

ONCHAN DISTRICT COMMISSIONERS

*Hawthorn Villa,
79 Main Road, Onchan.*

ORDINARY MEETING

18th July 2019

Sir/Madam,

You are hereby summoned to attend an **ORDINARY meeting of the Authority** to be held in the Boardroom at **HAWTHORN VILLA, 79 MAIN ROAD, ONCHAN**, to transact the undernoted business on:

Monday, 22nd July 2019

7.00 p.m. Board Meeting

which will be followed by a meeting of the Board sitting *In Committee*. Items on this agenda marked **(P)** will be considered in private, and correspondence is circulated separately.

Please note that the minutes referred to in the agenda have yet to be confirmed by the Authority as a true and correct record of proceedings at the various meetings, and will be published after ratification.

Yours faithfully,



**L. RADCLIFFE (Mrs)
CHIEF EXECUTIVE/CLERK**

AGENDA

The order of business at every meeting of the authority shall be in accordance with that laid down in Standing Order No. 13 unless varied by the Chairman at his discretion (with the exception of items 1, 2, 3 or 4 which cannot be varied) or by a resolution duly moved and seconded and passed on a motion which shall be moved and put without discussion.

- 1. To choose a person to preside if the Chairman and Vice-Chairman be absent.**
- 2. To deal with any business required by statute to be done before any other business.**
- 3. To approve as a correct record and sign the Minutes of the:-**

3.1 Ordinary meeting held on 8th July 2019 *(Appendix 3.1)*
 3.2 **(P)** Staff minutes of the ordinary meeting held on 8th July 2019 *(Appendix 3.2)*

- 4. To dispose of any relevant business arising from such minutes if not referred to in the minutes of any Special Committee.**

None.

- 5. To deal with any business expressly required by statute to be done.**

None.

- 6. To dispose of any relevant business adjourned from a previous meeting.**

None.

- 7. To consider any planning decisions/communications from the Department of Infrastructure Planning Committee.**

7.1 Plans for Consideration *(Appendix 7.1)*

	Planning Application	Applicant/Address	Return Date
(a)	PA19/00515	Mr D Jopson 6 Willow Close	2 nd August 2019
(b)	PA19/00678	Mrs E G French 4 Harbour Road	19 th July 2019
(c)	PA19/00702	Mr D C McMullen 34 Auburn Road	26 th July 2019
(d)	PA19/00716	Manx Utilities 20 Windermere Avenue	2 nd August 2019
(e)	PA19/00717	Mr & Mrs M McKee 45 Royal Avenue West	2 nd August 2019
(f)	PA 19/00722	Mr A Ando 16 Birch Hill Avenue	2 nd August 2019

7.2 Planning Communications

- (a) **PA No. 19/00615** - 30 Groudle Road, Onchan (Appendix 7.1.a)
- (b) **(P)** Draft Area Plan for the East – Former Howstrake Holiday Camp (Appendix 7.1.b)

8. Finance & General Purpose Matters.

- 8.1 (P)** Legal expenses insurance cover for Members (Appendix 8.1)
- 8.2 (P)** Harvey Briggs Onchan Library – Staffing (Appendix 8.2)
- 8.3 (P)** Draft Financial Statements for the year ended 31st March 2019 (Appendix 8.3)

9. Consideration of any report from the Clerk or other officer.

- 9.1** Port Jack Obelisk (Appendix 9.1)
- 9.2** Commissioners' Surgery dates (Appendix 9.2)
- 9.3** Institute of Directors Presentation (for information) (Appendix 9.3)
- 9.4** Rules and Procedures – Budget and Policy (Appendix 9.4)
- 9.5** Birch Hill Foot Path (Appendix 9.5)
- 9.6 (P)** Process Mapping Project & Closure (Appendix 9.6)
- 9.7 (P)** Staffing Matter (Appendix 9.7)
- 9.8** Dates of Onchan District Commissioners' Board Meetings (Appendix 9.8)
- 9.9** Annual Leave Policy & Procedure (Appendix 9.9)

10. Consideration of any relevant correspondence (already circulated unless indicated).

- 10.1** Department of Infrastructure – Local Authority Transition (Appendix 10.1)
- 10.2** Civic Sunday - Collection donation (Appendix 10.2)
- 10.3** Draft Area Plan for the East – Sites list (for information) (Appendix 10.3)

11. To answer questions asked under Standing Order 18.

None.

12. To consider Motions in the order in which notice has been received.

(Note: See Standing Order No. 14, 15, 16 and 17)

- 12.1** Commissioner R Turton – Variation and Revocation of Standing Orders (Appendix 12.1)

13. Environmental & Technical Services Matters.

- 13.1 (P)** Groudle Glen Water Wheel – Update (Appendix 13.1)

14. Properties & Amenities Matters.

- 14.1 (P)** Housing Allocation – E1\13 (Appendix 14.1)
- 14.2 (P)** Housing Allocation – 10\16 (Appendix 14.2)
- 14.3 (P)** Inter Authority Housing Transfer – IAS/022 (Appendix 14.3)
- 14.4 (P)** Onchan Park Café – Lease (Appendix 14.4)

15. Chairman's Announcements.**(a) Dates for Diary**

Date	Organisation	Event	Time
22 nd July 2019	Onchan District Commissioners	Board Meeting	7.00 p.m.
28 th July 2019	Groudle Glen Railway	Launch of Steam Locomotives	2.00 p.m.
3 rd August 2019	Onchan District Commissioners	Commissioners' Surgery	11.00 a.m. to 1.00 p.m.
5 th August 2019	Onchan District Commissioners	Board Meeting	7.00 p.m.
6 th August 2019	Onchan District Commissioners	Commissioners' Surgery – Springfield Court	2.30 p.m. to 3.30 p.m.

16. Any other URGENT business as authorised by the Chairman for consideration.