



ONCHAN DISTRICT COMMISSIONERS

TEMPORARY POLICY ON OFF-ISLAND TRAVEL

Introduction:-

This temporary policy is to advise staff and line managers within Onchan District Commissioners of the details of the restrictions in place in respect off-Island travel, and how this will be managed procedurally.

This policy will be in place for the period during which the Entry Regulations¹ remain in force. During this period, return travel to the Isle of Man is prohibited except in very limited circumstances, as described in the Regulations. At the end of this period the matter will be reviewed and a determination made as to whether a continuation of this policy is necessary in line with any continued declaration of a state of emergency issued by the Governor in Council.

This policy applies to all Onchan District Commissioners employees regardless of their terms and conditions of employment (including staff on individual contracts), and to seasonal staff.

Policy:-

1. Staff are strongly advised not to travel off-Island unless they have permission from the Chief Executive/Clerk to do so.
2. Permission should only be granted in exceptional cases, where such approval will not adversely affect the ability of the public service to respond to the pandemic nor violate any restrictions on travel or movement by the employee in the destination country.
3. Employees who are in the category of person under the entry restriction regulations who may be certified as able to return, should not be given authority to travel off-Island for this reason alone.
4. Any time spent off Island without permission, even if during a period of agreed annual leave, may be regarded as an unauthorised absence or failure to follow a reasonable management instruction.
5. Any period of unauthorised absence will be on nil pay.
6. Unauthorised absence and failure to follow reasonable management instructions can be regarded as Gross Misconduct, for which applicable disciplinary procedures may be invoked. As in any case of Gross Misconduct, the penalty, if proven, may include summary dismissal.

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¹ <http://www.tynwald.org.im/links/tls/SD/2020/2020-SD-0279.pdf>