park be recommended for approval.**

(iii) **PA 19/01010 Mr and Mrs H Patel, 5 Groudle View**

Members were advised that the planning application was for an extension to provide additional living accommodation.

In answer to questions, the District Surveyor advised that:-

- No comments were received
- Return date for the application is 11<sup>th</sup> October 2019.

It was proposed by Mr Cherry and seconded by Mr Quirk and unanimously **RESOLVED that PA 19/01010 – 5 Groudle View be recommended for approval with the planning condition that it is not to be used for tourist accommodation.**

2. **Planning Communications**

None.

**C19/09/03/09**

**FINANCE AND GENERAL PURPOSES**

1. **Insurance Renewal Premium**

To be considered In Committee.

**C19/09/03/10**

**REPORT FROM THE CLERK OR OTHER OFFICER**

1. **Leonard Cheshire (IOM)**

Remove the old Boardroom table from Leonard Cheshire, and put in storage and District Surveyor to see if any of the Churches or Societies can use the piece of furniture.

**C19/09/03/11**

**LETTERS, PETITIONS, MEMORIALS AND OTHER COMMUNICATIONS**

None.

**C19/09/03/12**

**QUESTIONS**

None.

**C19/09/03/13**

**MOTIONS**

1. **Motion 59 - Amendment to Standing Orders**

The Chairman tabled Motion Numbered 59 – Amendment to Standing Orders:-

*“ Order of Business 24.1(j) be changed to – Any Miscellaneous Business of which Notice has been given pursuant to Standing Orders and at the Chairman’s discretion”.*

Motion 59 was proposed by Mr Turton, seconded by Mr Cherry and **RESOLVED to stand adjourned without discussion to the next meeting of the ordinary meeting of the Authority to be held on Monday 28<sup>th</sup> October 2019.**

*For: Messrs Turton, Cherry and Miss Williams*

*Against: Messrs Allen and Quirk*

**C19/09/03/14**

**ENVIRONMENTAL AND TECHNICAL SERVICES MATTERS**

1. **Onchan Road Map Update**

The District Surveyor reported receipt of email correspondence dated 23<sup>rd</sup> September 2019 which advised that after review from the Department of Infrastructure’s Safety Manager and Director, the final draft would be submitted to Onchan District Commissioners for review prior to public release.

The Board requested that the final draft of the Road Map be available for the meeting of the Board to be held on 28<sup>th</sup> October 2019.

**C19/09/03/15**  
**PROPERTIES AND AMENITIES MATTERS**

1. **Housing Allocation – 05/60**

To be considered In Committee.

**C19/09/03/16**  
**CHAIRMAN'S ANNOUNCEMENTS**

1. **Attendances**

**(a) Chairman's Attendances**

19<sup>th</sup> September 2019 – Jubilee Sensory Garden Plaque Unveiling with Barclays Bank.  
22<sup>nd</sup> September 2019 - Peel Town Commissioners, Civic Sunday.

**(b) Vice-Chair Attendances**

Harvey Briggs Onchan Library, presentation of prize winners of the Summer Reading Challenge. The Vice-Chair requested that thanks be expressed to the Library Staff for the work they had undertaken over the summer months.

It was agreed that a letter of thanks be issued to Old Mutual who sponsored the Summer Reading Challenge.

**(c) Apologies**

Mr Cherry gave apologies for the meeting of the Board to be held on Monday 7<sup>th</sup> October 2019.

2. **Dates for the Diary**

<b>Date</b>	<b>Organisation</b>	<b>Event</b>	<b>Time</b>
30 <sup>th</sup> September 2019	Onchan District Commissioners	Board Meeting	7:00 pm
5 <sup>th</sup> October 2019	Onchan District Commissioners	Commissioners Surgery Mr Allen and Mr Quirk	11:00 am to 1:00 pm
4 <sup>th</sup> October 2019	Onchan Primary Schools	Mr Hector Duff BEM 100 <sup>th</sup> Birthday	2:00 pm to 3:00 pm
7 <sup>th</sup> October 2019	Onchan District Commissioners	Board Meeting	7:00 pm

**C19/09/03/17**  
**ANY OTHER BUSINESS**

None.

*The Public session of the Meeting ended at 7:25 pm*

**C19/09/03/18**  
**BUSINESS ADJOURNED FROM A PREVIOUS MEETING**

1. **C19/09/02/22(2) – Outside Ground Maintenance of Elderly Persons Complexes.**

A Member reported to the Board that work had been undertaken at Heywood Court and expressed thanks to the District Surveyor and the Member of the Parks Team, Mr Caroon,

who were both responsible for carrying out the work and ensuring the work was done in a timely manner.

The Board were aware that of outstanding maintenance issues at Springfield Court, and a visit had been arranged to that location.

**C19/09/03/18**

**FINANCE AND GENERAL PURPOSES**

**1. Insurance Premium Renewal**

The following matter was considered In Committee and transferred to the Public domain.

The Report of the Finance Manager dated 25<sup>th</sup> September 2019 having previously been circulated was considered. It was noted that a quotation was awaited for the inclusion of Cyber Security and additional Member Legal Expense Insurance.

The Chairman stated that the Brokers Charge had increased by 2.5%.

In answer to question, the Finance Manager assured Members that the additional member Legal Expenses Cover was in place.

It was proposed by Mr Allen, seconded by Mr Cherry, and unanimously **RESOLVED that the Insurance Renewal Report be accepted.**

**2. Auditors**

The Authority's external auditor had been appointed as the Government's Auditors, and Central Government were putting the tender out for provision of this service to Local Authorities. As the Government's Auditors cannot be Auditors for the Local Authorities due to conflict of interest.

**C19/09/03/22**

**PROPERTIES AND AMENITIES**

**1. Housing Allocation – 05/60**

The following matter was considered In Committee and transferred to the Public domain.

The report from the Housing Officer dated 19<sup>th</sup> September 2019, having previously been circulated was considered.

After a discussion, it was proposed by Mr Cherry, and seconded by Mr Quirk and unanimously **RESOLVED that 05/60 be offered to HA 3975**

**C19/09/03/23**

**ANY OTHER URGENT BUSINESS AS AUTHORISED BY THE CHAIRMAN**

**1. Reception** [Amended ODC 07/10/19]

The Chairman and Members requested that a Reception [Amended ODC 07/10/19] be held for the Worshipful the Mayor of Douglas and Fellow Councillors, and a mutually convenient date and time to be arranged.

***There being no further business, the meeting closed at 7.50 pm***